

6807-23 Diploma in Painting and Decorating at SCQF Level 5

July 2013 Version 1.0

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Candidate details



This *Practical task manual* is a record of your achievement in practical assessments. You must keep it in good condition and it must be stored in a safe place by your Assessor.

Please fill in all of your details before you carry out any assessments.

Candidate Details

Surname		Forename(s)	
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City & Guilds enrolment number	
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Centre Details

Name		Centre No	
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I understand the requirements of the qualification and that all the work towards the assessments must be my own.

Candidate signature (please print)	
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Assessor name (please print)		Signed	
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Date	
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Unit assessment overview

Practical task completion record

To be completed by Assessor:

For each task, the points for each grade are
 Pass = 1, Merit = 2, and Distinction = 3 points.

†All tasks must be passed for the unit to be achieved.

Conversion chart	
Average	Overall Grade
1 – 1.5	Pass
1.6 – 2.5	Merit
2.6 – 3	Distinction

Unit 215 Preparing surfaces for decoration

Task	Grade for task†	Points (graded tasks)
1 Prepare timbers and timber sheet products	P / M / D / X	
2 Prepare metal surfaces	P / M / D / X	
3 Prepare trowel finishes and plasterboard	P / M / D / X	
4 Remove previously painted and papered surfaces	P / M / D / X	
5 Rectifying surface conditions	P / X	
6 Repair and make good surfaces	P / M / D / X	
End of unit knowledge test	P / X	
Total		
For graded tasks, divide total points by total number of graded tasks		÷5
Average =		
Overall grade (see conversion chart)		

Assessor signature and date:

Unit 216 Applying paint systems by brush and roller to complex areas

Task	Grade for task
1 Prepare and apply water-borne and solvent-borne coatings by brush and roller	P / M / D / X
End of unit knowledge test	P / X

Assessor signature and date:

The overall grade will be the same as the single graded task in this unit.

Overall grade

Unit 217 Applying standard papers to walls and ceilings

Task	Grade for task [†]	Points (graded tasks)
1 Apply papers to ceilings	P / M / D / X	
2 Apply papers to walls	P / M / D / X	
End of unit knowledge test	P / X	
Total		
For graded tasks, divide total points by total number of graded tasks		÷ 2
Average =		
Overall grade (see conversion chart)		

Assessor signature and date:

Unit 218 Producing specialist finishes for decorative work

Task	Grade for task [†]	Points (graded tasks)
1 Produce ground coats for painted decorative work	P / M / D / X	
2 Produce broken colour effects using water-borne scumbles	P / M / D / X	
3 Prepare stencil plates from a given design and apply stencils	P / M / D / X	
4 Produce wood effects using basic techniques	P / M / D / X	
5 Produce marble effects using basic techniques	P / M / D / X	
End of unit knowledge test	P / X	
Total		
For graded tasks, divide total points by total number of graded tasks		÷ 5
Average =		
Overall grade (see conversion chart)		

Assessor signature and date:

Unit 220 Erecting and dismantling access equipment and working platforms

Task	Grade for task
1 Prepare and erect an extension ladder	P / X
2 Dismantle an extension ladder	P / X
3 Prepare and erect a tower scaffold	P / X
4 Dismantle a tower scaffold	P / X
End of unit knowledge test	P / X

Assessor signature and date:	Candidates must pass all tasks, and the internally marked questions, for this unit to achieve a pass grade overall.	
	Overall grade	

Unit 230 Creating and applying colour

Task	Grade for task [†]	Points (graded tasks)
1 Produce a colour wheel	P / M / D / X	
2 Design colour schemes and produce a colour strip	P / M / D / X	
End of unit knowledge test	P / X	
Total		
For graded tasks, divide total points by total number of graded tasks		÷ 2
Average =		
Overall grade (see conversion chart)		

Assessor signature and date:

Authenticity and IQA/QC sampling

The assessor's signature on individual tasks will be taken as assurance that the judgements recorded are made on authentic candidate work produced under appropriate conditions. Please complete the declaration below to confirm this is the case.

I confirm that all tasks were conducted under conditions designed to assure the authenticity of the candidate's work, and am satisfied that, to the best of my knowledge, the work assessed was solely that of the candidate.	
I have judged all assessments against the relevant assessment and grading criteria and award the candidate the unit grades as calculated above.	
Assessor signature	Date
*IQA signature and date	*QC signature and date

*IQA and QC signatures attest to the evidence available on the recorded date(s).

Instructions to candidates

About this document

This *Practical task manual* contains all of the practical assessment for 6807-23 Diploma in Painting and Decorating at SCQF Level 5.

Practical tasks

These tasks let you show your practical skills and are usually graded pass, merit or distinction – a few are pass only. These tasks will be assessed by your assessor watching how you carry out the tasks and checking your final pieces of work.

Before you carry out the task you will be told how it will be assessed and you should read the observation checklist at the end of each task so you know what you need to do to get each grade.

You can ask your assessor for help in understanding the task instructions, but all of the work must be your own.

Health and safety

You must use safe working practices at all times.

You are responsible for your own safety and the safety of others. If you behave in an unsafe way, you will be stopped and given a warning. If you do not meet all of the health and safety requirements, the assessment will be stopped. Your assessor will not be able to let you try the task again until they are sure you can work safely.

Time considerations

Each task shows how long it is likely to take. This is for guidance and so you can plan your work. If you have a good reason for needing more time you must explain this to your assessor as soon as possible so they can decide whether you can have more time.

Security

Where an assignment is taken over more than one session, all documentation, paperwork and work products must be labelled carefully with your name and kept securely at the centre. Your assessor will give you directions about how to leave your work.

Opportunities to repeat tasks

The tasks are 'end tests' so you will only be asked to take the assessment when you have had the chance to do all of the learning and practice you need. You will be able to try the whole task again if you do not pass, but you will not be able to take the assessment again just to try to get a better grade.

Feedback

As well as telling you the result for the task your assessor will give you feedback. They will give you a feedback sheet with details of what you could do to improve, and also what you did well in. This will help you to prepare for other assessments or to retake the assessment if you need to.

Unit 215 Preparing surfaces for decoration

Task 1 Prepare timbers and timber sheet products

Expected time	2 hours
Task instructions	<ul style="list-style-type: none"> • Carry out a risk assessment. • Prepare timber and timber sheet materials to receive decoration. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
2.1	carried out a risk assessment	<input type="checkbox"/>		
2.2	selected timber and timber sheet products <ul style="list-style-type: none"> • Softwood • Hardwood • Timber sheet products 	<input type="checkbox"/>		
2.3	selected correct tools, equipment and materials for the method of preparation	<input type="checkbox"/>		
2.4	prepared untreated and treated timbers and timber sheet products using the correct processes <ul style="list-style-type: none"> • Solvent wiping • Dry abrading • Knotting • Priming • Stopping and filling 	<input type="checkbox"/> Maximum of 3 defects	<input type="checkbox"/> Maximum of 1 defect	<input type="checkbox"/> No defects
2.5	followed current environmental and relevant health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, the graded activity in the checklist must be achieved to a merit standard.		
To award a distinction : in addition to both of the above, the graded activity in the checklist must be achieved to a distinction standard.		
Assessor	Signature & Date	

