



**City & Guilds Level 2
Extended Technical
Occupational Entry in
Plastering (Solid Plastering
and Dry Lining) (Diploma)
(7255-82)**

Version 1.0 (February 2025)

**Assignment Pack 7255-264
Candidate (Sample)**

Version and date	Change detail	Section
V1.0 February 2025	Initial version	All

Contents

Contents	3
1. Assessment overview	4
2. Assignment guidance	5
3. Assignment brief	7
4. Tasks	13
<hr/>	
Appendix 2 – Method statement (Proforma)	17
Appendix 3 – Quality review check (Proforma)	19

1. Assessment overview

This assessment is for the Level 2 Extended Technical Occupational Entry in Plastering (Solid Plastering and Dry Lining) (Diploma) qualification. This pack consists of a practical assignment brief that you will need to use to complete the assessment tasks.

2. Assignment guidance

General task guidance

Please read **all** information carefully before completing the assignment.

This is a formal assessment that you will be graded on. You will be graded on the quality and accuracy of the work you produce. It is therefore important that you carry out your work to the highest standard you can.

Plagiarism

Plagiarism is the failure to acknowledge sources properly and/or the submission of another person's work as if it were your own. Plagiarism is **not** allowed in this assignment.

This assignment is an assessment of your abilities, so the work submitted must be all your own and carried out under the conditions stated. You will be asked to sign a declaration that you have not had any help with the assignment. Your assessor is allowed to give you general advice, ie clarification of the task instructions. However, general advice will not include:

- any specific advice on how to improve work to meet the required standard
- providing feedback on anything missing from your work
- intervening in any way that improves the standard or presentation of work.

If there is a need to provide more than general advice, your assessor will need to record the advice they have given and take it into account when marking the submitted work. Where research is allowed, your assessor must be able to identify which work you have done yourself, and what you have found from other sources. It is therefore important to make sure you acknowledge sources used and clearly reference any information taken from them (for example providing as a minimum a list of web addresses/books/articles etc used).

Timings and planning

You are advised to study the details of the assessment before starting.

You should check with your assessor that you have all the relevant materials, equipment and information/data sources that you need before starting the assessment.

You should take care when planning to make sure you have divided the time available between parts of the assignment tasks appropriately. Timings for tasks are provided within this pack to support with planning and time allocation.

If you have a good reason for needing more time, you will need to explain the reasons to your assessor and agree on a new time for the assessment to take place. Any changes will be at the discretion of the assessor and agreed on by City & Guilds.

Health and safety

You must always work safely, while you are carrying out practical tasks.

You must always follow any relevant health and safety regulations, risk assessments and codes of practice in line with centre requirements.

If your assessor sees you working in a way that is unsafe for yourself or others, they will highlight the issue and ask you to stop the task immediately.

Presentation of work

Presentation of work must be neat, legible and appropriate to the task, and must include evidence required for submission.

You should make sure that each piece of evidence including any forms are clearly labelled with your name and the project reference.

Calculations should be set out clearly, with all working shown, as well as any assumptions made. You should use appropriate units at all times, consistent with the requirements of the assignment.

Instructions for this assignment

Ensure you read all the provided assessment information issued by the assessor.

You must work independently and not share your work with any other candidates in these supervised assessment sessions.

Your work will be kept secure during any supervised breaks that are taken.

Internet access is **not** allowed, unless otherwise stated in the task.

You will not be permitted any additional notes, such as printed resources and textbooks, unless otherwise stated in the conditions for assessment.

You must complete all the tasks and present all evidence that is detailed in each task.

This candidate pack contains the assignment brief.

Any additional documents/templates needed for the task will be provided to you by the assessor.

Within each task, you will find the following.

