

Practice Marking Materials for Technical Qualifications
2019

0175 – 20 Level 2 Technical Certificate in Floristry

Introduction

The synoptic assignments for the City & Guilds Technical Qualifications are externally set summative assessments which are internally marked by tutors. It is the centre's responsibility to ensure candidates' work is marked in a standard way across the centre, using the specified marking grid, in order to rank performance on a single mark scale.

Practise marking materials are useful to support centre staff with internal standardisation and as a pre-standardisation activity. The materials are produced to support staff in the process of marking including how to effectively use marking grids and assessment objectives (AO).

The marking materials must be considered alongside the Technical qualifications **Marking and Moderation Guide**

It is recommended that all tutors, including any unlikely to mark, are included in early discussions around the use of the marking grid, as all tutors should understand the basis of marking as it could shape their teaching by helping candidates practise bringing their skills and knowledge together to complete a problem, and helping them learn how to explain and justify their choices in terms of the subject knowledge in preparation for summative assessment. Tutors must study the *Marking and Moderation Guide*:

<https://www.cityandguilds.com/techbac/technical-qualifications/resources-and-support> which provides detailed information about generic assessment objectives, and the marking grid, to ensure they are clear about the different AOs and how they may show up in evidence for assignments in the subject area. If there is more than one tutor carrying out marking at the centre, this process should be carried out as part of a group activity to ensure all markers are clear and in agreement about what sorts of evidence are relevant for assessment and which AO they fit into.

The following materials could form the basis for pre-standardisation practice and discussion could take place using evidence from trial runs/formative assessment activities. Standardisation should also take place using the evidence from the actual assignment set for that year, so along with utilising this tool, please ensure that activities surrounding the 2019 assignment also take place.

Within this pack, you will find

- a sample task brief
- a copy of the marking grid used for the synoptic assessment
- a sample of materials responding to either last year's synoptic assignment or a sample set of tasks. This includes learner produced evidence and tutor observations of the practical performance.

And finally, the Principal Moderator has provided a breakdown of the marks for the different assessment objectives along with general hints and tips on the synoptic assessment.

Assignment brief

You are employed as a junior florist in a floristry shop. It is a very busy period and you have been asked to check email orders from customers. In your inbox you find two orders.

Order 1 - A funeral order which requires an open wreath and a tied sheaf for after the funeral.

Order 2 - A standard corsage.

The senior florist has asked you to respond to the customers in line with the shop's policy, complete the order forms, construct the two orders and package them where appropriate.

Task 1

Your tutor will give you **two** customer orders for:

- An open wreath and a tied sheaf for a funeral
- A standard corsage.

Calculate the cost per order, complete an order form and prepare a response to each customer taking into account their requirements.

Conditions of assessment:

You may collate the information you want to use to complete the task under unsupervised conditions.

You must carry out the task on your own under supervised conditions.

What you must produce for marking:

- Costing for each order
- Completed order forms
- A written response to each customer.

Task 2

Produce a design plan for the funeral and corsage orders in task 1, taking into account materials, tools, sundries, preparation and construction methods, and packaging where appropriate. You must draw a colour sketch of a minimum size of A5 for **each** design and include a key of fresh materials using full botanical names.

Conditions of assessment:

You may collate the information you want to use to complete the task under unsupervised conditions.

You must carry out the task on your own under supervised conditions.

What you must produce for marking:

- Design plan
- Sketches of each design.

Task 3

Create the funeral and corsage orders from task 1, and prepare them for delivery/collection, using suitable packaging where appropriate.

Produce a care card for the corsage order providing appropriate information for the customer.

Conditions of assessment:

You must carry out the task on your own under supervised conditions.

Additional evidence of your performance that must be captured for marking:

- Your tutor's notes recording the standard and accuracy of your performance.
- Photographic and/or video evidence (optional).

Task 4

Evaluate each of your designs taking into account the planning and construction process, and the principles and elements of design.

Conditions of assessment:

You must carry out the task on your own under supervised conditions.

What you must produce for marking:

- Written evaluation of each design.

Section 2 Marking Grid

Marking grid

For any category, 0 marks may be awarded where there is no evidence of achievement

%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
20	AO1 Recall of knowledge relating to the qualification LOs <ul style="list-style-type: none"> Does the candidate seem to have the full breadth and depth of taught knowledge across the qualification to hand? How accurate is their knowledge? Are there any gaps or misunderstandings evident? How confident and secure does their knowledge seem? 	<p align="center">(1-4 marks)</p> <p>Recall shows some weaknesses in breadth and/or accuracy. Hesitant, gaps, inaccuracy.</p>	<p align="center">(5-8 marks)</p> <p>Recall is generally accurate and shows reasonable breadth. Inaccuracy and misunderstandings are infrequent and usually minor. Sound, minimal gaps.</p>	<p align="center">(9-12 marks)</p> <p>Consistently strong evidence of accurate and confident recall from the breadth of knowledge. Accurate, confident, complete, fluent.</p>
		<p>Examples of knowledge expected: Health and safety, customer service, job roles, concept of profit, payment methods, customer needs and wants, communication methods, sales process, characteristics of fresh materials, conditioning techniques, maintaining designs, principles of stock control, principles and elements of design, information and resources required to create designs, quality checks, construction techniques, decorative techniques, packaging, aftercare, transportation, storage, evaluating designs, calculating selling price, using appropriate technical terms.</p>		
		<p>Bottom of band: Candidate shows a poor range of knowledge across the tasks with significant errors.</p> <p>Top of the band: Candidate shows a basic range of knowledge across the tasks with significant errors.</p>	<p>Bottom of band: Candidate shows an appropriate range of knowledge across the tasks and shows some level of detail with minimal gaps.</p> <p>Top of the band: Candidate shows a broad range of knowledge across the</p>	<p>Bottom of band: Candidate shows in-depth and detailed knowledge across the tasks range, showing a degree of confidence and accuracy.</p> <p>Top of the band: Candidate shows extensive and detailed knowledge across the tasks, showing a</p>

			tasks which is sound and often detailed with minimal gaps.	high degree of confidence and accuracy.
%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
10	AO2 Understanding of concepts theories and processes relating to the LOs <ul style="list-style-type: none"> Does the candidate make connections and show causal links and explain why? How well theories and concepts are applied to new situations/the assignment? How well chosen are exemplars – how well do they illustrate the concept? 	(1-2 marks) Some evidence of being able to give explanations of concepts and theories. Explanations appear to be recalled, simplistic or incomplete. Misunderstanding, illogical connections, guessing.	(3-4 marks) Explanations are logical. Showing comprehension and generally free from misunderstanding, but may lack depth or connections are incompletely explored. Logical, slightly disjointed, plausible.	(5-6 marks) Consistently strong evidence of clear causal links in explanations generated by the candidate. Candidate uses concepts and theories confidently in explaining decisions taken and application to new situations. Logical reasoning, thoughtful decisions, causal links, justified.
Examples of understanding expected: Organisation of a business, consumer rights, communication methods, application of design, information required to prepare designs, understand techniques, principles of customer service, after care, promotion of organisation, customer needs and wants, sales process, conditioning techniques, maintaining designs, principles of stock control, principles and elements of design, evaluating designs, calculating selling price, using appropriate technical terms.				

