

Automotive Traineeships Programme Examples

Programme example 1:

Work Placement

Exploring the possibility of using the following for gathering work placement evidence:	Profile of Achievement (3791)
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Work Preparation Training – Employability Skills

Level 2 Award in Employability Skills - (5546-02) (601/3632/7)	60 TQT
Or	
Level 2 Extended Award in Employability Skills - (5546-03) (601/3630/3)	100 TQT

Maths and English

Functional Skills in Mathematics (603/4649/8) & English (603/4647/4) (4748)	66 TQT persubject
Or	
Maths and English Skills (3847) single unit or ‘themed’ Awards	20 TQT for single units 60 TQT perAward
Or	
ESOL Skills for Life (4692) Award in Reading (601/4198/0), Writing (601/4199/2) or Speaking and Listening (601/4200/5)	110-120 TQT per Award

Digital Skills

Level 1 & Level 2 IT User units: Information management, Email, IT security, Using the internet, Databases, Spreadsheets, Desktop publishing, Collaborative technologies	10-15 TQT per unit
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Vocational Taster

Level 1 Award in Vehicle Systems Maintenance Accreditation No: 501/2222/8	120 TQT
Or	
Level 1 Certificate in Vehicle Maintenance Accreditation No: 501/1230/2	250 TQT

Learn more at cityandguilds.com/traineeships

Programme example 2:

Work Placement

Exploring the possibility of using the following for gathering work placement evidence:	Profile of Achievement (3791)
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Work Preparation Training – Employability Skills

Level 1 Award in Employability Skills (5546-02) (601/3629/7)	60 TQT
Or	
Level 2 Award in Employability Skills (5546-02) (601/3632/7)	60 TQT

Maths and English

Functional Skills in Mathematics (603/4649/8) and English (603/4647/4) (4748)	66 TQT persubject
Or	
Maths and English Skills (3847) single unit or ‘themed’ Awards	20 TQT for single units 60 TQT perAward
Or	
ESOL Skills for Life (4692) Award in Reading (601/4198/0), Writing (601/4199/2) or Speaking and Listening (601/4200/5)	110-120 TQT per Award

Digital Skills

Level 1 and Level 2 IT User units (7574): Information management, Email, IT security, Using the internet, Databases, Spreadsheets, Desktop publishing, Collaborative technologies	10-15 TQT per unit
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Vocational Taster

Level 2 Certificate in Cycle Mechanics Accreditation No: 600/0660/2	200 TQT
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Traineeship Funding Examples

Example 1 (19+ Funding)

Programme Area	Funding Elements
Traineeship Core Element (work preparation and work placement)	£1500
English Functional Skills	£724
Maths Functional Skills	£724
Optional Vocational Element	
Example: City & Guilds Level 1 Certificate in Vehicle Maintenance (4290-11)	£1645
QAN - 50112302	
Total Potential Funding	£4,593

N.B. for Adult Education Budget (AEB) funded Traineeships, Education and Skills Funding Agency (ESFA) may apply a job outcome payment, depending on the type of programme being delivered. More information on this can be found in the ESFA Funding Rates and Formula Guidance [HERE](#)

* During 2020-21, there is a £1000 employer incentive for each trainee taken on, up to a maximum of 10 trainees per employer.

Example 2 (16-19 Funding)

16 to 19-year-old Traineeships are funded via the 16-19 funding formula method. Funding amounts will depend on the number of hours the programme contains, when agreed between the provider, employer and learner.

Band	Planned hours		National funding rate per student
5	540+ hours	16 and 17-year old, students aged 18 and over with high needs	£4,188
4a	450+ hours	Students aged 18 and over who are not high needs	£3,455
4b	450 to 539 hours	16 and 17-year old, students aged 18 and over with high needs	£3,455
3	360 to 449 hours		£2,827
2	280 to 359 hours		£2,234
1	Up to 279 hours		£4,188 per full time equivalent (FTE)

Qualifications Grid for Traineeships Example Programme Resource



A City & Guilds Group Collaboration

Learning Aim Reference (QAN)	Learning Aim Title	Qualification Type	Level	Guided Learning Hours	Weighted Funding Rate	16-19 Funding	Adult Education Budget (AEB)	City & Guilds Qual number
50088622	Diploma in Vehicle Systems	Diploma	1	352	£2583	Yes	Yes (local flex)	3902-11
50115509	Certificate in Vehicle Systems Maintenance	Certificate	1	185	£1645	Yes	Yes (local flex)	3902-11
5011010X	Diploma in Vehicle Maintenance	Diploma	1	323	£2583	Yes	Yes (local flex)	4290-11
50111048	Diploma in Accident Repair Body	Diploma	1	375	£2583	Yes	Yes (local flex)	4291-11
50111073	Diploma in Accident Repair Paint	Diploma	1	365	£2583	Yes	Yes (local flex)	4291-21
60011774	Certificate in Light Vehicle Maintenance and Repair Principles	Certificate	2	310	£1645	Yes	Yes (local flex)	4290-17
60004952	Award in Cycle Mechanics	Award	1	31	£390	Yes	Yes (local flex)	3902-18
50122228	Award in Vehicle Systems Maintenance	Award	1	92	£781	Yes	Yes (local flex)	3902-11

We're here to help

To find out more about the Traineeship options, feel free to email us at directsales@cityandguilds.com or phone **01924206709** and our customer team will be able to support you.

Learn more at [cityandguilds.com/traineeships](https://www.cityandguilds.com/traineeships)