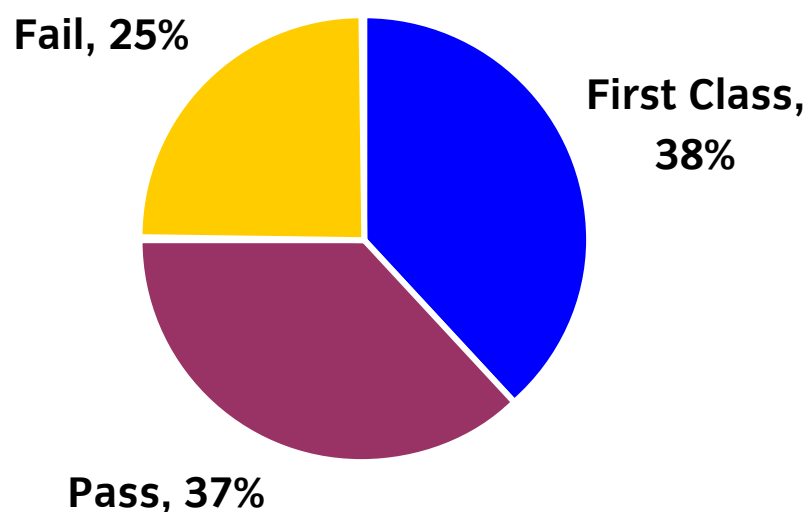


8952 Audio Transcription 80WPM

General Observations

At Intermediate 80 wpm the number of candidates achieving a First Class pass has fallen by 3% since 2008 and the number of candidates failing has risen by 3%. This would indicate that candidates have not been as well prepared for the examination as they were in previous years.



Areas of good performance

Some candidates were well-prepared for the examination. The typing was accurate in most cases with no amendments or overtyping

Areas for development

A poor knowledge of English continues to be one of the reasons for failure in this examination. There is a need for candidates to be proficient at English usage

Recommendations

Exercises in English would help candidates to increase their vocabulary and understanding of the language. Candidates should proof read their work to ensure correct words have been typed and that meaning is correct.

Adequate practice should be given regularly in class, under examination conditions, and feedback given to candidates in order to improve on their performance.

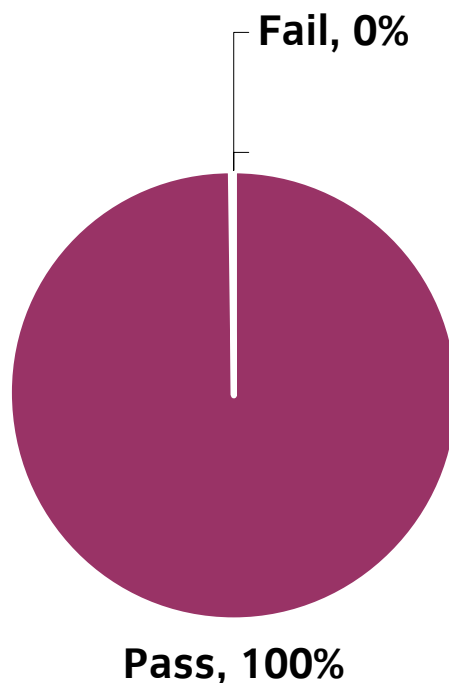
Tips

- Listen carefully to the dictation.
- Ensure the words being typed make sense.

8952 Audio Transcription 100WPM

General Observations

There were very few entries at Intermediate 100 wpm. However, all candidates achieved Pass grade.



Areas of good performance

Some candidates were well-prepared for the examination. The typing was accurate in most cases with no amendments or overtyping.

Areas for development

A poor knowledge of English continues to be one of the reasons for failure in this examination. There is a need for candidates to be proficient at English usage.

Recommendations

Exercises in English would help candidates to increase their vocabulary and understanding of the language. Candidates should proof read their work to ensure correct words have been typed and that meaning is correct.

Adequate practice should be given regularly in class, under examination conditions, and feedback given to candidates in order to improve on their performance.

Tips

Listen carefully to the dictation. Ensure the words being typed make sense