#FunSkills2019

Functional Skills 2019 monthly updates

Entry level

Webinar 08 | April 2019
Welcome to webinar 8 – Entry level

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Any questions?
As usual, please post your questions during the webinar. We might not be able to answer them live, but if not we’ll add to the FAQs.
New to these webinars?

If this is your first webinar, you can find the link to the recordings of all previous webinar on our Functional Skills Updates page.

Don’t forget
To stay up-to-date, you need to sign up for our email alerts!
Latest news

Level 1 and Level 2 in final stages of Technical Evaluation process.

Entry level also now with Ofqual for Technical Evaluation.


Don’t forget the **draft** samples assessments for the reformed FS qualifications are on our current [Functional Skills (3748) qualification documents webpage](https://www.cityandguilds.com/functional-skills/qualifications/documents)

They are available from a folder called **Functional Skills reform** in the **Additional documents** folder.
#FunSkills2019 launch events

A full-day session, looking at the new Functional Skills subject content and assessments for both subject areas.

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<tr>
<th>Date</th>
<th>Venue</th>
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<tbody>
<tr>
<td>Wednesday 1 May</td>
<td>ILM, Burntwood</td>
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<td>Friday 10 May</td>
<td>City &amp; Guilds, London</td>
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<td>Tuesday 21 May</td>
<td>City &amp; Guilds, Wakefield</td>
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<td>Thursday 6 June</td>
<td>City &amp; Guilds, Warrington</td>
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<td>Thursday 27 June</td>
<td>Sunderland College, North East</td>
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<td>Thursday 4 July</td>
<td>ILM, Burntwood</td>
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<tr>
<td>Monday 8 July</td>
<td>City &amp; Guilds, London</td>
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<tr>
<td>Thursday 25 July</td>
<td>City &amp; Guilds, Warrington</td>
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Entry level
Diving a little deeper…
Entry level - overview

**English**
Demonstrate the ability at an appropriate level to read, write, speak, listen and communicate in English, and to apply this knowledge and these skills in *familiar situations* … provide the basis for further study at levels 1 and 2.

- Students should be able to:
  - Listen, understand and respond to verbal communication in a range of familiar contexts;
  - Acquire an understanding of everyday words and their uses and effects, and apply this understanding in different contexts;
  - Read with accuracy straightforward texts encountered in everyday life and work, and develop confidence to read more widely; and
  - Write straightforward texts and documents with clarity and effectiveness, and demonstrate a sound grasp of spelling, punctuation and grammar.

- Students should, with *some direction and guidance*, be able to *apply these functional skills to informal and some formal contexts*, in familiar situations.

**Mathematics**
Demonstrate a sound grasp of the underpinning skills and basics of mathematical skills appropriate to the level, and the ability to apply mathematical thinking to solve simple problems in *familiar situations* … provide the skills for further study at Levels 1 and 2.

- Students should be able to:
  - become confident in their use of fundamental mathematical knowledge and skills, as described through the content; and
  - demonstrate their understanding by applying their knowledge and skills to solve simple mathematical problems or carry out simple tasks.

- Students should, with *some direction and guidance*, be able to *apply these functional skills to informal and some formal contexts*, in familiar situations.
Entry level English – points to note

**Entry 1**

**Reading:**
- 30 minutes
- One assessment with two documents

**Writing:**
- 40 minutes (25+15)
- no dictionaries
- two free-writing tasks
- spelling task
- SPaG: 50% of marks
- composition: 50% of marks

**SLC:**
- 20 minutes
- two discussions (one-to-one)

**Entry 2**

**Reading:**
- 40 minutes
- One assessment with two documents

**Writing:**
- 45 minutes (30+15)
- no dictionaries
- two free-writing tasks
- spelling task
- SPaG: 50% of marks
- composition: 50% of marks

**SLC:**
- 20 minutes
- two discussions (one-to-one)

**Entry 3**

**Reading:**
- 45 minutes
- One assessment with two documents

**Writing:**
- 55 minutes (40+15)
- no dictionaries
- two free-writing tasks
- spelling task
- SPaG: 50% of marks
- composition: 50% of marks

**SLC:**
- 20 minutes
- two discussions (group)
English – draft sample assessments

Reading

- example of Entry 3 Reading activity
- subject to Ofqual Technical Evaluation.
English – draft sample assessments

Writing

• example of Entry 3 Writing activity
• subject to Technical Evaluation.

Activity 2
Write an article or blog about health and wellbeing.

Write about:
• the benefits of a healthy lifestyle
• how you keep fit and healthy
• changes you would like to make to your lifestyle.

Write at least three paragraphs. 22 marks

This activity will be assessed on:
• content and detail
• layout (e.g. headings)
• paragraphs
• structure
• grammar
• spelling
• punctuation.

Write your article/blog here.
English – draft sample assessments

Writing

• example of Entry 3 spelling task, administered by tutor/assessor.

• subject to Technical Evaluation.

Activity 3
Spelling
Listen to ten words and write them down.
Your tutor will say the word and use the word in a sentence, then say the word you need to write down again.