		<p>Candidate shows a basic understanding of a limited range of concepts across the tasks.</p> <p>Some points are made but consideration of wider factors is limited.</p> <p>Some links are made between theory and practice.</p>	<p>Candidate shows a good understanding across the tasks, with clear links between underpinning theory to practice.</p> <p>Understanding is consistent with reasoning, is coherent and explained.</p> <p>Good links are made between theory and practice.</p>	<p>Candidate shows an excellent and detailed understanding across the tasks, showing an excellent degree of confidence and accuracy.</p> <p>Concepts and understanding are applied consistently and effectively in existing contexts.</p> <p>Explanations are clear, and strong links have been made between theories and practice.</p>
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%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
30	AO3 Application of practical/ technical skills <ul style="list-style-type: none"> How practiced/fluid does hand eye coordination and dexterity seem? How confidently does the candidate use the breadth of practical skills open to them? How accurately/ successfully has the candidate been able to use skills/achieve practical outcomes? 	<p align="center">(1-6 marks)</p> <p>Some evidence of familiarity with practical skills. Some awkwardness in implementation, may show frustration out of inability rather than lack of care.</p> <p>Unable to adapt, frustrated, flaws, out of tolerance, imperfect, clumsy.</p>	<p align="center">(7-12 marks)</p> <p>Generally successful application of skills, although areas of complexity may present a challenge. Skills are not yet second nature.</p> <p>Somewhat successful, some inconsistencies, fairly adept/ capable.</p>	<p align="center">(13-18 marks)</p> <p>Consistently high levels of skill and/or dexterity, showing ability to successfully make adjustments to practice; able to deal successfully with complexity.</p> <p>Dextrous, fluid, comes naturally, skilled, practiced.</p>
		<p>Examples of skills expected: Producing sketches, applying principles and elements of design, create individual designs, producing a design using appropriate construction techniques, completing designs within a commercially viable time scale, packaging designs, adapting styles and techniques appropriate to the design, evidence of innovation, application of health and safety, care and store designs, conditioning.</p>		
		<p>Bottom of band: Candidate shows poor consideration of health and safety.</p> <p>Basic commercial working routines are adopted with minimal consideration of tools, materials and equipment.</p> <p>Poor skill quality and high level of product wastage.</p>	<p>Bottom of band: Candidate shows fair consideration of health and safety.</p> <p>A range of commercial working routines were adopted with fair consideration of tools, materials and equipment.</p> <p>Some skill quality and product wastage.</p>	<p>Bottom of band: Candidate shows strong consideration of health and safety.</p> <p>A wide range of commercial working routines are adopted with full consideration of tools, materials and equipment.</p>

		<p>Poor application of elements and principles of design.</p> <p>Top of band: Candidate shows minimal consideration of health and safety.</p> <p>Commercial working routines are adopted with little consideration of tools, materials and equipment.</p> <p>Basic skill quality and product wastage.</p> <p>Limited application of elements and principles of design.</p>	<p>Fair application of elements and principles of design.</p> <p>Top of band: Candidate shows good consideration of health and safety.</p> <p>A good range of commercial working routines are adopted with consideration of tools, materials and equipment.</p> <p>Good skill quality with little product wastage.</p> <p>Good application of elements and principles of design.</p>	<p>Accomplished skills demonstrated with no product wastage.</p> <p>Excellent application of elements and principles of design.</p> <p>Top of band: Candidate shows excellent consideration of health and safety.</p> <p>A comprehensive range of commercial working routines are adopted with full consideration of tools, materials and equipment.</p> <p>Excellent skill quality demonstrated with no product wastage.</p> <p>Extensive application of elements and principles of design.</p>
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%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
20	AO4 Bringing it all together - coherence of the whole subject <ul style="list-style-type: none"> Does the candidate draw from the breadth of their knowledge and skills? Does the candidate remember to reflect on theory when solving practical problems? How well can the candidate work out solutions to new contexts/ problems on their own? 	<p align="center">(1-4 marks)</p> <p>Some evidence of consideration of theory when attempting tasks. Tends to attend to single aspects at a time without considering implication of contextual information.</p> <p>Some random trial and error, new situations are challenging, expects guidance, narrow. May need prompting.</p>	<p align="center">(5-8 marks)</p> <p>Shows good application of theory to practice and new context, some inconsistencies.</p> <p>Remembers to apply theory, somewhat successful at achieving fitness for purpose. Some consolidation of theory and practice.</p>	<p align="center">(9-12 marks)</p> <p>Strong evidence of thorough consideration of the context and use of theory and skills to achieve fitness for purpose.</p> <p>Purposeful experimentation, plausible ideas, guided by theory and experience, fit for purpose, integrated, uses whole toolkit of theory and skills.</p>
		<p>Examples of bringing it all together: Consideration of: Health and Safety, industry structure, organisation of floristry businesses, commercial nature of floristry businesses, principles of customer service and communication, caring for and maintaining floristry products, principles and elements of design, plan, prepare, construct and evaluate floristry designs.</p>		
		<p>Bottom of band: Candidate shows poor evidence of using their knowledge, understanding and practical skills to make minimal links between topics.</p> <p>Top of band: Candidate shows limited evidence of using their</p>	<p>Bottom of band: Candidate shows a fair level of integration of knowledge, understanding and practical skills to make some links made between topics.</p> <p>Top of band: Candidate shows a good level of integration of knowledge,</p>	<p>Bottom of band: Candidate shows consistent integration of knowledge, understanding and practical skills to make very good links between topics.</p> <p>Top of band: Candidate shows an excellent level of knowledge,</p>