- **Resources:** This provides a list of equipment, documents or tools that you will have access to, to complete the task.
- **Conditions of assessment:** This will tell you the duration and rules you must follow when completing a task.
- **Controlled conditions:** This will tell you the rules you must follow when completing each task, for example you must not share or discuss your work with other candidates.
- **What must be produced for marking:** This describes the evidence you must submit when the task is completed. Be aware failure to submit any evidence requested can adversely affect your overall mark for the assessment.
- **Additional evidence for this task:** This describes other forms of evidence that will be collected by the assessor to support the marking of your performance. This will often include but is not limited to photographic and video evidence.

3. Assignment brief

Scenario

A client has contacted you and would like you to carry out repair works to a damaged ceiling and wall, caused by a burst pipe. The pipe has been repaired and the contract is ready for you to start.

A section of the ceiling has fallen down and needs replacing with a sheet of plasterboard which will also require finishing plaster. The masonry wall has become defective due to the water leak and therefore needs to be renovated using a two-coat plastering system. The rendered wall on the exterior of the building is showing signs of cracking and needs to be replaced and made good to match the existing plain rendered finish.

You must use the drawings and specifications provided to plan your work accordingly.

Figure drawings

Figure 1

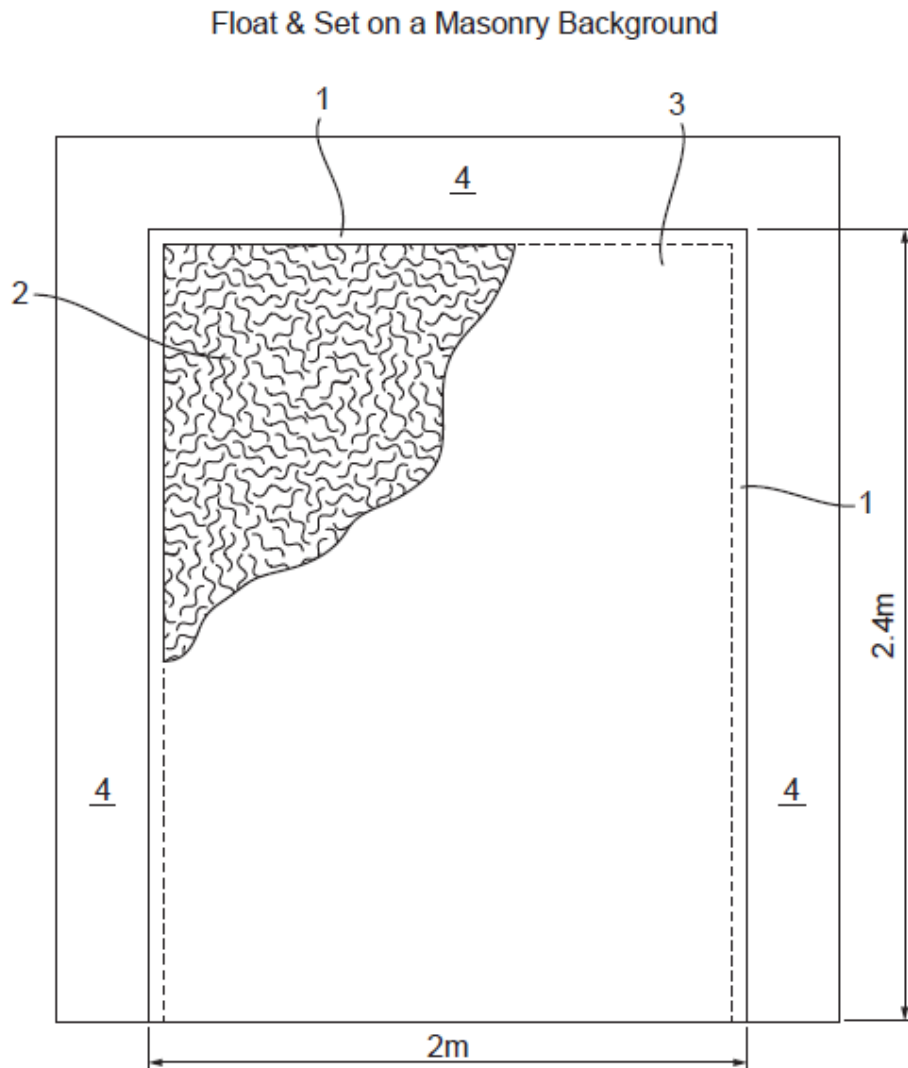


Figure 2

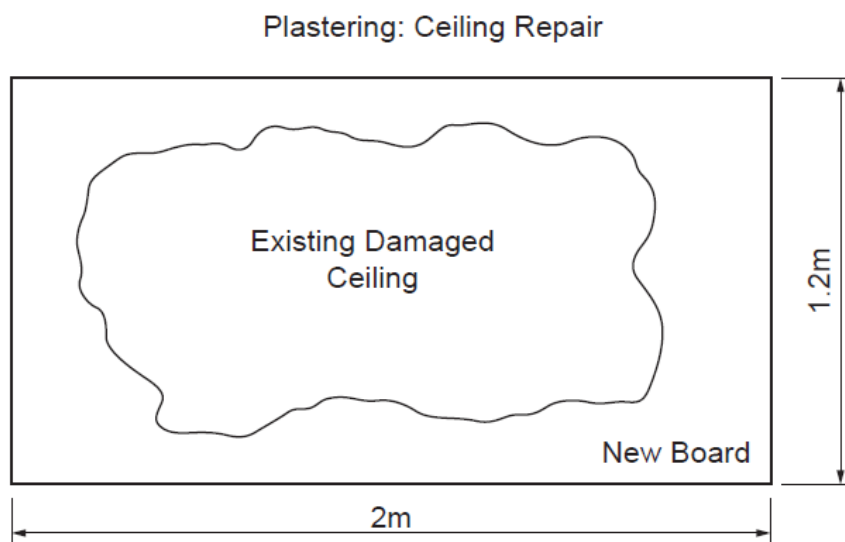


Figure 3

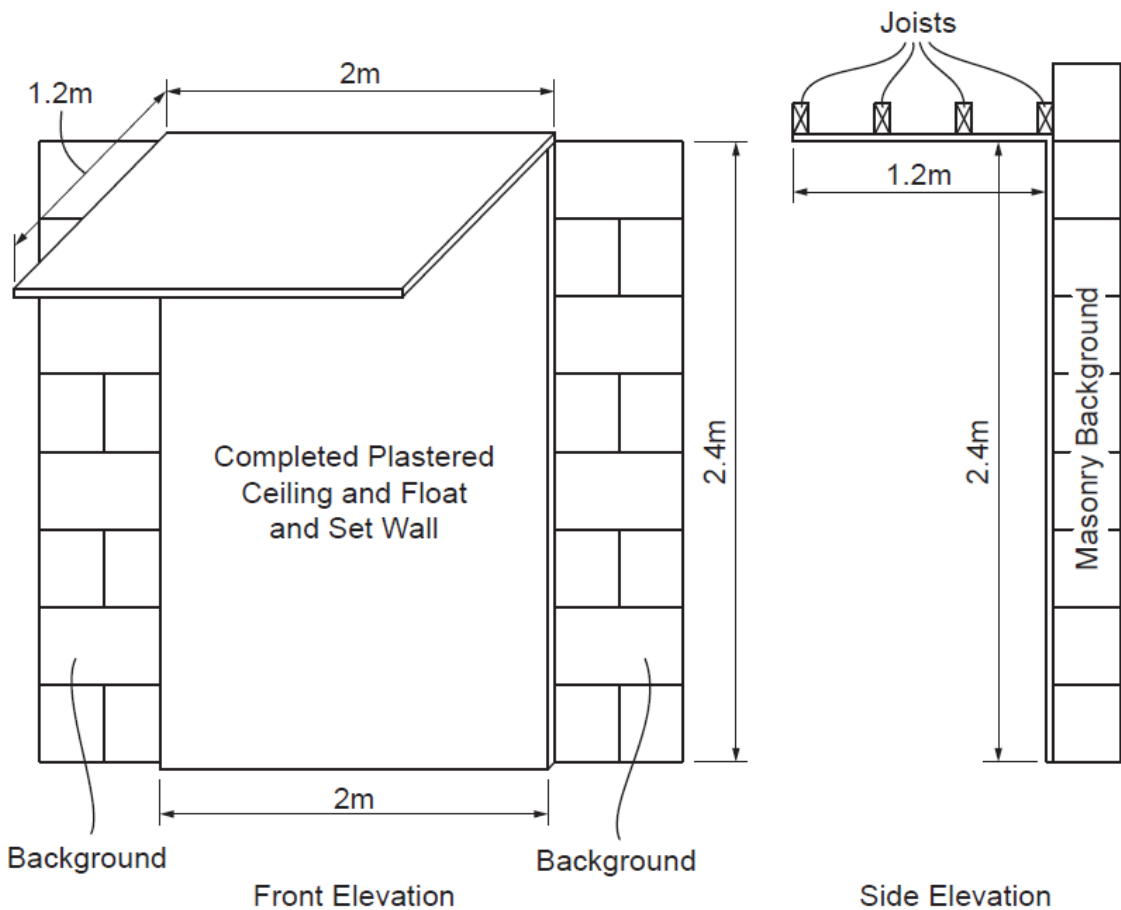
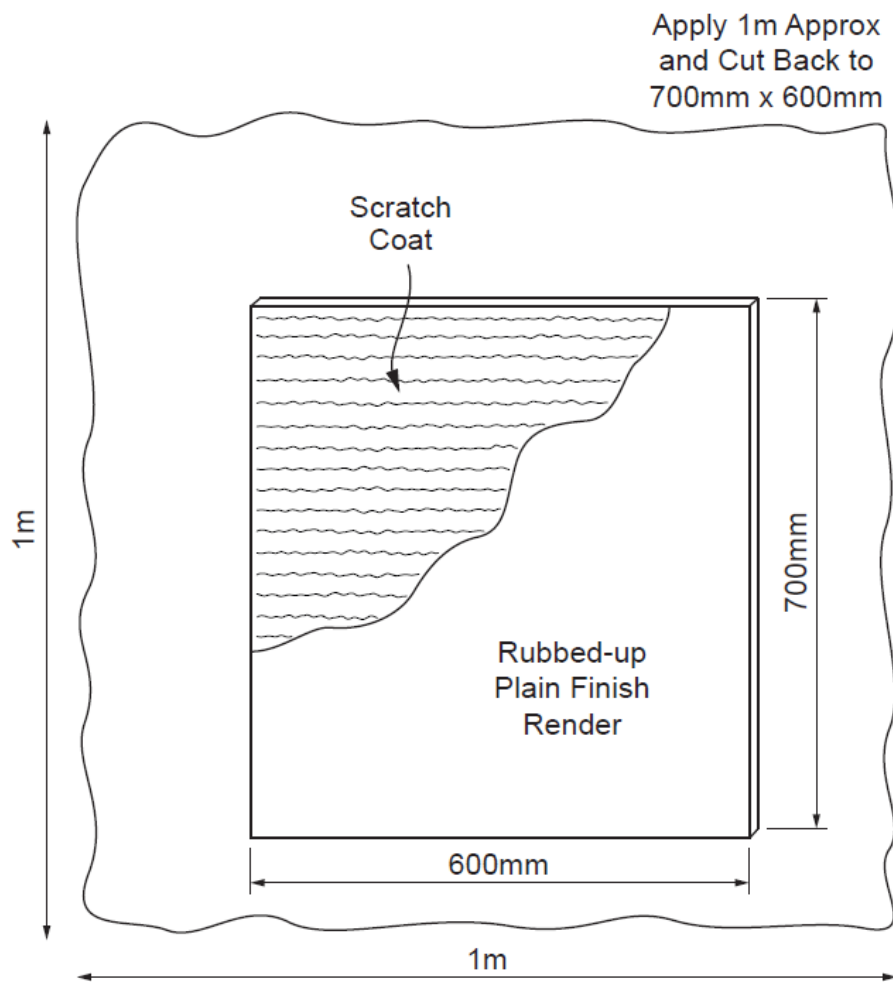


