

Purpose statement

The following purpose is for the **City & Guilds Level 5 Diploma in Primary Care and Health Management (600/2502/5)**

Area	Description
OVERVIEW	
What does this qualification cover?	<p>The City & Guilds Level 5 Diploma in Primary Care and Health Management helps develop the essential skills needed to work in surgeries, clinics and medical establishments.</p> <p>This qualification can give you everything you need to know to help keep a busy GP surgery or hospital department running smoothly - they can help you move into a senior management role in the healthcare sector.</p> <p>To attain the Level 5 Diploma in Primary Care and Health Management, learners must achieve:</p> <ul style="list-style-type: none"> • a minimum of 38 credits overall • 30 credits from the mandatory units • plus a minimum of 8 credits from optional units <p>Mandatory units include:</p> <ul style="list-style-type: none"> • Managing medical ethics and legal requirements • Financial management and budgeting in a primary care health environment • Managing information and communication in a primary care health environment • Leading teams. <p>Optional units include:</p> <ul style="list-style-type: none"> • Developing the manager as a critical thinker • Becoming an effective leader • Managing for efficiency and effectiveness • Managing recruitment. <p>Assessment is through assignments and a business case, oral presentation and business plan for the Developing or improving services in a primary care or health environment unit.</p> <p>For further information on the structure and the units that must be taken, please refer to the qualification handbook on the website: http://www.cityandguilds.com/qualifications-and-apprenticeships/business-skills/business-admin-and-public-services/4419-medical-administration#tab=information</p>

WHAT COULD THIS QUALIFICATION LEAD TO?

Why choose this qualification over similar qualifications?

This qualification provides the skills and knowledge needed to work in primary care and health management roles and can help individuals to progress in a wide range of jobs, with additional management responsibilities, including:

- GP Practice manager
- Dental surgery manager
- NHS trust staff.

Alternatives routes to achieve the same outcome?

There is no alternative route to the achievement of the same outcomes and there is no apprenticeship available for this area.

How this qualification supports the identified outcome(s)?

On completion of these qualifications learners may progress into employment as a Practice Manager within primary care or a health related environment. You can go on to qualifications offered by the Institute of Leadership and Management (ILM) or undertake further professional training.

WHO SUPPORTS THIS QUALIFICATION?

Employer/Higher Education Institutions

These qualifications were developed in partnership with AMSPAR (The Association of Medical Secretaries, Practice Managers, Administrators and Receptionists).