		knowledge, understanding and practical skills to make limited links between topics.	understanding and practical skills to make good links between topics.	understanding and practical skills making excellent links made between topics.
%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
20	AO5 Attending to detail/perfecting <ul style="list-style-type: none"> Does the candidate routinely check on quality, finish etc and attend to imperfections/ omissions? How much is accuracy a result of persistent care and attention (eg measure twice cut once)? Would you describe the candidate as a perfectionist and wholly engaged in the subject? 	<p>(1-4 marks) Easily distracted or lack of checking. Insufficiently concerned by poor result; little attempt to improve. Gives up too early; focus may be on completion rather than quality of outcome. Careless, imprecise, flawed, uncaring, unfocussed, unobservant, unmotivated.</p>	<p>(5-8 marks) Aims for satisfactory result but may not persist beyond this. Uses feedback methods but perhaps not fully or consistently. Variable/intermittent attention, reasonably conscientious, some imperfections, unremarkable.</p>	<p>(9-12 marks) Alert, focussed on task. Attentive and persistently pursuing excellence. Using feedback to identify problems for correction. Noticing, checking, persistent, perfecting, refining, accurate, focus on quality, precision, refinement, faultless, meticulous.</p>
		<p>Examples of attending to detail: Intuitive consideration of: Health and Safety, industry structure, organisation of floristry businesses, commercial nature of floristry businesses, principles of customer service and communication, caring for and maintaining floristry products, principles and elements of design, plan, prepare, construct and evaluate floristry designs, precision and level of workmanship.</p>		
		<p>Bottom of band: Candidate shows poor attention to detail. Planning and application of skills demonstrated inaccuracy, gaps and errors.</p>	<p>Bottom of band: Candidate shows adequate attention to detail. Planning and application of skills demonstrated were generally accurate with no gaps.</p>	<p>Bottom of band: Candidate shows consistent attention to detail. Planning and application of skills demonstrated in a clear and cohesive manner.</p>

Section 3 Learner Materials

Foliage price list

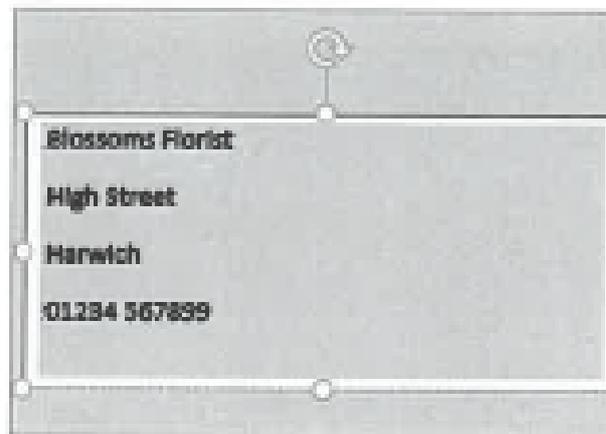
Anthurium leaf	2.50 per stem
Arachniodes adatifolmis (Leather leaf)	.50 per stem
Asparagus (umbellatus)	1.50 per stem
Asparagus (setaceus)	1.50 per stem
Aspidistra elatior	1.20 per stem
Brassica	1.50 per stem
Brunia	1.50 per stem
Cornus	.20 per stem
Dracaena	3.00 per stem
Equisetum	.75 per stem
Eucalyptus cinerea	1.00 per stem
Eucalyptus parvifolia	
Fatsia japonica	1.30 per stem
Gaultheria shallon (tips)	1.50 per stem <i>& bunch</i>
Galax urceolata	.50 per stem
Hosta	.50 per stem
Hypericum 'Androsæmum'	1.50 per stem
Hypericum 'Jade Flair'	
Leucodendron	1.50 per stem
Monstera	From 1.50 per stem
Panicum	1.00 per stem
Philodendron	1.00 per stem
Physalis	1.50 per stem
Pterosporum tetrafolium	1.50 per stem
'Silver Queen'	
Tom Thumb	
Ruscus hypoglossum (hard)	.50 per stem
Ruscus Darnie Racemosa (soft)	1.50 per stem
Sedum	1.50 per stem
Xerophyllum tenax (bear grass)	3.95 per bunch
****Prunus Laurocerasus	1.00 per bunch
'Rotundifolia'	
<i>Hedera helix</i>	1.00 stem

Flower price List

Alstroemeria	1.50 per stem
Aconitum	1.50 per stem
Agapanthus	2.00 per stem
Anthurium	4.00 per stem
Anigostanthus	1.50 per stem
Bouvardia	1.50 per stem
Bupleurum	1.00 per stem
Celosia	2.00 per stem
Chamaelucium	1.50 per stem
Uncinatum 'Snowflake'	
Chrysanthemum Bloom	2.50 per stem
'Anastasia Lime'	
Chrysanthemum spray	2.00 per stem
'Tiger Rag'	
Chrysanthum spray	
'Feeling Green'	
Cymbidium Orchid	From £5.00 per stem
Crococsmia	.75 per stem
Delphinium	2.25 per stem
Dendrobium Orchid	3.00 per stem
Dianthus Bloom	1.00 per stem
'Prado Pino'	
Dianthus Bloom	
'White Liberty'	
Dianthus Bloom	
'Grand Slam'	
Dianthus Spray	1.00 per stem
'Fleurette'	
Dianthus Spray	
'Ramaya'	
Dianthus Spray	
'Red Kiss'	
Eryngium	1.50 per stem
Eustoma	2.00 per stem
'Piccolo White'	
Freesia	1.00 per stem
Germini	1.50 per stem
Gerbem	2.00 per stem
'Explorer'	
Gladioli	1.50 per stem
Gynophila 'million stars'	1.50 per stem
Helianthus	2.00 per stem

Heliconia	From 4.00 per stem
Hippeastrum	3.00 per stem
Hyacinthus	1.20 per stem
Hydrangea	5.50 per stem
Iris	1.00 per stem
Leucospermum	4.00 per stem
Listrus	1.00 per stem
Lilium (Longiflorum) "White Heaven"	3.50 per stem
Lilium (Aziatische)	2.50 per stem
Lilium (Oriental)	3.50 per stem
Limonium	1.50 per stem
Matthiola	1.00 per stem
Molucella	1.50 per stem
Narcissus	.50 per stem
Nerine	1.25 per stem
Ornithogalum	1.25 per stem
Paeonia	3.00 per stem
Papaver (chicken & hen)	1.00 per stem
Phlox	1.00 per stem
Protea	From 4.00 per stem
Ranunculus	1.25 per stem
Rosa (small head)	1.00 per stem
Rosa (standard) Avalanche	2.00 per stem
Rosa (standard) Aqua	
Rosa (spray) "Rubicon"	2.00 per stem
Solidago	1.00 per stem
Strelitzia	4.00 per stem
Trachelium	1.50 per stem
Tulips	1.00 per stem
Veronica	1.00 per stem
Zantedeschia	From 2.00 per stem

To: Elaine.greene@bemail.co.uk



Good afternoon,

I am sorry to hear of your loss. Thank you for looking at my website and placing an order. ✓

I can deliver to the funeral director and the delivery is free of charge. Please could you email the details of the funeral director that the flowers will be delivered to. *just*

I would suggest a 10" loose wreath using a mixture of red, green and white flowers. Florist's choice. I would use a range of foliage including Hypericum 'Androsaemum' because it has red berries. ✓

For the tied sheaf I would suggest Lilium (longiflorum) 'white heaven' as these are beautiful flowers and very traditional. The bouquet will be completed with flowers and foliage of florist's choice. ✓

Both designs will have cards with your chosen message attached. ✓

To keep the sheaf design fresh and in good condition it will need to be unwrapped, cut a little off each stem at a 45 degree angle and place in a vase of water. ✓

You can pay by card over the phone.