Figure 4



Specification

Work to be carried out to industry standards:

- Plasterboard (2.4m x 1.2m x 12.5mm) to be cut to size and installed to timber ceiling joists using dry wall screws spaced out 230mm centres
- Thin coat stop beads to be fixed in line with perimeter of plasterboard edge
- Finishing plaster to be applied using two passes, 2–3mm thick; finished surface to be flat and smooth
- Fix vertical standard stop beads plumb and in line with left and right ceiling edge beads
- Apply pre-blended Gypsum backing coat in line with fixed standard beads, finished surface to be devil floated and cut back at beads (finished surface to be straight, vertical, horizontal and diagonally within 3mm)
- Apply Gypsum finishing plaster to pre-blended backing coat using two passes, 2–3mm thick; finished surface to be flat and smooth
- External render scratch coat applied 8–12mm thick
- External render finish applied and consolidated to a plain face finish
- Finished surface cut to correct dimensions 600mm x 700mm.

To complete this task, you must:

- Fix plasterboard to a ceiling and apply finishing plaster to thin beads.
- Install standard stop beads and apply two-coat plasterwork to masonry background.
- Apply two-coat render to form a plain face finish.

This assignment has a time allocation of **15 hours**.

4. Tasks

Task 1 – Planning

You must review the brief (scenario, drawings and specification) provided and then:

- a) create a list of the requirements for the internal and external plastering work; this should include:
 - tools and equipment
 - required materials (internal and external)
 - components (beads and fixings)

- b) complete a method statement for the internal and external plastering work to include:
 - all activities/tasks to undertake
 - any risks/hazards or safety concerns to consider that affect self and others
 - the personal protective equipment (PPE) required for each element of the activities/task.

A method statement proforma (Appendix 2) has been provided for you to complete your method statement.

Conditions of assessment

- Task 1 must be completed prior to commencing Task 2.
- The time allocated for this task is **3 hours**.
- You must carry out the task on your own under controlled conditions.

Controlled conditions

- You must complete the task in the allocated time.
- Your evidence must be handed in to support your completion of the following tasks.
- You must not share or discuss your work with other candidates.

What must be produced for marking

- A list of the requirements for the internal and external plastering work, with reasons for selections, including:
 - tools and equipment
 - required materials (internal and external)
 - components (beads and fixings).
- Completed method statement template that includes:
 - tasks/activities
 - potential hazards/risks and safety concerns
 - PPE required for the tasks.

Task 2 – Internal plastering and dry lining

The purpose of this task is to fix plasterboard to a ceiling, apply finishing plaster to thin beads, install standard stop beads and apply two-coat plasterwork to the masonry background. You are required to undertake quality review checks of your work as part of this task.

Refer to drawings Figure 1 and Figure 2.

You will have access to your resource list and method statement completed in Task 1.

You must:

- a) prepare, measure, cut, install, mix, apply and finish the following
 - Plasterboard (2.4m x 1.2m x 12.5mm) to timber ceiling joists using dry wall screws spaced out 230mm centres
 - Thin coat stop beads in line with perimeter of plasterboard edge
 - Finishing plaster using two passes, 2–3mm thick; finished surface to be flat and smooth
 - Vertical standard stop beads plumb and in line with left and right ceiling edge beads
 - Pre-blended Gypsum backing coat in line beads; finished surface to be devil floated and cut back at beads
 - Gypsum finishing plaster to pre-blended backing coat using two passes, 2–3mm thick; finished surface to be flat and smooth
- b) undertake quality review checks of each stage of the internal plastering and dry lining work.

