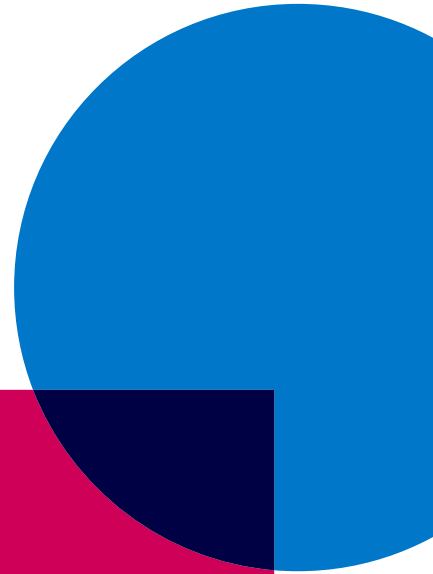




Hospitality and Catering
SmartScreen Factsheet
Level 2 Hospitality Team
Member: Apprenticeship
Training Manual



SmartScreen Factsheet

Level 2 Hospitality Team Member: Apprenticeship Training Manual

City & Guilds SmartScreen

City & Guilds SmartScreen is our dedicated online resource portal, supporting over 120 qualifications. It currently boasts more than 80,000 resources and pages of content for tutors and learners.

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Supported areas: Food and Beverage Service, Alcoholic Beverage Service and Food Production.

Resources

This form-fillable PDF training manual provides apprentices with a range of practical tasks to apply their knowledge and skills to. It is designed to support formative learning by allowing the apprentice to track their progress and record evidence.

The tasks are mapped to the apprenticeship standards and have been designed to prepare learners for the requirements of their end-point assessment. Each task is broken down into three components:

- Know It – these are the preparatory activities focusing on the knowledge/theory questions.
- Show It – these are the more active 'task'-based activities, which show the knowledge that learners have covered in the 'Know It' section.
- Live It – this is the 'reflective' section, where learners can detail what behaviours have been displayed by carrying out the designated task.

Throughout the manual, employers can record constructive feedback that learners can use for their development.

The tasks should cover all the skills and behaviours required for the apprenticeship but the tasks do not need to be completed in the order given in the manual. Employers and training providers should feel free to assign each task in any order.

The tasks in this manual are also available in a printed version and on Learning Assistant, City & Guilds' e-portfolio solution. Subscribers to the SmartScreen package may use the files on any e-portfolio of their choice provided that the SmartScreen subscription is maintained.

Why choose SmartScreen?

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Do what you do best	Our lesson plans, handouts and worksheets will save tutors time, meaning that they can keep their heads out of the paperwork and teach.
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