Thank you for ordering from Blossom's Florist

Appendix 3 - Order Form Template

ORDER FORM	
Day: Monday ✓	Date: 23/4/18 Pay: Pay by card over phone
Time: Funeral at 11am Deliver to funeral directors by 9am	Paid: N/A
Deliver to: CO OP Funeral Directors 40 The High Street Harwich ✓	Account to: N/A
Design Style: Tied Sheaf	
Flower Preferences: Lilium (Longiflorum) plus florist's choice	
Colour Preferences: White Green	
Total Price:	£35.00 ✓
Message on card: Happy memories, rest in peace. Love Sharon, Jane and Paula ✓	
Ordered by:	Elaine Greene 6 Nelson Road Harwich ✓ 07894444444
Order taken by:	16/4/18

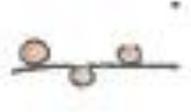
Appendix 4 – Cost Down Form Template

Ref : 04 / 941

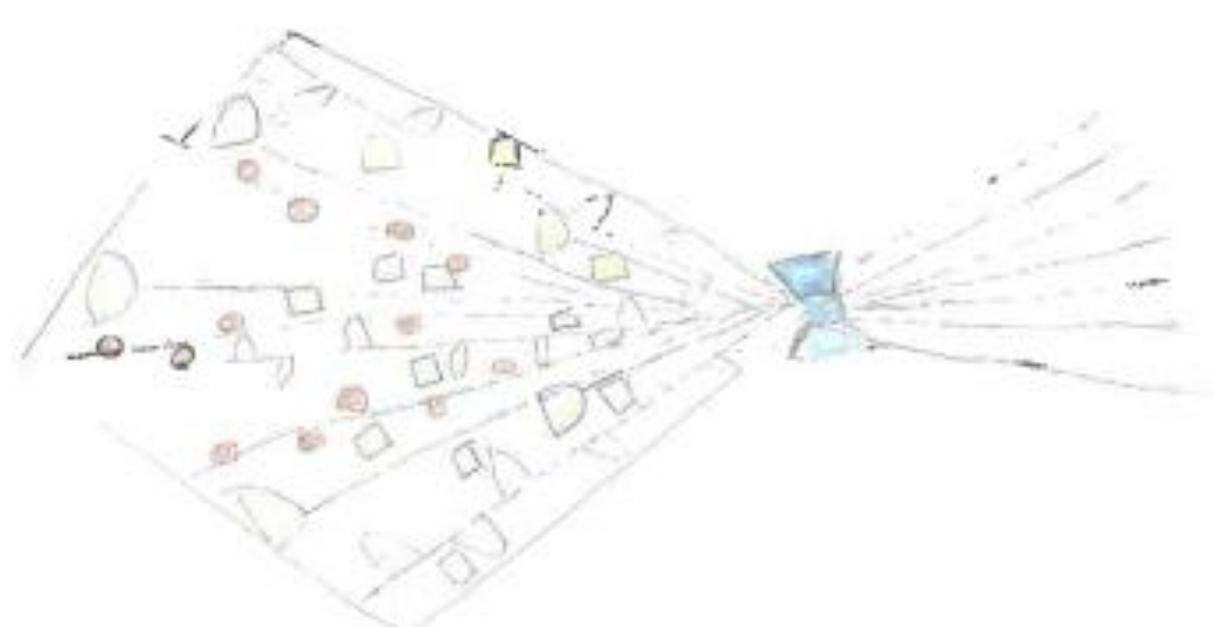
Design: Tied Sheaf	Date: 23/4/18	Ref:		
		A = Retail price (Total incl VAT): £ 35.00		
Delivery: Free delivery		£ N/A		
Labour Charge: (Skill & Make-up) 45 mins at £10 per hour		£ 7.50		
Sundries (incl VAT): String Cellophane Bow		£ 1.00		
Other Costs (state):		£ N/A		
		B = Sub Total: £ 8.50		
Budget for Materials (incl VAT):		C = Material Costs: (A minus B) £ 26.50		
Materials Used:	Quantity:	Cost per Item:	Sub Total:	
Lilium (longiflorum) 'White Heaven	5	£3.50	£17.50	
Ruscus (soft)	3	£1.50	£4.50	
Prunus Laurocerasus	1	£1.00	£1.00	
Gaultheria shallon	1	£1.50	£1.50	✓
		D = Materials Sub Total: (Must Equal C)		£ 24.50

 = Ruscus (Soda)

 = Linn.

 = Prunella

 = Grows here. Shilla
 = Paddy ribbon



✓

21-4-18

Draw design plan that customer wants so you know what are going to do or so someone else could make the design.

Materials

Lilium (Longiflorum) 'White Heaven'

Ruscus (soft)

Prunus Laurocerasus

Gaultheria Shallon

Sundries

String

Cellophane

Bow (made from poly ribbon)

Tools

Secateurs to cut stems

Scissors to cut ribbon

Step by step

1. Condition flowers ✓
2. When placing stems on one side you go over and on the other you go under as this makes your stems cross over in different directions ✓ *technique*
3. Make sure you always hold on to the stems otherwise your design will go flat ✓ *proline*
4. Pick out a piece of Prunus Laurocerasus to make a triangle shape for your design. Sometimes you can use one big piece or you may need three separate pieces ✓
5. Tie these with a long piece of string and leave the ends ready to tie other materials ✓
6. Add three pieces of Ruscus to add height and help form the shape ✓
7. Add a stack of Gaultheria Shallon to add height like a dome shape ✓
8. Add three lilies at the top, keep adding Gaultheria and other Lilium until it is raised ✓
9. Once this is done use the string to tie your design ✓
10. Trim the stems down ✓
11. Package it in cellophane to help protect the flowers and make the design look bigger and nicer ✓
12. Add a bow ✓
13. Add message card ✓
14. Add details of funeral director and person who has died ✓



Tied Sheaf

Introduction

I have completed a tied sheaf and packaged it in cellophane.

I drew out the design in task 2 and made a step by step plan that I followed in task 3.

I collected *Prunus Laurocerasus* from the college grounds

Elements

Form

It is a diamond shape that is 2/3, 1/3 principle.

The *Prunus Laurocerasus* helped form the base of the design that everything else was placed on. It is important for a tied sheaf to have a raised profile. I achieved this by adding lots of *Gaultheria* to my design. I used *Fatsia Japonica* to create my return and as a tied sheaf is often looked at from someone holding it and looking down on it. The soft *Ruscus* makes the diamond shape and is quite long.