A quality review check proforma (Appendix 3) has been provided for you to detail the outcomes of your quality checks.

Resources

- Appropriate PPE

Conditions of assessment

- The time allocated for this task is **9 hours**.
- You must carry out the task on your own under controlled conditions while being observed.

Controlled conditions

- You must complete the task in the allocated time.
- Your work must be photographed as evidence for marking which must clearly contain candidate ID details.
- You must not discuss your work with other candidates.

What must be produced for marking

City & Guilds Level 2 Extended Technical Occupational Entry in Plastering (Solid Plastering and Dry Lining) (Diploma) – Assignment 264 (Candidate Pack)

- Assessor Observation Record Form

Additional evidence

- Photographic evidence showing the:
 - position of plasterboard, dry wall fixings, thin coat stop beads and vertical standard beads
 - completed backing coat devil floated and cut back at beads
 - finished surface ceiling and wall area completed with Gypsum finishing plaster.

Task 3 – External rendering

The purpose of this task is to apply two-coat render to form a plain face finish. You are required to quality review your work as part of this task.

You will have access to your resource list and method statement completed in Task 1.

Refer to drawings Figure 3 and Figure 4.

You must:

- a) prepare, mix, apply and finish the following
 - Scratch coat to masonry background and key
 - Consolidate and form plain face finish

- b) undertake quality checks of each stage of the external rendering work.

A quality check proforma (Appendix 3) has been provided for you to detail the outcomes of your quality checks.

Resources

- Appropriate PPE

Conditions of assessment

- The time allocated for this task is **3 hours**.
- You must carry out the task on your own under controlled conditions while being observed.

Controlled conditions

- You must complete the task in the allocated time.
- Your work must be photographed as evidence for marking which must clearly contain candidate ID details.
- You must not discuss your work with other candidates.

What must be produced for marking

- Assessor Observation Record Form

Additional evidence

- Photographic evidence showing the:
 - completed scratch coat
 - completed plain face finish.

External rendering		
Activity/task Use this column to indicate the different steps and activities/tasks needed to complete the external rendering task.	Health and safety concerns Use this column to indicate any potential hazards, risks or health and safety concerns for self and others that are a consideration for each step in the task.	PPE required Use this column to indicate any required PPE you will need for each step in the task or that which will be needed as a control measure for any hazards, risks or health and safety concerns identified.

Appendix 3 – Quality review check (Proforma)

Internal plastering/dry lining	
	<p>Quality review check</p> <p>Provide brief details on the quality of the finish of each step of the internal plastering/dry lining task and identify any defects or quality issues with the work undertaken.</p>
<ul style="list-style-type: none"> Plasterboard (2.4m x 1.2m x 12.5mm) to timber ceiling joists using dry wall screws spaced out 230mm centres 	
<ul style="list-style-type: none"> Thin coat stop beads in line with perimeter of plasterboard edge 	
<ul style="list-style-type: none"> Finishing plaster using two passes, 2-3mm thick, finished surface to be flat and smooth 	
<ul style="list-style-type: none"> Vertical standard stop beads plumb and in line with left and right ceiling edge beads 	
<ul style="list-style-type: none"> Pre-blended Gypsum backing coat in line beads, finished surface to be devil floated and cut back at beads 	

<ul style="list-style-type: none"> Gypsum finishing plaster to pre-blended backing coat using two passes, 2-3mm thick, finished surface to be flat and smooth 	
External rendering	
	Quality review check Provide brief details on the quality of the finish of each step of the internal plastering/dry lining task and identify any defects or quality issues with the work undertaken.
<ul style="list-style-type: none"> Scratch coat to masonry background and key 	