Unit 215 Preparing surfaces for decoration

Task 2 Prepare metal surfaces

Expected time	1 hour and 30 minutes
Task instructions	<ul style="list-style-type: none"> • Prepare and prime one ferrous metal and two non-ferrous metal surfaces. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
4.1	identified different metal types used in construction	<input type="checkbox"/>		
4.2	selected correct tools, equipment and materials for method of preparation	<input type="checkbox"/>		
4.3	prepared ferrous and non-ferrous metals	<input type="checkbox"/>		
4.4	primed ferrous and non-ferrous metal	<input type="checkbox"/> Surface primed with a maximum of 3 minor defects	<input type="checkbox"/> Surface primed with a maximum of 1 minor defect	<input type="checkbox"/> Surface primed with no defects
4.5	followed current environmental and relevant health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, the graded activity in the checklist must be achieved to a merit standard.		
To award a distinction : in addition to both of the above, the graded activity in the checklist must be achieved to a distinction standard.		
Assessor	Signature & Date	

Unit 215 Preparing surfaces for decoration

Task 3 Prepare trowel finishes and plasterboard

Expected time	2 hours
Task instructions	<ul style="list-style-type: none"> • Use the pro-forma provided by your assessor to identify the correct processes for rectifying defects of trowelled finishes. • Prepare a range of trowelled finishes and plasterboard for decoration. • Prepare two surfaces to receive paint and one surface to receive paper. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
6.1	completed pro-forma to identify correct processes for rectifying defects of trowelled finishes <ul style="list-style-type: none"> • cracks • dry out • shrinkage • nail heads • open joints in plasterboard • defective pointing 	<input type="checkbox"/>		
6.2	selected correct preparation processes for surface types <ul style="list-style-type: none"> • gypsum plaster • square edged plasterboard • feather edged plasterboard • blockwork • brickwork 	<input type="checkbox"/>		
6.3	selected appropriate tools, equipment and materials for the method of preparation	<input type="checkbox"/>		
6.4	prepared and primed two of the following surface types, to receive finishes <ul style="list-style-type: none"> • gypsum plaster • render • blockwork/brickwork 	<input type="checkbox"/> Maximum of 3 defects	<input type="checkbox"/> Maximum of 1 defect	<input type="checkbox"/> No defects
6.4	prepared different surface types, to receive finishes <ul style="list-style-type: none"> • square edged/ feather edged plasterboard 	<input type="checkbox"/> Maximum of 3 defects	<input type="checkbox"/> Maximum of 1 defect	<input type="checkbox"/> No defects
6.5	followed current environmental and relevant health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, all 2 graded activities in the checklist must be achieved to at least a merit standard.		
To award a distinction : in addition to both of the above, all 2 graded activities in the checklist must be achieved to a distinction standard.		
Assessor	Signature & Date	

Unit 215 Preparing surfaces for decoration

Task 4 Remove previously painted and papered surfaces

Expected time	5 hours
Task instructions	<ul style="list-style-type: none"> Remove previously applied coatings from a panel using liquid paint removers and hot air guns. Remove one over-painted paper and one peelable paper using both steam stripping and hand soaking methods. Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
8.1	selected, checked and set up electric hot-air guns and steam strippers	<input type="checkbox"/>		
	used appropriate Personal Protective Equipment	<input type="checkbox"/>		
8.2	protected work area prior to and during removal of paint and paper	<input type="checkbox"/>		
8.3	removed previously applied coatings using liquid paint removers	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect	<input type="checkbox"/> no defects
8.3	removed previously applied coatings using hot air guns	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect	<input type="checkbox"/> no defects
8.4	remove over-painted papers using steam stripping methods	<input type="checkbox"/> Maximum of 5 minor defects	<input type="checkbox"/> Maximum of 3 minor defects	<input type="checkbox"/> Maximum of 1 minor defect
8.4	remove peelable papers using hand soaking methods	<input type="checkbox"/> Maximum of 5 minor defects	<input type="checkbox"/> Maximum of 3 minor defects	<input type="checkbox"/> Maximum of 1 minor defect
8.5	checked stripped surfaces are free from liquid paint remover, paint, paper and paste	<input type="checkbox"/>		
8.6	disposed of removed paint and paper	<input type="checkbox"/>		
8.7	followed current environmental and relevant health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, 3 out of 4 graded activities in the checklist must be achieved to at least a merit standard.		
To award a distinction : 3 out of 4 graded activities in the checklist must be achieved to at least a distinction standard, and the 1 remaining graded activity must be achieved to at least a merit standard.		
Assessor	Signature & Date	

Unit 215 Preparing surfaces for decoration

Task 5 Rectifying surface conditions

Expected time	40 minutes
Task instructions	<ul style="list-style-type: none"> Rectify contaminated surface conditions in preparation for redecoration. Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
10.1	selected correct tools, equipment and materials for the rectification processes	<input type="checkbox"/>		
10.2	selected appropriate cleaning agent for contaminated surfaces	<input type="checkbox"/>		
10.3	rectified surface conditions <ul style="list-style-type: none"> dirt grease silicone wax polish (Any 3 from 4)	<input type="checkbox"/>		
10.4	followed current environmental and relevant health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
Assessor	Signature & Date	

Unit 215 Preparing surfaces for decoration

Task 6 Repair and make good surfaces

Expected time	1 hour
Task instructions	<ul style="list-style-type: none"> • Repair and make good cracks in plaster and open joints in joinery. • Apply filler and caulk for repairing and making good defective surfaces. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
12.1	protected work area prior to and during repairing and making good surfaces	<input type="checkbox"/>		
12.2	prepared materials required for repairing and making good surfaces	<input type="checkbox"/>		
12.3	selected correct tools, equipment and materials for repairing and making good surfaces	<input type="checkbox"/>		
12.4	prepared cracks in plaster for repairing and making good surfaces	<input type="checkbox"/>		
12.4	prepared open joints in joinery for repairing and making good surfaces	<input type="checkbox"/>		
12.5	applied filler and caulk for repairing and making good surfaces	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect	<input type="checkbox"/> No defects
12.6	followed current environmental and relevant health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, the graded activity in the checklist must be achieved to a merit standard.		
To award a distinction : in addition to both of the above, the graded activity in the checklist must be achieved to a distinction standard.		
Assessor	Signature & Date	

Unit 216 Applying paint systems by brush and roller to complex areas

Task 1 Prepare and apply water-borne and solvent-borne coatings by brush and roller

Expected time	15 hours
Task instructions	<ul style="list-style-type: none"> • Prepare a designated area that includes (as a minimum) a ceiling, wall and an opening casement window, a panelled and a flush door and skirting board/architrave. • Apply two coats of water-borne surface coatings by brush and roller to a ceiling, wall and an opening casement window, skirting board/architrave. • Apply two coats of solvent-borne surface coatings to a full sized panelled door (by brush) and a full sized flush door (by brush and roller). • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
2.1	selected correct materials, tools and equipment needed to protect work and surrounding area	<input type="checkbox"/>		
2.2 2.3	prepared and protected surrounding areas, furniture and fittings and surfaces ready for painting	<input type="checkbox"/>		
2.4	removed furniture and fittings (window and door)	<input type="checkbox"/>		
4.1	selected application tools and equipment appropriate to the task <ul style="list-style-type: none"> • brushes • rollers • other relevant equipment 	<input type="checkbox"/>		
4.2	prepared surface coatings in accordance manufacturer's instructions	<input type="checkbox"/>		
4.3	applied two coats of water-borne surface coatings in the correct sequence to a ceiling by brush and roller	<input type="checkbox"/> Maximum of 3 minor defects	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect
4.3	applied two coats of water-borne surface coatings in the correct sequence to a wall by brush and roller	<input type="checkbox"/> Maximum of 3 minor defects	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect
4.4	cut in by brush to angles and obstructions correctly and accurately to a wall	<input type="checkbox"/> ± 4mm	<input type="checkbox"/> ± 2mm	<input type="checkbox"/> ± 1mm