Line

Your eye follows the lilies through the design because they are so large and beautiful. Having the bow the same colour as the lilies draws the eye to the bottom of the design.

Colour

My tied sheaf is monochromatic as it has one variety of flower.

Texture

The lily flowers have a waxy texture. I put leaf shine on the *Fatsia* leaves so these look glossy.

Space

I made sure there was lots of space in my design as this makes my design bigger and commercially would add value. I left space between the lilies and also the use of cellophane makes the design look larger.

Principles

Balance

My design has actual balance and visual balance. My mechanics are secure so my design will stay together. At the funeral it will be laid on the floor and looked at from above. My design is symmetrical so has visual balance. After the funeral the design is going to a residential home where it will be unpacked and placed in a vase. The stems were left long so they can be trimmed and arranged to keep this balance.

Proportion

All the materials I used in my design are quite large so are in good proportion. Using the large lilies meant they worked well on their own as the budget was tight. I made a large white bow which adds to the dominance of the design and is in proportion with the lilies. The large foliage added height to the design and is in proportion with the large flowers.

Scale

This design is on a larger scale. I had a tight budget but still managed to make a large design as the lilies were large and open and the foliage was also large and bushy. The cellophane packaging makes the completed design look bigger and adds more value.

Rhythm

There is a lot of repetition with the lilies as I chose to use a single type of flower. Having the same colour bow adds rhythm and draws the eye through the design.

Contrast

The lilies are trumpet shaped that contrast well against the hand shaped fatsia leaves. The foliage helps the white lilies stand out.

Dominance

The lilies are very dominant and stand out. They have great luminosity. The bow is also quite dominant. I think that it is quite a dominant design as it is large and uses a single type of flower.

Harmony

I think using the same colour flowers and bow adds harmony.

Conclusion

What went well

I feel that my design went well because everything works well together. The lilies and the matching colour bow works really well together. I think shining the fatsia leaves makes the design look professional. My mechanics are secure and well hidden. I added a care card so that the customer knows how to look after the design. I added flower food to help keep the flowers alive and fed. There is also a message card. My stems are spiralled and I have raised the profile well. The cellophane helps it look more professional and worth more. I decided to add fatsia leaves to my design because it gives the design a nice return end and adds height.

Even better if

The lilies were a little stained by pollen. I could have removed pollen if I had access to them a day or two earlier.

Appendix 3 - Order Form Template

Ref: 041941.

ORDER FORM	
Day: Monday	Date: 23/4/18
Pay: Pay by card over phone	Time: Funeral at 11am Deliver to funeral directors by 9am.
Deliver to: CO OP Funeral Directors. 40 The High Street Harwich.	Account to: N/A.
Design Style: Loose wreath	
Flower Preferences: Red and green flowers (Florists choice) Hypericum	
Colour Preferences: Red and green.	
Total Price: £40-00	
Message on card: Uncle Joe we shall miss you so much. With love Elaine and family.	
Ordered by: Elaine Greene 6 Nelson Road Harwich.	
Order taken by: 16/4/18.	

Appendix 4 – Cost Down Form Template

Design: Loose Wreath	Date: 23/4/18	Ref: 04/941	
A = Retail price (Total incl VAT):		£ 40.00	
Delivery: Free delivery service		£ /	
Labour Charge: (Skill & Make-up) 1 hour at £10 per hour		£ 10.00	
Sundries (incl VAT): Oasis Wreath		£ 2.00	
Other Costs (state): None		£ /	
		B = Sub Total: £ 12.00	
Budget for Materials (incl VAT):		C = Material Costs: (A minus B) £ 28.00	
Materials Used:	Quantity:	Cost per Item:	Sub Total:
Rosa (standard) Avalanche	3	£ 2	£ 6
Dianthus (spray) 'Red Kiss'	3	£ 1	£ 3
Chrysanthemum 'feeling green'	2	£ 2	£ 4
Hypericum 'Androsænum'	1	£ 1.50	£ 1.50
Ptilosporum tenuifolium 'Silver Queen'	2	£ 1.50	£ 3.00
Eucalyptus 'pamfolia'	2	£ 1.00	2.00
		D = Materials Sub Total: (Must Equal C)	£ 19.50

Handwritten:
 28.00
 19.50 -

Handwritten:
 £9.50 Additional Profit

 = Rosa (Standard) Avalanche.

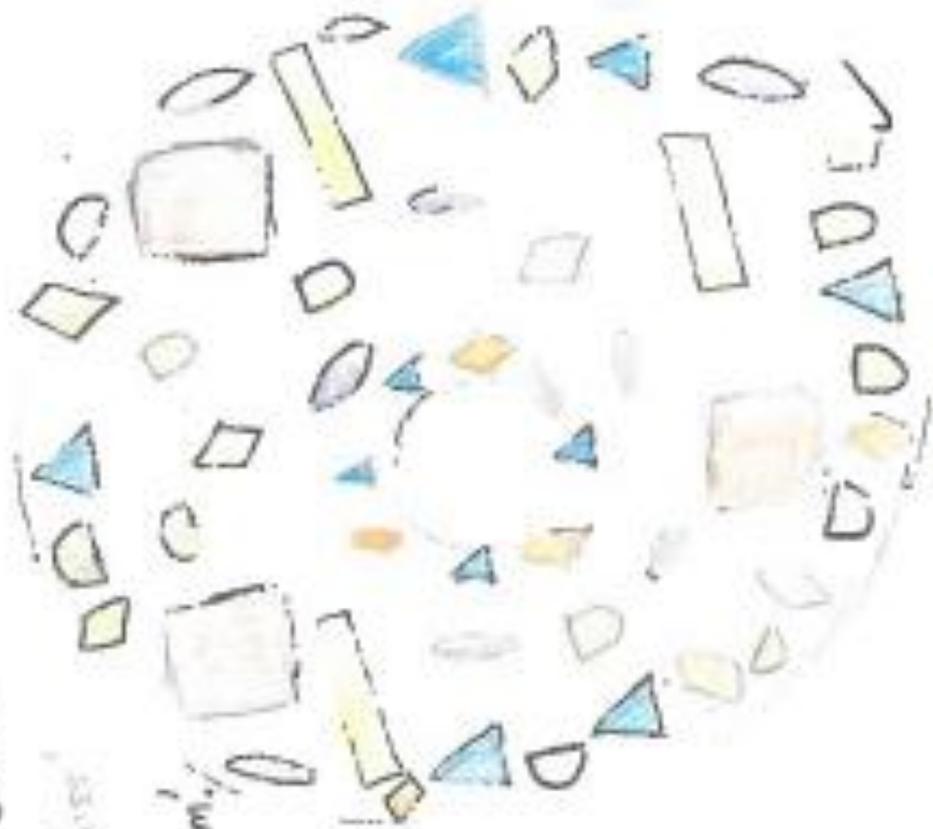
 = Chrysanthemum 'Feeling green'

 = Dianthus (candy) 'Red Kiss'

 = Hypericum 'Androsænum'

 = Pittosporum tenuifolium.
'Silver Queen'

 = Eucalyptus 'Parviflora'



Draw design plan that customer wants so you know what are going to do or so someone else could make the design.

