Application for an Appeal – calculated results

**Deadline for Appeals: 17 September 2020**

|  |  |
| --- | --- |
| Name of centre contact |  |
| Job role |  |
| Telephone number |  |
| Email address |  |
| Centre name |  |
| Centre number |  |
| Qualification and component number (eg 3748-01, 311) |  |
| Qualification and unit title |  |

# Please list the candidate enrolment numbers (eg ABC1234)

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| --- |
|  |

# Centre Declaration

This must be completed for all appeals

|  |  |  |
| --- | --- | --- |
| I confirm:   * I have been authorised to submit this form on behalf of the centre, * the information provided in this application is complete and accurate, * I agree to pay the invoice on behalf of the centre. | |  |
| Name |  | |
| Job role |  | |
| Date |  | |

Please note:

* applications **cannot** be accepted from candidates or third parties (eg employers)
* City & Guilds will invoice your centre on receipt of this application.
* for the Extended Project qualification, please refer to the JCQ appeals document

# Eligibility for the CAG process

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| --- | --- |
| All candidates listed above were expected to sit an assessment in the period 20 March to 31 July 2020 |  |
| The centre holds sufficient evidence to support the application.  This must be from before 31 July 2020 |  |

**Additional information required for the appeals process**

|  |  |
| --- | --- |
| The centre has already made a CAG submission for this assessment component |  |
| The centre has completed the [CAG-ER5, amendment request form](https://www.cityandguilds.com/covid-19/centre-assessment-grades), for these candidates and included it with this application for an appeal |  |

# Reasons for the appeal

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**Please return your completed form to** [**policy@cityandguilds.com**](mailto:policy@cityandguilds.com)