AC	The candidate has	Pass	Merit	Distinction
4.3	applied two coats of water-borne surface coatings in the correct sequence to a skirting and architrave(linear)	<input type="checkbox"/> Maximum of 3 minor defects	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect
4.4	cut in by brush to angles and obstructions correctly and accurately to a skirting and architrave	<input type="checkbox"/> ± 4mm	<input type="checkbox"/> ± 2mm	<input type="checkbox"/> ± 1mm
4.3	* applied two coats of water-borne surface coatings in the correct sequence to an opening casement window	<input type="checkbox"/> Maximum of 3 minor defects	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect
4.4	*cut in by brush to angles and obstructions correctly and accurately to a casement window	<input type="checkbox"/> Glass must be sealed. Maximum 4mm onto glass	<input type="checkbox"/> Glass must be sealed. Maximum 3mm onto glass	<input type="checkbox"/> Glass must be sealed. Maximum 2mm onto glass
4.3	*applied two coats of solvent-borne surface coatings in the correct sequence to a panel door	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect	<input type="checkbox"/> No defects
4.3	*applied two coats of solvent-borne surface coatings in the correct sequence to a flush door	<input type="checkbox"/> Maximum of 2 minor defects	<input type="checkbox"/> Maximum of 1 minor defect	<input type="checkbox"/> No defects
6.1	cleaned tools, equipment, brushes and rollers	<input type="checkbox"/>		
6.2	maintained and stored brushes and rollers in line with manufacturer's instructions	<input type="checkbox"/>		
8.1	stored materials in accordance with COSHH data sheets <ul style="list-style-type: none"> • water-borne coatings • solvent-borne coatings 	<input type="checkbox"/>		
8.2	checked stock rotation of materials	<input type="checkbox"/>		
2.5 4.5 6.3 8.3	followed current environmental and relevant health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, 6 out of 9 graded activities in the checklist must be achieved to at least a merit standard, including all essential activities (marked with *).		
To award a distinction : 6 out of 9 graded activities in the checklist must be achieved to at least a distinction standard, including all essential activities (marked with *) and 3 of the remaining graded activities must be achieved to at least a merit standard.		
Assessor	Signature & Date	

Unit 217 Applying standard papers to walls and ceilings

Task 1 Apply papers to ceilings

Expected time	3 hours
Task instructions	<ul style="list-style-type: none"> • Select appropriate resources. • Set up appropriate access equipment. • Calculate, measure and cut paper and apply wood ingrain paper to the ceiling. • Work economically to minimise waste. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
5.1, 5.6	planned the position of paper and starting point	<input type="checkbox"/>		
5.2, 5.3	selected correct tools and equipment including access equipment to apply paper to ceiling	<input type="checkbox"/>		
5.4, 5.5	calculated quantities of paper, measure and cut paper lengths with the minimum of waste	<input type="checkbox"/> Lengths cut between 100mm & 150mm excess	<input type="checkbox"/> Lengths cut at no more than 100mm excess	
3.1, 3.2, 3.3	selected and prepared correct type of adhesive to correct consistency in accordance with manufacturer's instructions to suit paper type	<input type="checkbox"/>		
5.2	positioned, erected and checked access equipment	<input type="checkbox"/>		
5.6	measured and marked starting lines taking into account <ul style="list-style-type: none"> • occasions: after internal/external angle, fittings • position: horizontal • methods: laser level, chalk line • considerations: access required, light source, room dimensions, economy 	<input type="checkbox"/>		
5.7	pasted paper in accordance with manufacturer's instructions	<input type="checkbox"/> Pasted with no more than 2 application faults	<input type="checkbox"/> Pasted with no more than 1 application fault	<input type="checkbox"/> Pasted with no application faults

AC	The candidate has	Pass	Merit	Distinction
5.8	applied paper with minimum defects	<input type="checkbox"/> Applied paper with no more than 2 minor application defects	<input type="checkbox"/> Applied paper with no more than 1 minor application defect	<input type="checkbox"/> No defects
5.9	cut papers around obstacles and ceiling line maintaining cleanliness			
5.9	<ul style="list-style-type: none"> cut around fitting 	<input type="checkbox"/> Cut within \pm 3mm	<input type="checkbox"/> Cut to fitting	
5.9	<ul style="list-style-type: none"> paper trimmed at ceiling line after applying 	<input type="checkbox"/> Cut within \pm 3mm	<input type="checkbox"/> Cut to ceiling line	
5.9	<ul style="list-style-type: none"> cleanliness maintained 	<input type="checkbox"/>		
7.1, 7.2	reclaimed and stored unused standard papers and adhesives	<input type="checkbox"/>		
5.10/ 3.4	followed current environmental and relevant health and safety regulations	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, 5 out of 5 graded activities in the checklist must be achieved to at least a merit standard.		
To award a distinction : 2 out of 5 graded activities in the checklist must be achieved to at least a distinction standard and 3 of the remaining graded activities must be achieved to at least a merit standard.		
Assessor	Signature & Date	

Unit 217 Applying standard papers to walls and ceilings

Task 2 Apply papers to walls

Expected time	8 hours
Task instructions	<ul style="list-style-type: none"> • Select appropriate resources. • Set up appropriate access equipment. • Calculate, measure and cut paper to crossline. • Hang drop match finish paper with a symmetrical pattern. • Work economically to minimise waste. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
5.1, 5.6	planned the position of paper and starting point	<input type="checkbox"/>		
5.2, 5.3	selected correct tools and equipment including access equipment to apply paper to wall	<input type="checkbox"/>		
5.4, 5.5	calculated quantities of paper, measured and cut paper lengths with the minimum of waste to include			
5.4, 5.5	<ul style="list-style-type: none"> • lining paper 	<input type="checkbox"/> Lengths cut between 100mm & 150mm excess	<input type="checkbox"/> Lengths cut at no more than 100mm excess	
5.4, 5.5	<ul style="list-style-type: none"> • finishing paper 	<input type="checkbox"/> Lengths cut between 100mm & 150mm excess	<input type="checkbox"/> Lengths cut at no more than 100mm excess	
3.1, 3.2, 3.3	selected correct type of adhesive and prepared adhesives to correct consistency in accordance with manufacturer's instructions to suit paper type	<input type="checkbox"/>		
5.2	positioned, erected and checked access equipment	<input type="checkbox"/>		

AC	The candidate has	Pass	Merit	Distinction
5.6	<p>measured and marked starting lines for cross lining taking into account</p> <ul style="list-style-type: none"> occasions: position of first length, after internal/external angle, fittings position: horizontal methods: chalk line, spirit level considerations: access required, economy 	<input type="checkbox"/>		
5.6	<p>measured and marked starting lines for finish paper taking into account</p> <ul style="list-style-type: none"> occasions: position of first length, after internal/external angle, fittings position: vertical, balance methods: plumb bob, chalk line, spirit level considerations: access required, light source, dimensions, economy 	<input type="checkbox"/> Evidence of inaccuracy in plumb \pm 2mm	<input type="checkbox"/> Evidence of inaccuracy in plumb \pm 1mm	<input type="checkbox"/> No inaccuracies
5.7	pasted paper in accordance with manufacturer's instructions	<input type="checkbox"/> Pasted with no more than 2 application faults	<input type="checkbox"/> Pasted with no more than 1 application fault	<input type="checkbox"/> Pasted with no application faults
5.8	applied cross lining with minimum defects	<input type="checkbox"/> Applied paper with no more than 2 minor application defects	<input type="checkbox"/> Applied paper with no more than 1 minor application defect	<input type="checkbox"/> No defects
5.8	<ul style="list-style-type: none"> hairline gap in lining 	<input type="checkbox"/> Gap does not exceed 2mm, but deviates 1mm over 1 metre length	<input type="checkbox"/> 1mm $0\pm$ no deviation	
5.8	applied finishing paper with minimum defects	<input type="checkbox"/> Applied paper with no more than 3 minor application defects	<input type="checkbox"/> Applied paper with no more than 2 minor application defects	<input type="checkbox"/> Applied paper with no more than 1 minor application defect
5.8	<ul style="list-style-type: none"> Maintained the accuracy of the vertical plumb line when applying paper 	<input type="checkbox"/> Evidence of inaccuracy in plumb \pm 2mm	<input type="checkbox"/> Evidence of inaccuracy in plumb \pm 1mm	<input type="checkbox"/> No inaccuracies