Materials

Rosa (standard) 'Avalanche'

Dianthus (spray) 'Red Kiss'

Chrysanthemum 'Feeling green'

Hypericum 'Androsæmum'

Pittosporum tenuifolium 'Silver queen' Eucalyptus 'Parvifolia'

Sundries

10" Oasis wreath ring

Tools

Knife to cut round the edges of the wreath

Scissors to cut the flower stems

Step by step guide

Condition your flowers

1. Soak the wreath base in water until it is fully soaked
2. Trim around the edges to make the edges more round
3. Use your hand to smooth the edges of the wreath
4. Start to add foliage around the edge of the base
5. Trim your flower stems to the right size
6. Add in your focal flowers (Rosa 'Avalanche')
7. Add in other flowers around the base of the wreath
8. Add in more foliage until all of your mechanics have been hidden
9. Give it a mist of water to help keep the flowers watered
10. Add the message card on the design
11. Add all the details of where the funeral is, name of person who has died.



Loose wreath

Introduction

I have completed a loose wreath for a funeral. I drew out the design in task 2 and made a step by step plan that I followed in task 3.

Form

It follows the shape of the Oasis wreath ring. I cut foliage to the correct size to help keep the round shape and so that my mechanics were covered. I anchored some of stems of foliage upwards so that the foliage came down to cover the foam. The Rosa 'Avalanche' (focal flowers) were larger blooms than I expected but this makes them stand out more.

Line

The Dianthus 'Red Kiss' and the Hypericum berries create a line going throughout the design. The Chrysanthemum 'Feeling Green' also create a line throughout the design.

Colour

The colours of my design are red, white and green. I have also used variegated Pittosporum which contrasts with the white roses. The red and green are opposite each other on the colour wheel which is complementary, white is not classed as a colour although it plays a big part in this design. The wax flower is very small although the same colour as the focal flowers.

Texture

The Pittosporum is rough and crispy. The Chrysanthemum 'feeling green' is compact and feels rubbery. The rose petals feel silky. The wax flower has spiky leaves and the flowers look waxy. The berries from the Hypericum are glossy and shiny. The Dianthus are frilly.

Space

There is a lot of space between the roses, this means that it doesn't look so compact and also saves money from buying extra stems. There is no space in the foliage as it is really important to cover the wreath ring.

Balance

My design has actual balance and visual balance. My flowers and foliage are securely in the foam so nothing will fall out of my design. At the funeral it will be laid on the floor and looked at from above. It will stay laid flat so will not fall over. All of the foliage and the red flowers and berries are spread all around the design so this gives my design visual balance. I placed the focal white roses in a triangle which give visual balance.

Proportion

The materials all work well together, the red dianthus is a similar size to the Hypericum and they link well as they are the same colour. The focal roses are a lot bigger than the other materials however they stand out and catch the viewer's attention but don't look out of proportion.

Scale

I added lots of foliage to make the wreath look as big as possible. The focal roses add size and height.

Rhythm

The dianthus and Hypericum going round gives rhythm. The Chrysanthemum 'feeling green' flow all around the design. Repeating the foliage around whole wreath gives rhythm.

Contrast

The focal roses, wax flower and edges of variegated foliage are the same colour and contrasts well with the green. The red and green complement each other.

Dominance

The white roses are very dominant because they are a lot bigger than the other materials. They are very luminous.

Harmony

The colours red and green are harmonious as are the white elements of the design.

Conclusion

What went well

I think the design went well because the mechanics have been well hidden. The materials have been securely placed.

It follows the principles and elements of design. I added extra foliage to my design to make it look fuller.

Email message from diane.browning@bemail.com

Hello,

I would like to order a corsage of red roses to wear to a wedding next Saturday. I would need to collect the corsage on Friday afternoon as I am traveling to Manchester for the wedding.

Can you suggest a suitable design? I shall be wearing a pale green, vintage style woollen suit with a velvet collar and I think a corsage would look stylish on the lapel. How would the corsage be attached to the jacket please?

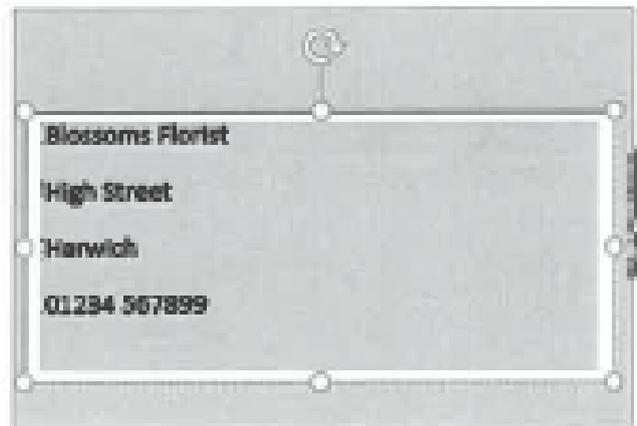
Would it be possible for you to send me images of suitable styles? If you could confirm the cost I can then make a decision and come in to your shop to pay.

Also can you advise how I can protect the corsage and keep it in good condition until the wedding.

Thank you very much,

Diane Browning

To: diane.browning@bemail.com



Hello,

Thank you for your email for a corsage of red roses. ✓

Friday afternoon would be fine for you to collect your corsage .It will be ready to collect from 1pm and the shop closes at 6pm. ✓

I have been thinking about your design and think that we could use Rosa (spray)'Rubicon' and some Chrysanthemum spray 'Feeling green' (these are like small green buttons).I suggest Hedera helix for the foliage as it helps to form the shape. They are quite a dark green so will add contrast. ✓

I would suggest that a magnet is used for attachment as this will not leave a mark on your suit. ✓

A magnet can not be used if you have a pacemaker, so please let me know if this is not suitable for you. ✓

I can send some images of different styles of corsages that you may like with the price attached to each. Once you have chosen a design you would like please come in to make your payment. Once payment is received I will make it. ✓

Your corsage will be presented in a nice box which will protect it and keep it in good condition,

