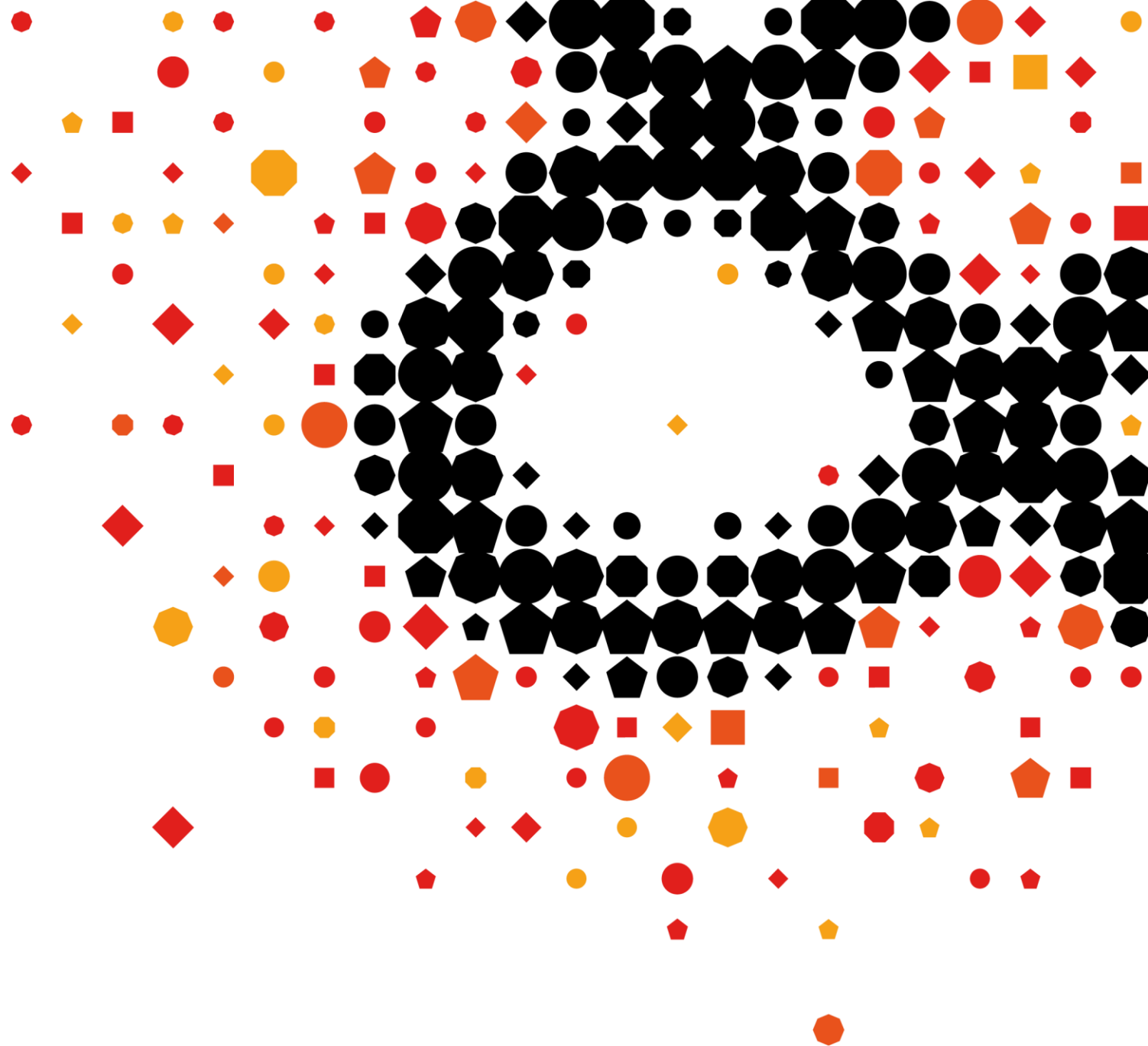


Business

4406 Technical Qualifications

To support generic on boarding



Agenda

Slides


1. Overview of qualification titles, numbers etc – TA Details
2. Links to specific qualification website
3. UCAS information based on GLH
4. Special considerations for your sector
 - Paper based or online (Examples)
 - Additional evidence
 - Different synoptic window?






Business Support Technical Qualifications 4406

Level 2

Level 2 Technical Certificate in Business Support (4406-02) 

Level 2 Technical Certificate in Business Support
4406-02
Accreditation Number: (603/0366/9)
Guided Learning Hours:360
Total Qualification Time:600

Level 3

Level 3 Advanced Technical Diploma in Coordinating Business Support
(4406-03) 

Level 3 Advanced Technical Diploma in
Coordinating Business Support 4406-03
Accreditation Number: (603/0367/0)
Guided Learning Hours:540
Total Qualification Time:900

Business Support Technical Qualifications 4406

Links to website

4406 Level 2



4406 Level 3



Assessment materials



Centre documents



Purpose and Recognition



16-19



Click [here](#) for link to Business Support Technicals page



Assessment:

To gain this qualification, candidates must successfully achieve the following assessments:

- * One externally set, internally marked, externally moderated synoptic assignment (60% weighting)
- * One externally set, externally marked exam, sat under examination conditions. Can be taken online or paper based (40% weighting)

Additional requirements to gain this qualification:

Employer involvement in the delivery and/or assessment of this qualification is essential for all candidates and will be externally quality assured.

Grading:

This qualification is graded Pass/Merit/Distinction/Distinction*

Options for building a larger programme:

- A few learners may want to add additional studies such as an A Level to support learning on the Business programme. There are additional options provided by City & Guilds that also accrue UCAS points and add significant value to the learner journey, particularly as the programme should be delivered in a project-based way. They are:
 - Level 3 Extended Project (2935-03)



Business Support

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[LinkedIn](#)



Dominic Green

"I believe in creating strong links and solid working relationships to constantly maintain and improve the support, advice and expert knowledge offered to our stakeholders."

Technical Advisor for Business Skills

Dominic has taught business in the further education sector for over 15 years to varying levels. He is experienced in curriculum design, ensuring programmes are suitable for the learners and local employer requirements. This invaluable experience has given Dominic the opportunity to represent City & Guilds as a Technical Advisor for Business.

For further information on Business Skills, visit:

→ [BUSINESS SKILLS SECTOR PAGE](#)

Thank you