AC	The candidate has	Pass	Merit	Distinction
5.8	<ul style="list-style-type: none"> balance design achieved (either centred to the main feature wall or centred to the chimney breast) 	<input type="checkbox"/> ± 10mm from centre	<input type="checkbox"/> ± 5mm from centre	<input type="checkbox"/> Design exactly centralised/positioned as instructed
5.9	cut papers trimmed top, bottom and around obstacles maintaining cleanliness			
5.9	<ul style="list-style-type: none"> cut around fittings 	<input type="checkbox"/> Cut within ± 2mm	<input type="checkbox"/> Cut to fitting	
5.9	<ul style="list-style-type: none"> paper trimmed top and bottom after applying 	<input type="checkbox"/> Cut within ± 2mm	<input type="checkbox"/> Cut within ± 0mm	
5.9	<ul style="list-style-type: none"> cut accurately to internal corner with plumb maintained 	<input type="checkbox"/>		
5.9	<ul style="list-style-type: none"> pattern maintained in corner 	<input type="checkbox"/>		
5.9	<ul style="list-style-type: none"> cleanliness maintained 	<input type="checkbox"/>		
7.1, 7.2	reclaimed and stored unused standard papers and adhesives	<input type="checkbox"/>		
5.10/ 3.4	followed current environmental and relevant health and safety regulations	<input type="checkbox"/>		

Task grading rules	Task grade:
To award a pass : every activity in the checklist must be successfully achieved.	
To award a merit : in addition to the above, 11 out of 11 graded activities in the checklist must be achieved to at least a merit standard	
To award a distinction : 6 out of 11 graded activities in the checklist must be achieved to at least a distinction standard and 5 of the remaining graded activities must be achieved to at least a merit standard.	
Assessor	Signature & Date

Unit 218 Producing specialist finishes for decorative work

Task 1 Produce ground coats for painted decorative work

Expected time	4 hours
Task instructions	<ul style="list-style-type: none"> • Prepare surfaces to receive ground coats for different effects. • Select appropriate tools and equipment. • Apply two coats of ground coat. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
1.1	prepared four surfaces to produce quality finish ground coats for painted decorative work			
1.1	<ul style="list-style-type: none"> • protected areas to flooring and adjacent surfaces 	<input type="checkbox"/>		
1.1	<ul style="list-style-type: none"> • made good surface area by filling and abrading and dusting off 	<input type="checkbox"/> No more than 2 minor defects	<input type="checkbox"/> No visible defects	
1.2	selected correct tools and equipment to produce quality ground coat finishes	<input type="checkbox"/>		
1.3	prepared and applied materials to produce quality ground coat finishes correctly			
1.3	<ul style="list-style-type: none"> • prepared materials and decanted as per manufacturer's instructions 	<input type="checkbox"/>		
1.3	<ul style="list-style-type: none"> • applied embossed paper 	<input type="checkbox"/>		
1.3	<ul style="list-style-type: none"> • maintained clean work area throughout preparation 	<input type="checkbox"/>		
1.3	<ul style="list-style-type: none"> • applied two coats of ground coat 	<input type="checkbox"/> No more than 2 minor defects	<input type="checkbox"/> No more than 1 minor defect	<input type="checkbox"/> No visible defects Even coating applied
3.1, 7.1	checked the suitability of ground coat and rectified if required	<input type="checkbox"/>		
1.4	followed current environmental and relevant health and safety regulations	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, all 2 graded activities in the checklist must be achieved to at least a merit standard.		
To award a distinction : in addition to both of the above, 1 graded activity in the checklist must be achieved to a distinction standard.		
Assessor	Signature & Date	

Unit 218 Producing specialist finishes for decorative work

Task 2 Produce broken colour effects using water-borne scumbles

Expected time	2 hours
Task instructions	<ul style="list-style-type: none"> • Prepare areas for application. • Check ground coat is suitable for task. • Prepare materials for broken colour effects. • Produce a dragging broken colour effect. • Produce a glaze and wipe broken colour effect. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
3.2	set out areas for application of broken colour effects			
3.2	<ul style="list-style-type: none"> • measured and masked areas of 0.5m² 	<input type="checkbox"/> ± 4mm	<input type="checkbox"/> ± 2mm	
3.2	<ul style="list-style-type: none"> • adjacent areas protected 	<input type="checkbox"/>		
3.4	selected a colourant for broken colour effect using acrylic scumbles			
3.4	<ul style="list-style-type: none"> • colourant suitable for ground coat 	<input type="checkbox"/>		
3.5	selected tools and equipment to produce broken colour effects	<input type="checkbox"/>		
3.3	prepared materials to produce broken colour effects			
3.3	<ul style="list-style-type: none"> • correct ratio of glaze to colourant 	<input type="checkbox"/>		
3.3	<ul style="list-style-type: none"> • glaze thinned to manufacturer's instructions 	<input type="checkbox"/>		
3.3	<ul style="list-style-type: none"> • required amount of scumble made up 	<input type="checkbox"/>		
3.3	<ul style="list-style-type: none"> • working area left clean 	<input type="checkbox"/>		
3.6	produced uniform broken colour effects	<input type="checkbox"/>		

AC	The candidate has	Pass	Merit	Distinction
3.6	panel 1: dragging	<input type="checkbox"/> Colour applied evenly Lines run parallel to the edge of the panel \pm 15mm No crossover of dragging lines	<input type="checkbox"/> Colour applied evenly Lines run parallel to the edge of the panel \pm 10mm No crossover of dragging lines	<input type="checkbox"/> Colour applied evenly Lines run parallel to the edge of the panel \pm 5mm No crossover of dragging lines
3.6	panel 2: glaze and wipe			
3.6	<ul style="list-style-type: none"> application not heavy/evenness of colour 	<input type="checkbox"/>		
3.6	<ul style="list-style-type: none"> stippled 	<input type="checkbox"/> Stipple even with slight deviation across panel	<input type="checkbox"/> Stipple even across panel	
3.6	<ul style="list-style-type: none"> streaks 	<input type="checkbox"/>		
3.6	<ul style="list-style-type: none"> amount of residue left on surface 	<input type="checkbox"/> Build up of residue in 3 places on the panel	<input type="checkbox"/> Build up of residue in 1 place on the panel	<input type="checkbox"/> No build up of residue
3.7	removed types of protection correctly and disposed of waste products in accordance with legislation and official guidance	<input type="checkbox"/>		
3.8	cleaned, maintained and stored tools and equipment	<input type="checkbox"/>		
3.9	followed current environmental and relevant health and safety regulations	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, 3 out of 4 graded activities in the checklist must be achieved to at least a merit standard		
To award a distinction : 2 out of 4 graded activities in the checklist must be achieved to at least a distinction standard		
Assessor	Signature & Date	