1

2

3

4

5

6

7

8

9

10

10 marks

Spelling Task
In Activity 3 the following 10 words must be read out to candidates.
Read the word on its own, then read the word within the sentence, then read the word again.

| 1 | pleasure | It is a pleasure to meet you. | pleasure |
| 2 | cough | I've got a bad cough so I can't come to work. | cough |
| 3 | education | A good education is very important. | education |
| 4 | vegetables | Eating vegetables every day is good for you. | vegetables |
| 5 | favourite | My favourite film is ET. | favourite |
| 6 | weather | What's the weather forecast for tomorrow? | weather |
| 7 | women | There were six women in the group. | women |
| 8 | actually | Actually, there are five not six of us. | actually |
| 9 | knowledge | She's very good at general knowledge quizzes. | knowledge |
| 10 | crumbs | There are crumbs all over the floor. | crumbs |

Assessor notes for marking
English – draft sample assessments

Speaking, listening and communicating

• example of Entry 3 SLC assessor guidance

• subject to Technical Evaluation.

Entry 3 Speaking, Listening and communicating assessment guidelines

The candidate will need to take part in two activities as part of a group:

A formal group discussion on a familiar topic
An informal group discussion on a familiar topic

Candidates will need to demonstrate the following skills:

- Identified and extracted relevant information and detail in straightforward explanations
- Made requests and asked concise questions using appropriate language
- Communicated information and opinions clearly
- Responded appropriately to questions
- Followed and understood the main points
- Made relevant contributions
- Listened to and responded appropriately to other points of view, respecting the conventions of turn-taking

Candidates should be informed that their contribution to the discussions is to be assessed and be made aware of the assessment criteria.
Entry level Mathematics – points to note

**Entry 1**
- 1 hour 45 minutes
- non-calculator = 25%
- calculator = 75%
- single pass mark for **both** sections
- underpinning skills = 25%
- problem solving = 75%

**Entry 2**
- 1 hour 45 minutes
- non-calculator = 25%
- calculator = 75%
- single pass mark for **both** sections
- underpinning skills = 25%
- problem solving = 75%

**Entry 3**
- 1 hour 45 minutes
- non-calculator = 25%
- calculator = 75%
- single pass mark for **both** sections
- underpinning skills = 25%
- problem solving = 75%
Entry 3 – non-calculator

• subject to Technical Evaluation.

Non-calculator section

There are 10 marks available.

You must not use a calculator.

Q1. What is the next number in this sequence?

1.2  2.4  3.6  ?

Q2. Which one of the following is the best to measure out 15 ml of medicine?

A. cup
B. scales
C. teaspoon
D. measuring jug

Q3. Which one of the following lists is in order starting with the smallest amount?

A. 50 ml 1 litre 500 ml
B. 50 ml 500 ml 1 litre
C. 1 litre 50 ml 500 ml
D. 1 litre 500 ml 50 ml

Q4. Tick all the shapes below that have two lines of symmetry.

Q5. What is £244.75 rounded to the nearest pound?

Q6. Look at this calculation

322 + 249 = 571

Show how to check this calculation by rounding 322 and 249 to the nearest ten.

Q7. Work out 480 ÷ 50 =

Show the remainder in your answer.
Mathematics – draft sample assessments

Entry 3 – calculator

subject to Technical Evaluation.

Q4. A customer wants to buy some furniture. He has some vouchers.

<table>
<thead>
<tr>
<th>Furniture Shop Voucher</th>
<th>Furniture Shop Voucher</th>
<th>Furniture Shop Voucher</th>
</tr>
</thead>
<tbody>
<tr>
<td>£25</td>
<td>£25</td>
<td>£25</td>
</tr>
</tbody>
</table>

a. What is the total amount of the vouchers?

Show your working out

Total amount of vouchers £________ 2 marks

b. The customer also has £130 cash.

What is the total amount of money the customer has to spend in cash and vouchers?

Show your working out

Total amount to spend £________ 2 marks

Q6. A customer buys a sofa.

Sofa price £200

She must pay a quarter of the price today.
She will pay the rest when the sofa is delivered.

a. Work out how much she will pay today.

Show your working out

Amount to pay today £________ 2 marks

b. Work out how much she will pay when the sofa is delivered.

Show your working out

Amount to pay when sofa is delivered £________ 2 marks

Calculator paper

There are 30 marks available.
You may use a calculator.
Questions
Any comments, questions or feedback...

fsreform@cityandguilds.com
Keeping up with developments

#FunSkills2019 webinars every month - right through to the summer

- You’ll get an email reminder each month as long as you’ve signed up.
- Recordings of every session to-date (apart from the special phonics webinar) available from the Functional Skills updates page.

Next month’s webinar

- Wednesday 1 May
  (same day as our first launch event 😊).
- Topic – delivery, administration and exam conduct.
Thank you

For more information about the Functional Skills reform programme, please visit cityandguilds.com/mathsandenglish

Then follow links to Functional Skills updates.

There’s a dedicated email address: fsreform@cityandguilds.com

Use #FunSkills2019 to join the social media conversation:
• follow Amanda @MathsEnglish_CG
• follow Paul @PaulSceeny_CG
• follow Katherine @KatherineC_CG