



**City & Guilds Level 3  
Technical Occupational  
Entry in Bricklaying  
(Diploma)  
(7255-53)**

**Version 1.0 (January 2026)**

**Practical Assignment (7255-360)**

**Candidate Pack (Sample)**

Version and date	Change detail	Section
V1.0 January 2026	Initial version	All

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## **1. Assessment overview**

This guidance contains assessment documentation for the Level 3 Technical Occupational Entry in Bricklaying (Diploma).

The assessment for this component consists of an assignment consisting of a brief with a number of tasks for you to complete.

Each task is assessed by a set of descriptors that detail the level of performance required to achieve a pass.

## 2. Candidate guidance

### General guidance

Please read **ALL** information carefully before the assessment.

This is a formal assessment that you will be graded on. You will be marked on the quality and accuracy of the work you produce. It is therefore important that you carry your work out to the highest standard you can.

### Plagiarism

Plagiarism is the failure to acknowledge sources properly and/or the submission of another person's work as if it were your own. Plagiarism is **not** allowed in this assignment.

This assignment is an assessment of your abilities, so the work submitted must be all your own and carried out under the conditions stated. You will be asked to sign a declaration that you have not had any help with the assignment. Your assessor is allowed to give you general advice ie, clarification of the task instructions. However, general advice will not include:

- any specific advice on how to improve work to meet the required standard
- feedback on anything missing from your work
- intervention that improves the standard or presentation of work in any way.

If there is a need to provide more than general advice, your assessor will need to record the advice they have given and take it into account when marking the submitted work.

Where research is allowed, your assessor must be able to identify which work you have done yourself, and what you have found from other sources. It is therefore important to make sure you acknowledge sources used and clearly reference any information taken from them (eg providing, as a minimum, a list of web addresses/books/articles etc used).

### Timings and planning

You are advised to study the details of the assessment before starting.

You should check with your assessor that you have all the relevant materials, equipment and information/data sources that you need before starting the assessment. You should take care when planning to make sure you have divided the time available between parts of the assignment tasks appropriately. Timings for tasks are provided within this pack to support with planning and time allocation.

If you have a good reason for needing more time, you will need to explain the reasons to your assessor and agree a new time for the assessment to take place. Any changes will be at the discretion of the assessor and agreed by City & Guilds.

## **Health and Safety**

You must always work safely while you are carrying out practical tasks. You must always follow any relevant health and safety regulations, risk assessments and codes of practice in line with centre requirements.

If your assessor sees you working in a way that is unsafe for yourself or others, they will highlight the issue and ask you to stop the task immediately.

## **Presentation of work**

Presentation of work must be neat, legible and appropriate to the task and evidence required for submission.

You should make sure that each piece of evidence, including any forms, are clearly labelled with your name and the project reference.

All electronic files must be given a clear file name that allows your assessor to identify it as your work.

Written work may be word-processed or handwritten unless stated otherwise.

All sketches and drawings should be neat, tidy and annotated.

Calculations should be set out clearly, with all workings shown, as well as any assumptions made. You should use appropriate units at all times, consistent with the requirements of the assignment.

## **Instructions for this assignment**

Ensure that you read all the provided assessment information issued by the assessor.

You must work independently and not share your work with any other candidates in these supervised assessment sessions.

Your work will be kept secure during any supervised breaks that are taken.

Internet access is **not** allowed, unless otherwise stated in the task.

You will not be permitted any additional notes, such as printed resources and textbooks, unless otherwise stated in the conditions for assessment.

You must complete all the tasks and present all evidence that is detailed in each task.

This candidate pack contains the assignment brief.

Any additional documents or templates needed for the task will be provided to you by the assessor.

Within each task you will find the following:

- **Resources:** This provides a list of equipment, documents or tools that you will have access to in order to complete the task.
- **Conditions of assessment:** This will tell you the duration and rules you must follow when completing a task.
- **Controlled conditions:** This will tell you the rules you must follow when completing each task eg, you must not share or discuss your work with other candidates.
- **What must be produced for grading:** This describes the evidence you must submit when the task is completed. Be aware that failure to submit any evidence requested can adversely affect your overall mark for the assessment.
- **Additional evidence for this task:** This describes other forms of evidence that will be collected by the assessor to support the marking of your performance. This will often include, but is not limited to, photographic and video evidence.