Unit 218 Producing specialist finishes for decorative work

Task 3 Prepare stencil plates from a given design and apply stencils

Expected time	2 hours
Task instructions	<ul style="list-style-type: none"> • Cut out a stencil to given instructions. • Select tools and equipment to apply plate stencils. • Plan and set out stencil location. • Apply plate stencil with similar distance between each stencil. • Apply stencils to one area in a linear form. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.
Diagrams	Figure 1: Example of positive stencil with symmetric pattern - page 41 Figure 2: Example of negative stencil with symmetric pattern - page 42

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
5.1	selected correct tools, equipment and materials to manufacture a stencil	<input type="checkbox"/>		
5.2	prepared stencil plate materials	<input type="checkbox"/>		
5.3	transferred designs using methods given to stencil plate materials			
5.3	<ul style="list-style-type: none"> • stencil marked out clearly 	<input type="checkbox"/>		
5.4	*cut out positive and negative stencils	<input type="checkbox"/> Cut is precise with no jagged edges Cut within $\pm 2\text{mm}$ to cutting line	<input type="checkbox"/> Lines even cut within $\pm 1\text{mm}$ to cutting line	<input type="checkbox"/> Lines smooth cut within $\pm 0\text{mm}$ to cutting line
5.5	set out to allow for a minimum of five stencils over linear runs and borders, showing planning considerations			
5.5	<ul style="list-style-type: none"> • set out line level 	<input type="checkbox"/> Line level within tolerance of 2mm	<input type="checkbox"/> Line level within tolerance of 1mm	<input type="checkbox"/> Line level accurate
5.6	applied pre-cut positive stencil types with sharp outlines			
5.6	<ul style="list-style-type: none"> • level 	<input type="checkbox"/> Tolerance of 2mm	<input type="checkbox"/> Tolerance of 1 mm	<input type="checkbox"/> Level

AC	The candidate has	Pass	Merit	Distinction
5.6	<ul style="list-style-type: none"> plumb 	<input type="checkbox"/> Tolerance of 2mm	<input type="checkbox"/> Tolerance of 1mm	<input type="checkbox"/> Plumb
5.6	<ul style="list-style-type: none"> *application 	<input type="checkbox"/> No more than 3 application faults	<input type="checkbox"/> No more than 2 application faults	<input type="checkbox"/> No more than 1 application fault
5.6	applied pre-cut negative stencil types with sharp outlines			
5.6	<ul style="list-style-type: none"> level 	<input type="checkbox"/> Tolerance of 2mm	<input type="checkbox"/> Tolerance of 1mm	<input type="checkbox"/> Level
5.6	<ul style="list-style-type: none"> plumb 	<input type="checkbox"/> Tolerance of 2mm	<input type="checkbox"/> Tolerance of 1mm	<input type="checkbox"/> Plumb
5.6	<ul style="list-style-type: none"> *application 	<input type="checkbox"/> No more than 3 application faults	<input type="checkbox"/> No more than 2 application faults	<input type="checkbox"/> No more than 1 application fault
5.7	cleaned, maintained and stored tools and equipment	<input type="checkbox"/>		
5.8	followed current environmental and relevant health and safety regulations	<input type="checkbox"/>		

Task grading rules	Task grade:
To award a pass : every activity in the checklist must be successfully achieved.	
To award a merit : in addition to the above, 6 out of 8 graded activity in the checklist must be achieved to at least a merit standard including all essential activities (marked with*)	
To award a distinction : 6 out of 8 graded activity in the checklist must be achieved to at least a distinction standard including all essential activities (marked with*)	
Assessor	Signature & Date

Unit 218 Producing specialist finishes for decorative work

Task 4 Produce wood effects using basic techniques

Expected time	1 hour
Task instructions	<ul style="list-style-type: none"> • Prepare materials using appropriate scumbles. • Produce a wood effect using straight grain. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
7.2	selected colourants and pigments for the given wood effect	<input type="checkbox"/>		
7.3	prepared graining materials	<input type="checkbox"/>		
7.4	selected tools, brushes and equipment	<input type="checkbox"/>		
7.5	produced wood effects	<input type="checkbox"/> Colours suitably match chosen wood minor evidence of 2 defects	<input type="checkbox"/> Colours suitably match chosen wood minor evidence of 1 defect	<input type="checkbox"/> Colours suitably match chosen wood overall effect realistic No defects
7.6	cleaned, maintained and stored tools brushes and equipment	<input type="checkbox"/>		
7.7	followed current environmental and relevant health and safety regulations	<input type="checkbox"/>		

Task grading rules	Task grade:
To award a pass : every activity in the checklist must be successfully achieved.	
To award a merit : in addition to the above, the graded activity in the checklist must be achieved to a merit standard	
To award a distinction : in addition to both of the above the graded activity in the checklist must be achieved to a distinction standard	
Assessor	Signature & Date

Unit 218 Producing specialist finishes for decorative work

Task 5 Produce marble effects using basic techniques

Expected time	2 hours
Task instructions	<ul style="list-style-type: none"> • Prepare materials to produce marble effect. • Apply medium to groundcoat. • Add colour to produce background effect. • Apply veins to background to complete carrera marble effect. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
7.2	selected colourants and pigments appropriate to the given marble effect	<input type="checkbox"/>		
7.3	prepared marbling materials	<input type="checkbox"/>		
7.4	selected tools, brushes and equipment	<input type="checkbox"/>		
7.5	produced marble effects	<input type="checkbox"/> Colours suitably match Carrera marble minor evidence of 2 defects	<input type="checkbox"/> Colours suitably match Carrera marble minor evidence of 1 defect	<input type="checkbox"/> Colours suitably match Carrera marble overall effect realistic No defects
7.6	cleaned maintained and stored tools, brushes and equipment	<input type="checkbox"/>		
7.7	followed current environmental and relevant health and safety regulations	<input type="checkbox"/>		

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, the graded activity in the checklist must be achieved to a merit standard		
To award a distinction : in addition to both of the above the graded activity in the checklist must be achieved to a distinction standard		
Assessor	Signature & Date	

Unit 220 Erecting and dismantling access equipment and working platforms

Task 1 Prepare and erect an extension ladder

Expected time	30 minutes
Task instructions	<ul style="list-style-type: none"> • Complete a risk assessment. • Select suitable access equipment and PPE. • Check that equipment meets Health and Safety regulations. • Erect an extension ladder to a working height as identified by the assessor. • Secure the extension ladder at the top by means of a rope or suitable material. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
2.1	selected suitable extension ladder for types of internal and external work	<input type="checkbox"/>		
2.2	produced a risk assessment in line with manufacturer's instructions and legislative requirements for the use of an extension ladder	<input type="checkbox"/>		
4.2	<p>completed checks on extension ladder components</p> <p>visually and manually checked the condition of the following:</p> <ul style="list-style-type: none"> • rungs • stiles • non-slip insert/Rubber feet • latching hooks • guide brackets • tie rods (if applicable) 	<input type="checkbox"/>		
4.3	<p>took corrective action on defective extension ladder components</p> <p><i>Or:</i></p> <p><i>correctly answered defect question</i></p>	<input type="checkbox"/>		
6.1	used correct personal protective equipment when erecting access equipment	<input type="checkbox"/>		
6.2	erected extension ladder in the correct sequence	<input type="checkbox"/>		
6.3	<p>secured the extension ladder</p> <ul style="list-style-type: none"> • ascended the extension ladder safely • lashed securely at the top • descended the extension ladder safely 	<input type="checkbox"/>		

AC	The candidate has	Pass	Merit	Distinction
6.4	checked extension ladder met current environmental and health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To achieve a pass : every activity in the checklist must be successfully achieved.		
Assessor	Signature & Date	

