

Application for fast track qualification approval



Form FTAP
Edition 2

Fast track approval is a streamlined approval process for existing centres. Typically, it is used when

- a qualification is replaced or updated
- approval for an N/SVQ would automatically entitle the centre to offer the corresponding VRQ.

The qualification(s) listed below indicate those you may currently offer that would now entitle you to fast track approval for the new qualification(s) overleaf.

If you are unsure of your centre's status regarding your eligibility for fast track approval, please contact your local regional/national office. Once completed, please send this form to your regional/national office.

Centre name

Centre number

Address

Postcode

Region/nation Please select from the drop-down menu..

Name of contact

E-mail address **Telephone number**

Please tick the boxes of the qualifications below you **currently offer** which will be replaced

Qualification number							Level	Title	Tick
7	6	9	4	/	0	3	3	Level 3 NVQ in Facilities Management	<input type="checkbox"/>

Please tick the boxes of the qualifications below you would like to request **fast track approval** for

Qualification number							Level	Title	Tick
7	7	2	4	/	0	3	3	Level 3 Facilities Management Practices	<input type="checkbox"/>

I confirm that this centre has previously offered the qualifications as detailed above. Where changes have taken place, a completed APU form, plus CVs of assessors/verifiers where appropriate, will be forwarded with this form.

I also confirm that all necessary resources for offering the new qualifications are currently in place.

I understand that, in order to process this application, City & Guilds may require further information possibly involving an EV visit, which may incur a fee.

Signature

Name

Date (dd/mm/yyyy)

Please send this form to your regional/national office. If you are unsure of the appropriate address, please refer to our website (www.cityandguilds.com) or telephone our Customer Contact Centre on 020 7294 2800.