Thank you once again for your order, I look forward to seeing you soon. ✓

Appendix 3 - Order Form Template

Ref 04/940

ORDER FORM	
Day: Friday	Date: 20/4/2018 Time: From 1pm
Pay: coming in to shop to pay Paid:	
Deliver to: Customer to collect	Account to:
Diane Browning 4 Main Road Harwich ✓	✓
Design Style: Corsage of Red roses	
Flower Preferences: Rosa 'Rubicon' Chrysanthemum Spray 'feeling Green' Hedera 'helix' ✓	
Colour Preferences: Red	
Total Price:	
Message on card: N/A	
Ordered by: Diane Browning 4 main Road Harwich 0779733331 ✓	
Order taken by: 16/4/18	

Appendix 5 – Cost Up Form Template

Design: <i>Corsage of Red roses</i>	Date: <i>20/4/2018</i>	Ref: <i>04/940</i>		
Materials Used (incl VAT):	Quantity:	Cost per item:	Sub Total:	Total:
<i>Hedera 'helix'</i>	<i>1</i>	<i>£1</i>	<i>£1</i>	<i>£1</i>
<i>Rosa 'Rubicon'</i>	<i>2</i>	<i>£2</i>	<i>£4</i>	<i>£4</i>
<i>Chrysanthemum 'Feeling Green'</i>	<i>1</i>	<i>£2</i>	<i>£2</i>	<i>£2</i>
			Materials Sub Total:	£7.00
Sundries (incl VAT):				
<i>Wire and tape</i>	<i>1</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Cellophane tissue paper</i>	<i>1</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>box</i>	<i>1</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>magnet</i>	<i>1</i>	<i>50p</i>	<i>50p</i>	<i>50p</i>
			Sundries Sub Total:	£3.50
Labour Charge: (Skill & Make-up) <i>£10.00 per hour</i>				£10.00
Other Costs (state): <i>N/A</i>				£
Delivery: <i>Customer collecting from shop</i>				£
			Sub total	£20.50
Retail Price:			Total price incl VAT:	£25.00

rounded up to include £4.50 extra profit

- 1. = Redens "neem"
- 2. = Rosa "R. viscom."
- 3. = Chrysothamnus "Yellow chryso."



21-4-18

Draw design plan that customer wants so you know what are going to do or so someone else could make the design.

Materials

Hedera Helix

Rosa 'Rubicon'

Chrysanthemum 'Feeling green'

Sundries

Wire

Tape

Box

Magnet

Tools

Scissors

Wire cutters

Secateurs

Cold Glue

Step by step

1. Wire your flowers to stop them from opening up in the heat
2. Pick out the Hedera helix leaves from the smallest to the biggest using template
3. Wire the roses using a single leg mount
4. Cross stitch the Hedera helix leaves and tape them
5. Wire the chrysanthemums using a single leg mount
6. Make a foliage branching unit and then a flower branching unit and then tape them together
7. Add some more Hedera Helix and more roses
8. Once you have added all your material cut the stems at different sizes as this makes the back thinner
9. Tape all the stems together from the middle
10. Add a leaf to the back of the corsage with cold glue
11. Then stick a magnet to the leaf using cold glue
12. Manipulate the leaves and flowers into the shape you want
13. Give it a mist of water
14. Pick out a box and add in your tissue paper
15. Put the corsage into the box
16. Add cellophane over the top to protect it and make it look bigger



Tutor had to intervene because corsage was not commercially viable - Ivy leaves incorrectly stitched and design was loose and lacking definition and correct outline shape. The design was completed with tutor guidance with 25% extra time. Elements of initial corsage were used to complete a 'fit for purpose' design. Candidate has processing difficulties and at this point experiencing fatigue and struggled to maintain concentration.



Red rose corsage

Introduction

I have completed a red rose corsage and packaged it.

I drew out the design in task 2 and made a step by step plan that I followed in task 3.

The Hedera Helix did not come in with the order so I went outside and collected some Hedera Helix from the college grounds.

Elements

Form

When I made this design I used a diamond shaped template. I made sure that I stayed within the template so that my finished corsage was not too big. This is a traditional shape for a corsage wasn't too big and was the right shape. I pinned the sepals of my roses so that they stay in a bud and not blow open.

Line

I created a line through my design using Rosa 'Rubicon'. This is an 's' shape. This creates visual impact and moves the person's eye through the design.

Colour

My design is complimentary as it is red and green which are on opposite sides of the colour wheel. I have chosen to count the green in my design as a colour because the flowers are a dominant lime green not like the foliage.

The red roses are quite dark. I used a very small amount of wax flower as the white flowers add luminosity to my design.

Texture

The Hedera Helix is smooth and feels like leather. The leaves of the wax flowers are spiky and the flowers are waxy. The Chrysanthemum 'Feeling Green' are scaly, feels rubbery and compact. The petals of the roses look silky.

Space

My design is compact which it needs to be so that it does not flop over but I have added lots of space to my design and made it look bigger than it is by using packaging. I wrapped up a box lid with tissue paper and added cellophane and crunched it up at the top and secured it with tape and staples. I added a bow on top.

Principles

Balance

My design has actual because it is not too big, it is taped and wired so my mechanics are secure so my design will not flop over. It has visual balance because it is within the shape of the diamond template and is symmetrical.

Proportion

My design is well proportioned as all my materials are a similar size. I decided to use three Chrysanthemum 'feeling green' as when I placed the fourth one that I had planned for it looked too big and too much green and I wanted the Rosa 'Rubicon' to be the focal flowers. I chose the Hedera Helix leaves from the smallest to the largest to create the shape of the corsage and to be in proportion with the design and to protect the clothes from being marked by the flowers. *ger*

Scale

My design is small as the customer wanted to wear it on the lapel of her suit. It is important that the design does not get in the customer's face. As it is small it will stay in place nicely. I used a magnet for the customer to attach her corsage to her suit.

Rhythm

The roses in the design create rhythm throughout the corsage as they are in a 'lazy s'. The Chrysanthemum are in a triangle shape. The Hedera Helix creates the diamond shape and lots of repetition to add rhythm.

Contrast

There is a contrast between the very dark red roses and the bright green chrysanthemum. The brightness of the chrysanthemums add luminosity and stand out from the design.

The compactness of the chrysanthemum contrasts with the silkiness of the roses.

The blue tissue of the packaging contrasts well with the colours of my design.

Dominance

My dominant flower is the red Rosa 'rubicon' in the middle of my design that is higher than the other roses. This makes it pop out from the design. The eye moves through the design and pauses before moving on through the other two roses.

Harmony

The wax flower brings the roses and the chrysanthemums together and adds some luminosity. I have colour harmony as red and green are opposite each other on the colour wheel so complement each other.

The colour of my bow on the packaging compliments the colour of the roses.

Conclusion

What went well

I feel that my design went well because everything works well together. My mechanics are secure and well hidden. I added a care card so that the customer knows how to look after the design and included health and safety advice as I used a magnet. This was mentioned in my email to the customer in Task 1.

I used one less chrysanthemum as I felt that this would improve my design and would not be missed. It also saves money.