Unit 220 Erecting and dismantling access equipment and working platforms

Task 2 Dismantle an extension ladder

Expected time	10 minutes
Task instructions	<ul style="list-style-type: none"> • Dismantle an extension ladder. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
8.1	dismantled extension ladder safely The following must be completed: <ul style="list-style-type: none"> • removed lashings • closed and lowered the ladder 	<input type="checkbox"/>		
8.2	handled and stored the extension ladder according to organisational requirements and in a safe manner.	<input type="checkbox"/>		

Task grading rules		Task grade:
To achieve a pass : every activity in the checklist must be successfully achieved.		
Assessor	Signature & Date	

Unit 220 Erecting and dismantling access equipment and working platforms

Task 3 Prepare and erect a tower scaffold

Task coversheet

Expected time	60 minutes
Task instructions	<ul style="list-style-type: none"> • Complete a risk assessment. • Select suitable access equipment and PPE. • Completed a resource checklist. • Check that equipment meets health & safety regulations. • Interpreted manufacturer's instructions. • Erect a tower scaffold. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
2.1	selected suitable tower scaffold for types of internal and external work	<input type="checkbox"/>		
2.2	produced a risk assessment in line with manufacturer's instructions and legislative requirements for a tower scaffold	<input type="checkbox"/>		
4.1	<ul style="list-style-type: none"> • completed the resource checklist to identify the components needed for a tower scaffold • selected suitable components for a tower scaffold 	<input type="checkbox"/>		
4.2	visually and manually checked condition of components for the tower scaffold	<input type="checkbox"/>		
4.3	took corrective action on defective tower scaffold components <i>Or:</i> <i>correctly answered defect question</i>	<input type="checkbox"/>		
6.1	used personal protective equipment when erecting a tower scaffold	<input type="checkbox"/>		
6.2	followed manufacturer's instructions and erected tower scaffold in the correct sequence.	<input type="checkbox"/>		
6.4	checked the tower scaffold met current environmental and health and safety regulations.	<input type="checkbox"/>		

Task grading rules		Task grade:
To achieve a pass : every activity in the checklist must be successfully achieved.		
Assessor	Signature & Date	

Unit 220 Erecting and dismantling access equipment and working platforms

Task 4 Dismantle a tower scaffold

Expected time	20 minutes
Task instructions	<ul style="list-style-type: none"> • Dismantle a tower scaffold according to manufacturer's instructions. • Follow current environmental and relevant health and safety regulations at all times.

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
8.1	dismantled a tower scaffold safely according to manufacturer's instructions	<input type="checkbox"/>		
8.2	handled and stored the components of the tower scaffold according to organisational requirements and in a safe manner.	<input type="checkbox"/>		

Task grading rules		Task grade:
To achieve a pass : every activity in the checklist must be successfully achieved.		
Assessor	Signature & Date	

Unit 230 Creating and applying colour

Task 1 Produce a colour wheel

Expected time	8 hours
Task instructions	<ul style="list-style-type: none"> Plan, measure and draw a colour wheel. Apply achromatic and primary colours in the correct position. Mix primary colours and apply secondary colours in the correct position. Maintain a tidy work area at all times. Follow relevant environmental and health and safety regulations.
Diagrams	Figure 1: Colour wheel page 43

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
2.1	selected equipment required to draw a colour wheel	<input type="checkbox"/>		
2.2	planned, measured and drew a colour wheel to incorporate achromatic, primary and secondary colours using given dimensions			
2.2	<ul style="list-style-type: none"> *planned, measured and drew a colour wheel 	<input type="checkbox"/> Accuracy must not exceed \pm 4mm	<input type="checkbox"/> Accuracy must not exceed \pm 2mm	<input type="checkbox"/> Accuracy must not exceed \pm 1mm
2.2	<ul style="list-style-type: none"> applied achromatic colours in the correct position on the wheel using straight and curved lines 	<input type="checkbox"/> No more than 1 application fault cutting in to be within \pm 4mm	<input type="checkbox"/> No application faults cutting in to be within \pm 2mm	<input type="checkbox"/> No application faults cutting in to be within \pm 1mm
2.3	applied primary colours in the correct position on the wheel using straight and curved lines	<input type="checkbox"/> No more than 1 application fault cutting in to be within \pm 4mm	<input type="checkbox"/> No application faults cutting in to be within \pm 2mm	<input type="checkbox"/> No application faults cutting in to be within \pm 1mm
2.4	mixed the correct primary colours to create the secondary colours and applied in the correct position			
2.4	<ul style="list-style-type: none"> mixed the correct primary colours with minimal waste to the correct ratio 1:1 	<input type="checkbox"/>		

AC	The candidate has	Pass	Merit	Distinction
2.4	<ul style="list-style-type: none"> applied secondary colours in the correct position on the wheel using straight and curved lines 	<input type="checkbox"/> No more than 1 application fault cutting in to be within \pm 4mm	<input type="checkbox"/> No application faults cutting in to be within \pm 2mm	<input type="checkbox"/> No application faults cutting in to be within \pm 1mm

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, 3 out of 4 graded activities in the checklist must be achieved to at least a merit standard, including all essential activities (marked with *).		
To award a distinction : 3 out of 4 graded activities in the checklist must be achieved to at least a distinction standard, including all essential activities (marked with *) and the 1 remaining graded activity must be achieved to at least a merit standard.		
Assessor	Signature & Date	

Unit 230 Creating and applying colour

Task 2 Design colour schemes and produce a colour strip

Expected time	5 hours
Task instructions	<ul style="list-style-type: none"> • Design three colour schemes (monochromatic, analogous, complementary). • Produce a colour strip. • Mix a monochromatic colour scheme. • Apply monochromatic colour scheme in descending tints into the strip. • Maintain a tidy work area at all times. • Follow relevant environmental and health and safety regulations.
Diagrams	Figure 1: Room specification template page 44 Figure 2: Example colour strip page 45

Observation checklist

AC	The candidate has	Pass	Merit	Distinction
5.1	produced a monochromatic colour scheme	<input type="checkbox"/> Colour scheme identified by use of swatch colours	<input type="checkbox"/> Colour scheme identified by applying colour	
5.2	produced an analogous colour scheme	<input type="checkbox"/> Colour scheme identified by use of swatch colours	<input type="checkbox"/> Colour scheme identified by applying colour	
5.3	produced a complimentary colour scheme	<input type="checkbox"/> Colour scheme identified by use of swatch colours	<input type="checkbox"/> Colour scheme identified by applying colour	
5.1	used the monochromatic colour scheme to			
5.1	<ul style="list-style-type: none"> • plan, measure and draw a rectangle divided into five equal sections to incorporate a monochromatic colour scheme 	<input type="checkbox"/> Accuracy must not exceed \pm 4mm	<input type="checkbox"/> Accuracy must not exceed \pm 2mm	<input type="checkbox"/> Accuracy must not exceed \pm 1mm
5.1	<ul style="list-style-type: none"> • mix the appropriate colours with minimal waste to create a monochromatic scheme 	<input type="checkbox"/>		

AC	The candidate has	Pass	Merit	Distinction
5.1	<ul style="list-style-type: none"> apply in five sections in a strip from dark to light 	<input type="checkbox"/> No more than 1 application fault cutting in to be within \pm 4mm	<input type="checkbox"/> No application faults cutting in to be within \pm 2mm	<input type="checkbox"/> No application faults cutting in to be within \pm 1mm

Task grading rules		Task grade:
To award a pass : every activity in the checklist must be successfully achieved.		
To award a merit : in addition to the above, 5 out of 5 graded activities in the checklist must be achieved to at least a merit standard		
To award a distinction : 2 out of 5 graded activities in the checklist must be achieved to at least a distinction standard and 3 of the remaining graded activities must be achieved to at least a merit standard.		
Assessor	Signature & Date	

