

## Issued by Product Development 2<sup>nd</sup> October 2012

**URGENT** Product Update for Centres delivering:

[www.cityandguilds.com](http://www.cityandguilds.com)

### **6361 Domestic Energy Assessment 6066 Green Deal Domestic Advice**

If you have received this update in error, or have any questions regarding its content, please email: [construction@cityandguilds.com](mailto:construction@cityandguilds.com)

**For urgent enquires, contact Matt Simmons on 020 7294 2884**

This update covers the following:

- Asset Skills Assessment Principles
- Level 3 Certificate in Domestic Energy Assessment
- Level 3 Award in Domestic Energy Assessment Professional Development
- Level 3 Diploma in Green Deal Domestic Advisor

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Asset Skills Update

#### **Assessment Principles May 2012**

The Sector Skills Council Asset Skills has updated its Assessment Principles document. The revised Principles are available at the link below. Asset Skills confirmed in late August that these Principles are relevant to both Green Deal and Energy Assessment.

Centres attention is drawn in particular to Sections 7.5 and 8.4.1 regarding the role of Internal Verifiers and Assessors. IVs and Assessors must “Hold or be working towards an appropriate qualification in assessment of competence.” Where employers opt for an **‘employer direct’** model, the qualification requirements specified by the regulatory authorities may be waived as described in the Assessment Principles.

<http://www.assetskills.org/QualificationsAndStandards/Qualifications.aspx>

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Urgent Qualification Update

#### **Level 3 Certificate in Domestic Energy Assessor City and Guilds Number 6361-01**

Further to correspondence from the Department of Communities and Local Government (DCLG) last year, and our Product Update issued in May 2012, we have confirmed with DCLG that the old version of the Domestic Energy Assessor course must come to a close for certification on the 31<sup>st</sup> October 2012.

Any learner currently studying 6361-01 QAN 600/1626/7 must finish their portfolios and claim their certificate before this time.

New entrants can continue to register on 6361-01 QAN 600/5739/7.

**Product Update**

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Urgent Qualification Update

## **Level 3 Certificate in Domestic Energy Assessor Professional Development**

**City and Guilds Number 6361-11**

This qualification is ending on the 31<sup>st</sup> October as per the requirements of DCLG.

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Qualification Update

## **Level 3 Diploma in Green Deal Domestic Advisor**

**City and Guilds Number 6066-01**

### **Assessment Update**

Based on customer feedback and consultation, we have made changes to the following assessments:

6066-320 and 322 role play assessment pack  
6066-322 Source document Green Deal Advice Report  
6066-321 Portfolio Pack  
6066-410 Assignment

Centres are advised to download Version 1.1 from our website,

**<http://www.cityandguilds.com/Courses-and-Qualifications/built-environment-services/energy/6066-green-deal-advisor/level-3>**

### **Units 6066-320 and 322 (role plays)**

- Preparation time is changed from 15 minutes before the assessment, to 24 hours in advance. Candidates will be issued with the instructions and the sample report 24 hours before their role plays in order to have more time to prepare for their discussions.
- Updated GD Advice Report to show an improved saving on the previous issue. This should provide more for candidates to discuss in their role play.
- Minor updates have been made to the wording of assessor guidance, candidate instructions and marking criteria of 320 (to help keep 320 as applicable to both domestic and non-domestic as possible).
- Marking guidance for assessors will be changed to make it clear that they can return to areas missed by candidates immediately after the role plays end. It therefore gives candidates one more opportunity to explain missed areas. It was felt this was necessary (by consultants).

### **Unit 6066-321 (occupancy assessment data collection – portfolio)**

- Inclusion of a marking guidance page to provide assessors with some indication as to how to mark the method statements.

### **Unit 6066-410 (producing reports assignment)**

- Added some additional requirements into Task A1 (producing the actual reports) and into Task A2 (a written report covering knowledge on the process and explaining how they would go about doing certain things).