



*The Association of Medical Secretaries, Practice Managers,
Administrators & Receptionists*

AMSPAR, Tavistock House North, Tavistock Square, London WC1H 9LN
Telephone: 020 7387 6005 Facsimile: 020 7388 2648 E Mail: info@amspar.co.uk Website: www.amspar.co.uk

Mrs Kerry McLennan-McKenzie
Portfolio Manager
City & Guilds
1 Giltspur Street
London
EC1A 9DD

2nd March, 2016

Dear Kerry,

**City & Guilds Level 5 Certificate in Primary Care and Health Management (600/2503/7)
City & Guilds Level 5 Diploma in Primary Care and Health Management (600/2502/5)**

AMSPAR was founded in 1964 and, since then, has been supporting and representing those members of staff working in the non-clinical side of the health sector. Initially this was Medical Secretaries but we have broadened our membership to include Practice Managers and Receptionists due to demand. We liaise with numerous other organisations such as the NHS Alliance, RCGP and provide representatives to sit on various working bodies set up by the Department of Health and other NHS bodies.

AMSPAR wishes to support in full the eligibility of the above qualifications for adult student loans.

The NHS employs 1.4m people in the UK and a further 0.4 are estimated to work in the sector. The role of managers is even more crucial to improve efficiency. There is an increasing demand for properly qualified management staff in both Trusts and Primary Care. This has been brought about by the inspections carried out by the Care Quality Commission (CQC) who seek evidence that staff are suitably qualified for their post. This is at a time when there is increasing pressure on the limited NHS finances and growing demand. Training budgets are inevitably squeezed and staff, who wish to progress, need to look at their own resources for funding.

Yours sincerely,

Thomas Brownlie MA Dip. DMS SCSE
Chief Executive