Drawings and diagrams

Unit 218 Producing specialist finishes for decorative work

Task 3 Prepare stencil plates from a given design and apply stencils

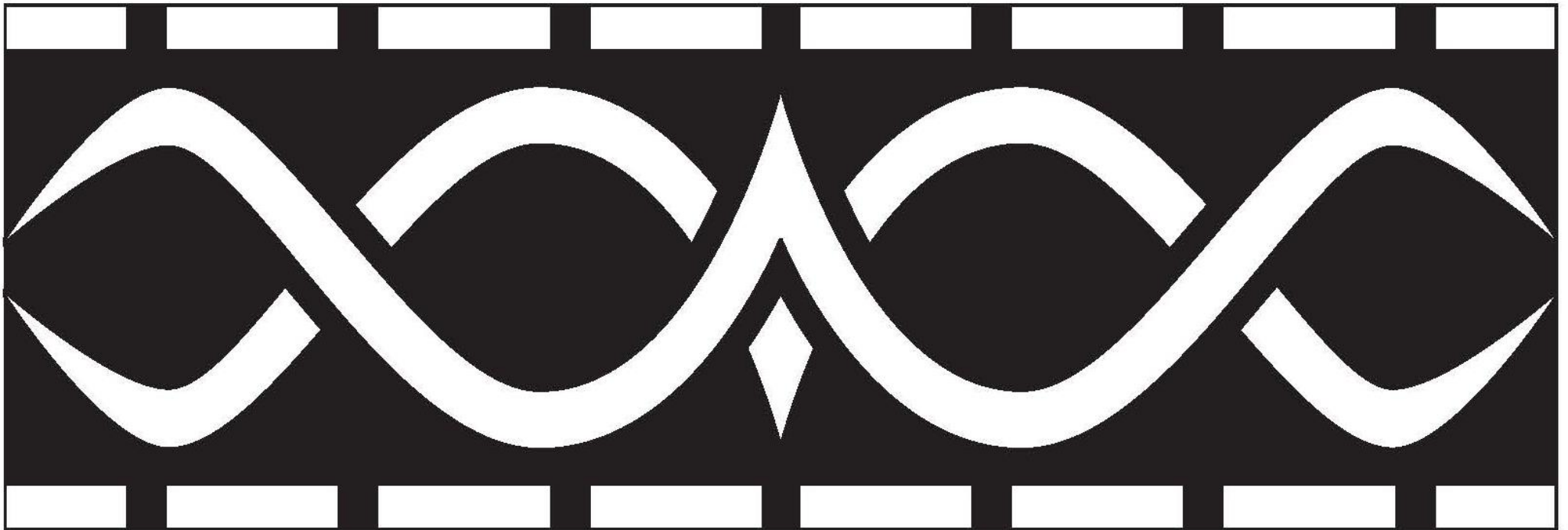


Figure 1: Example of positive stencil with symmetric pattern.

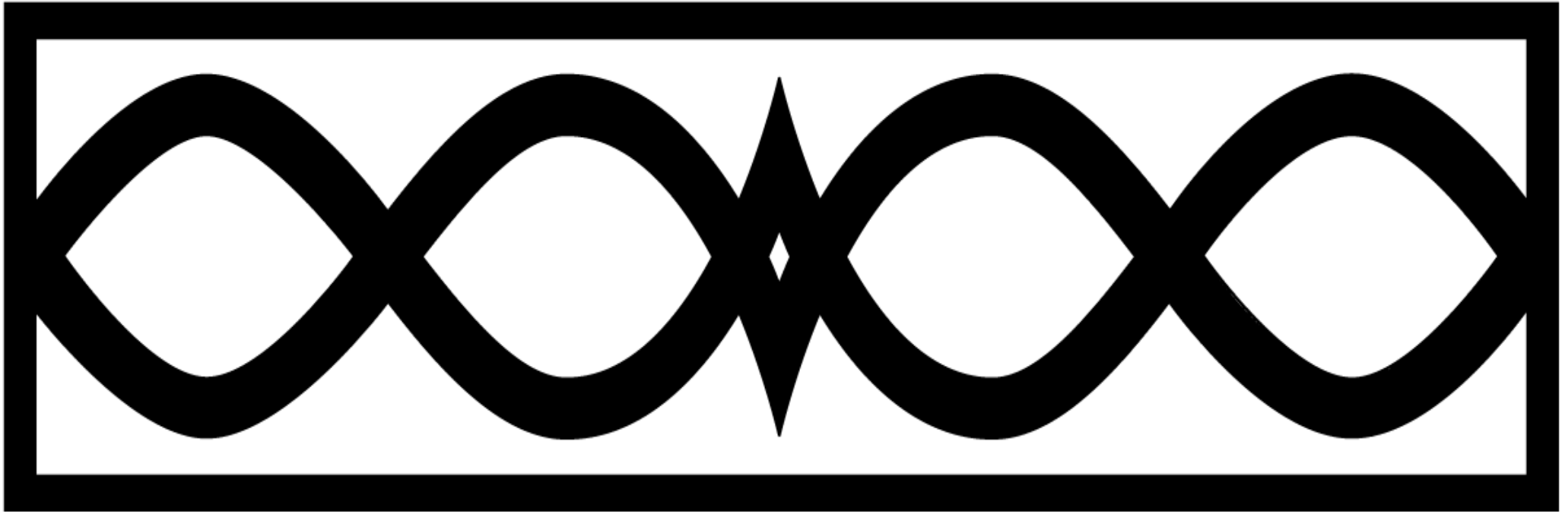
White sections to be cut out to produce a positive stencil.

Drawings and diagrams

Unit 218 Producing specialist finishes for decorative work

Task 3 Prepare stencil plates from a given design and apply stencils

Figure 2: Example of negative stencil with symmetric pattern



White sections to be cut out to produce a negative stencil.

