



SUPPORTING YOU WITH MATHS & ENGLISH

**COMMITTED TO HELPING YOU AND
YOUR LEARNERS SUCCEED**

At City & Guilds we are dedicated to helping you and your learners succeed in maths and English by providing you with an unrivalled level of support, ensuring you have the advice, guidance and resources you need to deliver the best possible experience to your learners.

Our unique support...

We recognise that you rely on us to deliver high quality learning, assessment and support materials. Using our extensive expertise we can help you to develop and strengthen the quality of your delivery through resources, staff development, continuous professional development, workshops and consultancy.

...developed with you in mind.

We work alongside you to explore your problems and challenges and ensure our qualifications, products and services provide the support and outcomes you need.

‘We are a community based adult education provider working with a very wide range of learners for whom, City & Guilds provide really worthwhile qualifications. We have been offering City & Guilds Functional Skills qualifications for the past 6 years, offering around 100 classes each year with high learner success rates. They are a key part of our curriculum offer and provide our learners with an ideal stepping stone onto further courses, to help with employment and to support their own families with English and maths skills at home.’

Simon Oddy
Programme Manager Skills for Life, Leicestershire Adult Learning Service

Our support:

- **Qualification delivery support** including qualification administration handbooks, subject specifications, assessment delivery guides, sample papers and 'worked examples'.
- **Ongoing programme of events** to keep you up to date and informed on qualification developments, to support delivery and enable networking and sharing of good practice.
- **Maths and English Advisors** who have unique and unparalleled expertise and are here to support you.
- **SmartScreen** our tutor and learner support platform, provides a range of specific support materials including FREE Functional Skills resources and the maths & English e-Toolkit resources.
- **e-Functional Skills**, an end-to-end digital teaching and learning resource designed specifically to support Functional Skills at Entry 3 and Levels 1 & 2. With it you can:
 - conduct accurate FREE initial assessments to assess each learner's skills level
 - diagnose learners' skills profiles
 - design and deliver fully customised and engaging learning programmes
 - encourage learner development and promote self-motivated learning
 - fully prepare learners for their Functional Skills assessment.
- **Maths & English e-Toolkit**, a highly accurate, adaptive initial and diagnostic assessment tool with a wealth of multimedia resources to enhance maths & English wherever it occurs.
- **e-volve centre analytics**, to help you raise standards by providing in-depth analysis of where your learners did well and not so well, enabling you to identify areas for improvement.
- **e-Certificates**, a free service offered by City & Guilds which enables centres to view and download electronic PDF versions of certificates 24 hours after the results have been published.
- **Staff development and CPD**, a comprehensive staff development programme that will meet the needs of specialist and non-specialist staff, support on-going personal skills development as well as developing skills to support confident and efficient delivery whilst promoting best practice.
- **Advance consultancy**, a service designed to support providers to develop strategic direction as well as managing and implementing change to keep up to date with changes in the sector.

We are here to support you

We won't pretend there are easy answers to the challenges faced in successfully delivering maths & English qualifications, but we will always support you in every way that we can and help you make the most of every opportunity learners have to develop these skills.

We have a range of dedicated, specialist support:

- ✓ **Maths and English Advisors** – dedicated subject specialists to support with curriculum planning, qualification delivery and understanding the ever changing educational environment.
- ✓ **Dedicated Account Manager** – along with a named contact for all your quality needs.
- ✓ **Advance consultancy service** – provides staff development and continuing professional development through bespoke maths and English support.

To find out more:

t: 0844 543 0000

e: centresupport@cityandguilds.com

w: cityandguilds.com/mathsandenglish

(Calls to our 0844 numbers cost 5 pence per minute plus your telephone company's access charge)