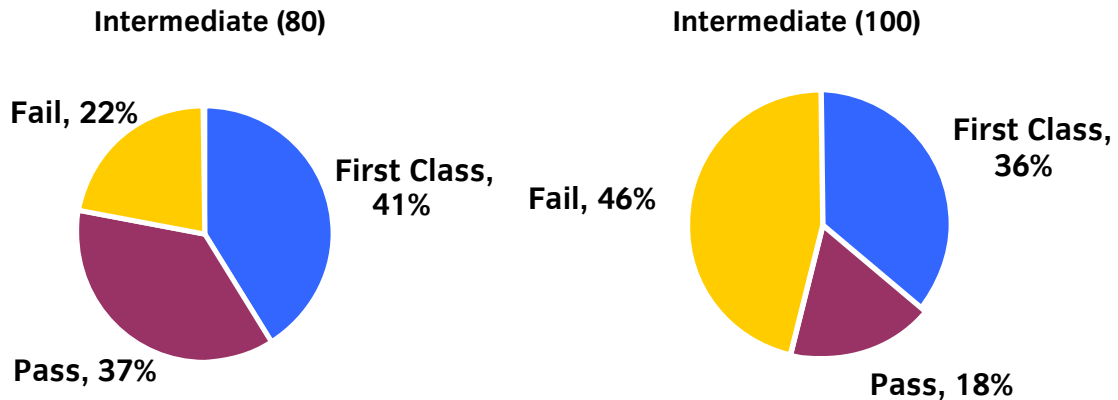


# 8952 Audio Transcription

## General Observations

The number of First Class passes has increased since 2007 but the number of candidates not achieving has also increased at both speeds, particularly at Intermediate level. This would indicate that candidates have not been as well prepared for the examination as they were in previous years.



## Areas of good performance

Some candidates were well-prepared for the examination and it is obvious that they have been given much practice. The typing was accurate in most cases with no amendments or overtyping.

## Areas for development

A poor knowledge of English can be a reason for failure in this examination. There is a need for candidates to be proficient at English usage. Candidates should listen very carefully to the dictation, repeating it if necessary, as there were instances of misinterpretation of the original dictation.

## Recommendations

It is recommended that candidates proof read their work to ensure correct words have been typed and that meaning is correct.

Adequate practice should be given regularly in class, under examination conditions, and feedback given to candidates in order to improve on their performance.

## Tips

- Listen carefully to the dictation.
- Practice proof reading as this will help to eliminate small errors.
- Ensure the words being typed make sense.

## Additional comments

Remember to concentrate throughout the examination which will help eliminate errors.