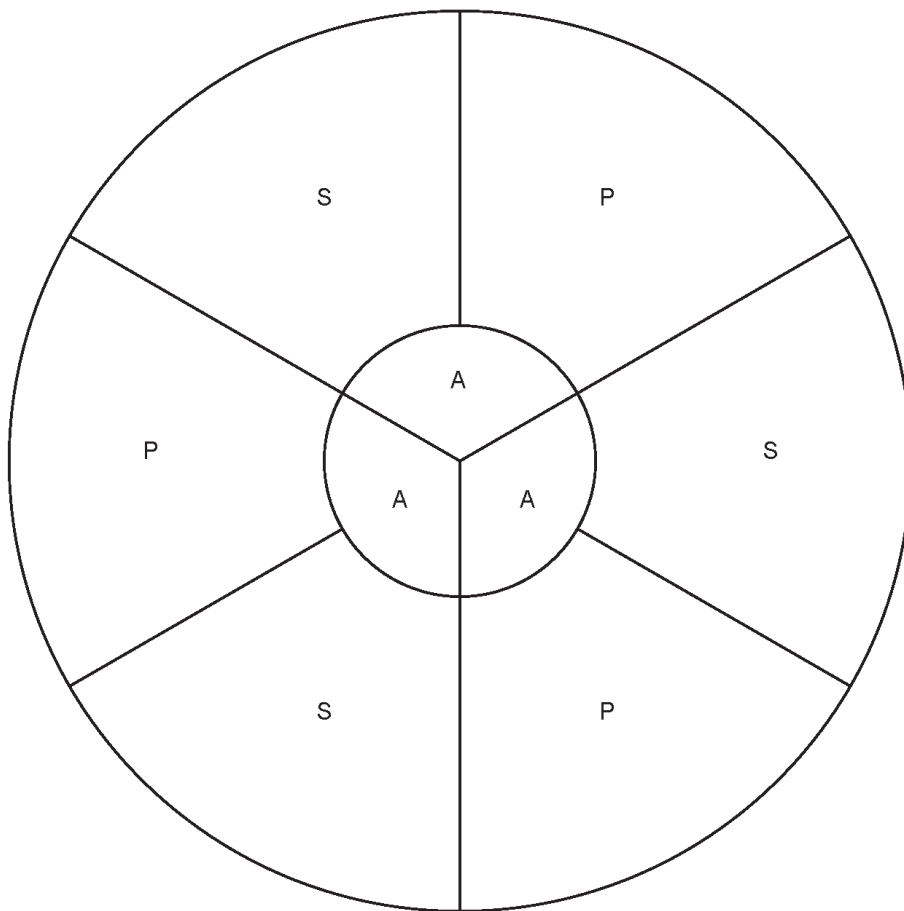
Drawings and diagrams

Unit 230 Creating and applying colour

Task 1 Produce a colour wheel

Figure 1: Colour wheel

Outer circle radius:	1m
Inner circle radius:	0.3m

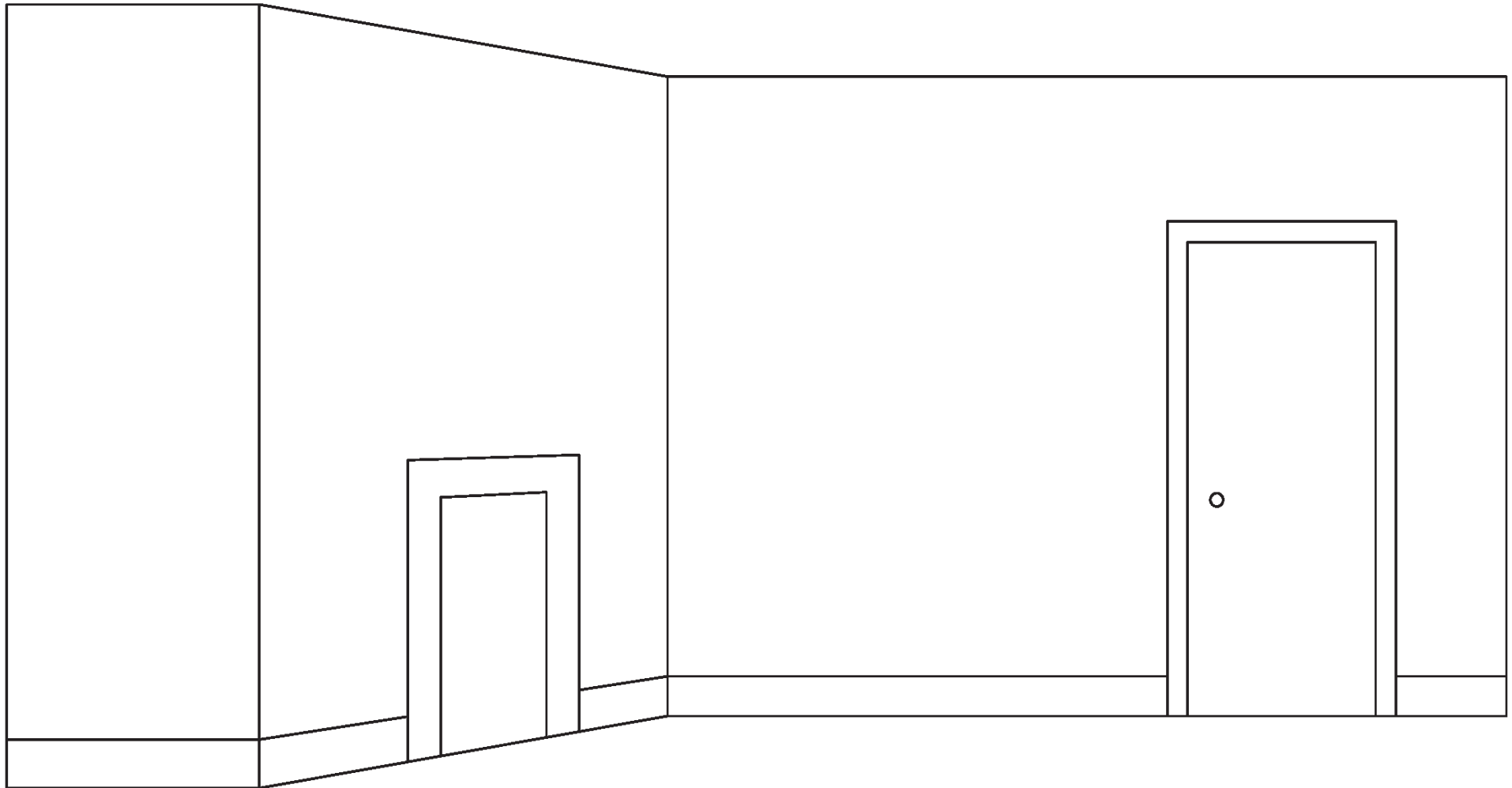


Drawings and diagrams

Unit 230 Creating and applying colour

Task 2 Design colour schemes and produce a colour strip

Figure 1: Room specification template

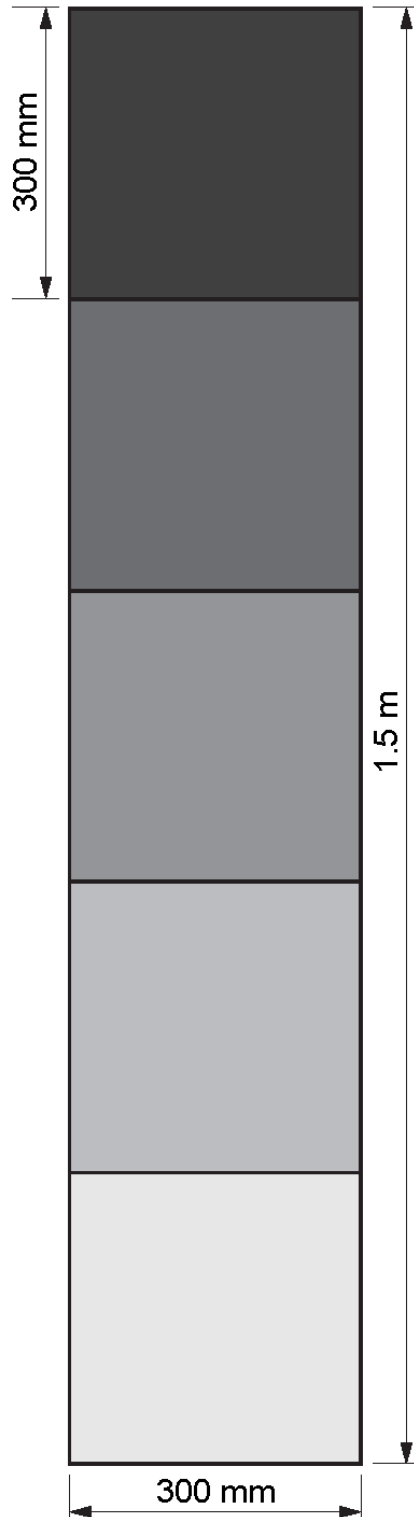


Drawings and diagrams

Unit 230 Creating and applying colour

Task 2 Design colour schemes and produce a colour strip

Figure 2: Example colour strip



Published by City & Guilds
1 Giltspur Street
London
EC1A 9DD
T +44 (0)844 543 0000
F +44 (0)20 7294 2413
www.cityandguilds.com

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