I packaged my design to protect the corsage to make it look bigger and add value.

Even better if

Declaration of Authenticity

Candidate name Ivy Flower

Candidate number BBB0011

Centre name The College

Centre number 1115556

Candidate:

I confirm that all work submitted is my own, and that I have acknowledged all sources I have used.

Candidate signature

Date 15.5.18

Ivy Flower

Tutor:

I confirm that all work was conducted under conditions designed to assure the authenticity of the candidate's work, and am satisfied that, to the best of my knowledge, the work produced is solely that of the candidate.

Tutor signature

Date 15.5.18

Daisy May

Has the candidate received any additional support in the production of this work?

Tick Yes No

If the answer is yes, give details below and on a separate sheet if necessary.

Candidate has exam arrangements in place.

A reader and scribe and extra time

Note:

Where the candidate and/or tutor is unable to, or does not confirm authenticity through signing this declaration form, the work will not be accepted at moderation and a mark of zero will be given. If any question of authenticity arises, the tutor may be contacted for justification of authentication.

Practical Observation Form

Technical Qualifications

Candidate name:	Candidate number:
Ivy Flower	BBB0011
Centre number:	Assessment ID
The College	Synoptic assg

Please complete the table below with reference to the relevant Assessment Objectives, as indicated in the Assessment Packs. Do not allocate marks at this stage.

Assessment Objective (AO) - refer to the marking grid for additional guidance.	Notes – detailed, accurate and differentiating notes which identify areas of strength and weakness are necessary to distinguish between different quality of performances and to facilitate accurate allocation of marks once all evidence has been submitted.
AO1 Describe how well the candidate shows recall of knowledge e.g. stating facts without explanation / simple descriptions of what they are carrying out / showing aspects of straightforward knowledge through logical sequencing and application of skill etc.	Candidate was generally accurate, but had inconsistent results
AO2 Describe how well the candidate shows understanding when carrying out practical tasks e.g. their explanation of why they are completing a process or how they may change their course of action / are they able to justify their actions etc.	Candidate was able to show logical explanations and made some connections to some aspects of theory.
AO3 Describe how well the candidate demonstrated their practical skills . e.g. how practiced/fluid is hand eye coordination and dexterity / how confident are they / how accurate or 'polished' is the outcome / safe working etc.	Candidate showed safe working practices throughout the practical tasks. They illustrated a good level of technique appropriate to the design, took care and checked their work. Candidate needed some prompting to move on because the pace was slightly below commercial standard. The assessor had to intervene during the making of the corsage and candidate was able to correct the design.

<p>Assessment Objective (AO) - refer to the marking grid for additional guidance.</p>	<p>Notes – detailed, accurate and differentiating notes which identify areas of strength and weakness are necessary to distinguish between different quality of performances and to facilitate accurate allocation of marks once all evidence has been submitted.</p>
<p>A04 Describe how well the candidate brings it all together – e.g. how coherent are their actions / how well do they draw from the breadth of their knowledge and skills / reflection on theory when solving practical problems / How well can they work out solutions to new contexts/ problems on their own / time management etc.</p>	<p>Candidate made some good choices of materials; however, the Lilies should have been open on the tied sheaf.</p>
<p>A05 Describe how well the candidate attended to detail e.g. professionalism / perfecting / accuracy / checking / taking care / methodical working etc.</p>	<p>Candidate checked her work and was reasonably conscientious, with some imperfections. They approached the tasks methodically and used a systematic method.</p>

<p>Tutor / marker signature:</p>	<p>Date:</p>
<p><i>Daisy May</i></p>	<p>15.5.18</p>

Candidate Record Form

Candidate Name:

Assessment ID:

Candidate Number:

Centre Number:

Marker Notes – Please always refer to the relevant marking grid for guidance on allocating marks and make notes which describe the quality of the evidence and justification of marks.

AO1 – Recall - Breadth, depth, accuracy																		
20%	1	2	3	4	5	6	7	8	9	10	11	12						
AO1 Mark:	Candidate illustrated a level of detail, with some errors and omissions. The written tasks showed a good understanding of theory, with some gaps. (PM) There should ideally have been a better description of how the learner performed and what gaps there were in the underpinning knowledge.																	
AO2 – Understanding - Security of concepts, causal links																		
10%	1	2	3	4	5	6												
AO2 Mark:	Candidate showed logical explanations lacking some depth of knowledge. (PM) The tutor should elaborate on the comments above. Were there any connections made with written and practical. Any application of customers wants and needs (customer service) Any application of Principals and Elements of design to practical. explain her reasoning during Task 2.																	
AO3 - Practical skill - Dexterity, fluidity, confidence, ease of application																		
30%	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
AO3 Mark:	Candidate showed a good illustration of practical construction with some inconsistencies and some support required. It can be accepted that this is a result of processing difficulties. (PM) Photographs of design prior to correction would see any distanced travelled and should be encouraged.																	
AO4 – Bringing it together - use of knowledge to apply skills in new context																		
20%	1	2	3	4	5	6	7	8	9	10	11	12						
AO4 Mark:	Candidate has demonstrated some clear consideration of theory in practice. (PM) Again, more detail needed to justify marks. How has candidate drawn on underpinning knowledge to problem solve, reflect and evaluate designs.																	
AO5 - Attending to detail / perfecting - Repeated checking, perfecting, noticing, engaged																		
20%	1	2	3	4	5	6	7	8	9	10	11	12						
AO5 Mark:	Throughout all practical tasks candidate clearly aimed for a satisfactory result. Candidate showed elements of practical skill that were exceptional, however the completed designs barely made commercial standard. (PM) More clarification needed due to contradiction in terms. If designs were 'barley' commercial, why did candidate receive the marks allocated.																	

Tutor/Marker signature:

Total Mark: 25

Section 5 Principal Moderator's guidance, hints and tips.

This practise marking material has been produced to be used for standardisation activities and for centre guidance in the early years of the qualification. The marks allocated to each learner are in accordance with the Principal Moderator marks and show the standard set for this qualification.

To make holistic judgments, it is necessary to ensure that all tasks are completed and submitted prior to assigning any final marks. Practical tasks are not marked independently of written submissions so ensure that all tasks have been completed before assigning any marks.

When judging ephemeral performances / practical skills, centres must ensure that the evidence is in a format visible to the marker/moderator and gives sufficient qualitative detail to aid moderation. Observers and markers should ensure their notes are comprehensive, employing key words written in the marking grids and describing how, where or why the work is good or better. Along with this they should ensure that any verbal questions are documented and that weaknesses / mistakes as well as strengths / exemplary practice are noted on the PO form. These notes will enable the centre marker and the moderator get a feel for the practical skills shown by each individual on the synoptic assessment day/s and will assist in allocation of marks and rank ordering.