### 3. Assignment brief

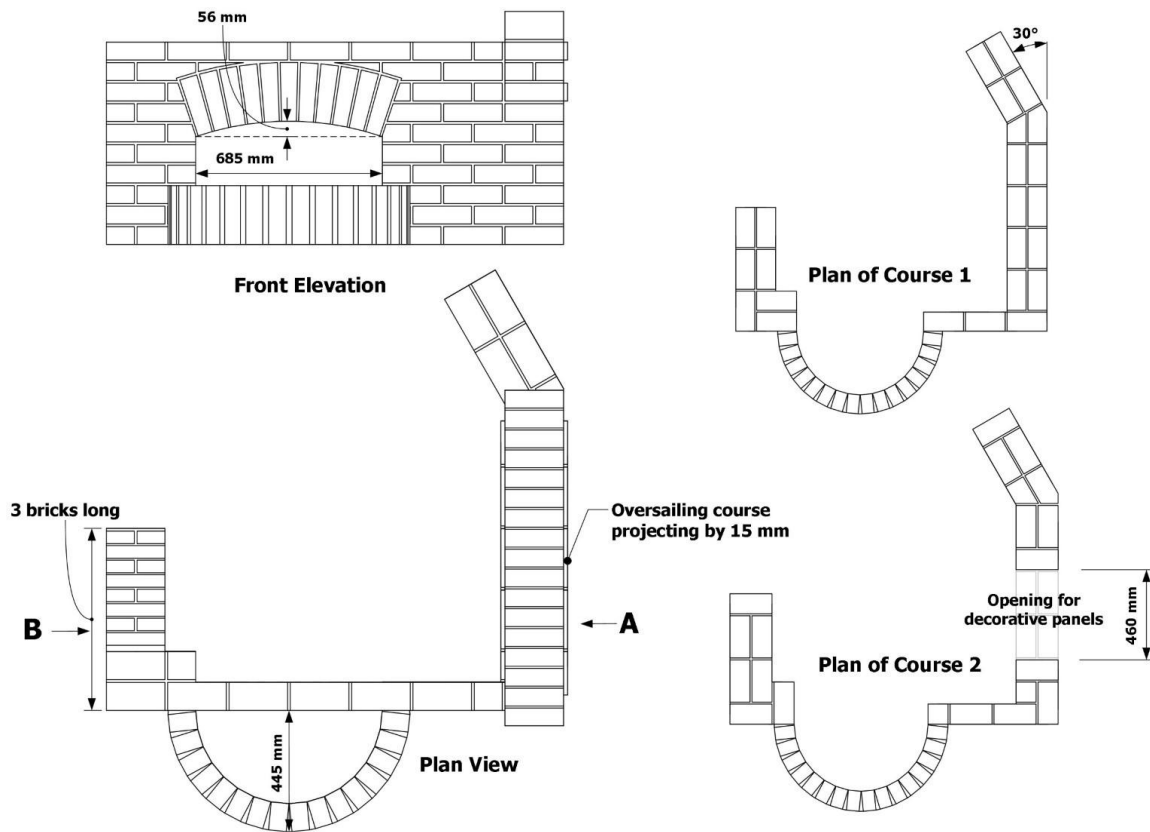
#### Scenario

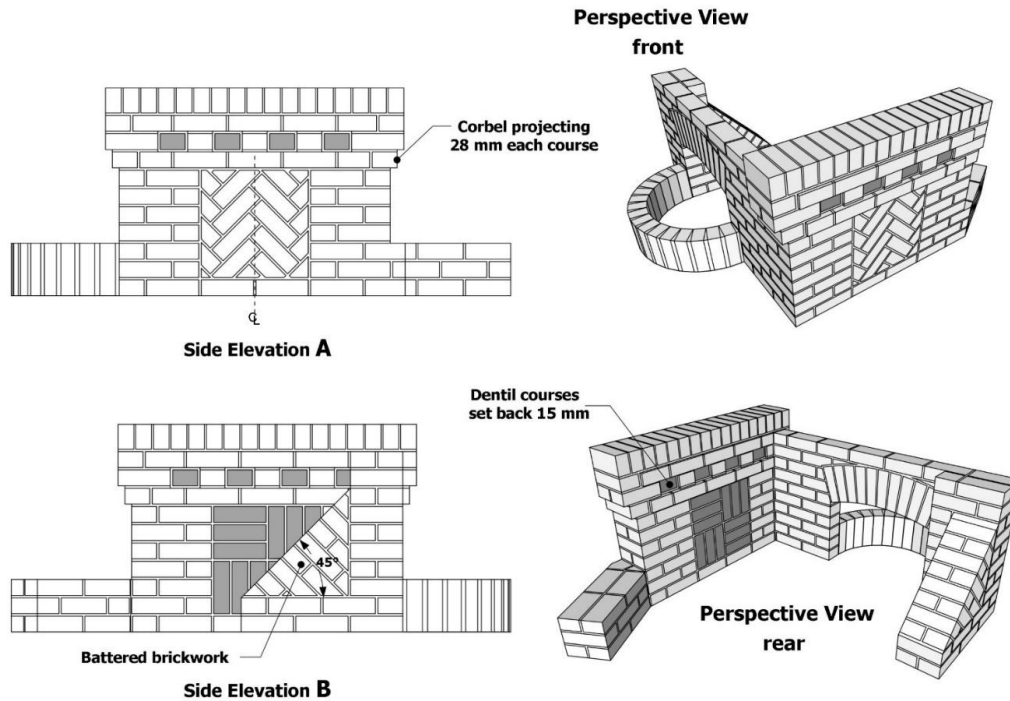
You are a bricklayer working for a medium-sized building contractor that carries out high quality construction work for local businesses.

The company has been awarded a contract to produce some decorative brickwork for a local garden centre, producing areas to display plants for sale.

The client asked for a sample structure to indicate the quality of the work produced for the main contract. They have provided you with a drawing (Figure 1) of the structure that they want you to produce.

Figure 1





## Specification

- Structure to be constructed using good quality facing bricks.
- Reinforcement to be added to tie the structure to the main wall as per drawing.
- Contrasting bricks to be used where indicated on the drawings (panel arch and dentil courses).
- Joints to be finished half round to the main wall and flush to the structure and the rear.
- One side of the structure has a face to the front and fair face to the rear.
- Segmental arch to have a span of 685mm and a rise of 56mm.
- Gauge to be four courses to 300mm.
- Perpend to be 10mm.
- Opening to be 685mm.
- Corbels to be 28mm each course.
- Projections to oversailing course to be 15mm.

## Costing list

- Price per 100 bricks – £125.00
- Allow £20 per 100 bricks for mortar
- Price per meter of EML – £3.00
- Add 10% wastage (bricks and mortar)

## 4. Tasks

### Task 1 – Plan the build

You must use the specification and drawings (Figure 1) provided by the client to complete the following planning tasks. Using the templates provided, you must complete:

- a resource list, including costs and wastage percentage
- a risk assessment
- a method statement.

#### Conditions of assessment:

- The time allocated for this task is three hours.
- You must carry out the task on your own, under controlled conditions.

#### Controlled conditions:

- You must only work on your task in the allocated time.
- Assessment evidence must be handed in at the end of each session for secure storage that cannot be accessed.
- You must not share or discuss work with other candidates.
- You are not permitted to bring any materials into this part of the assessment.

#### What must be produced for grading:

- Resource list, including costs and wastage percentage
- Risk assessment
- Method statement

#### Resources:

- Resource list template
- Risk assessment template

## Task 2 – Complete setting out for an axed arch

You must complete geometrical setting out for the axed arch element of the build, as shown in Figure 1. You must:

- produce a full-sized drawing of an axed segmental arch
- draw the individual voussoirs on the face of the arch and the joints and produce a face template for the production of the voussoirs
- use the face template to mark the bricks and cut the voussoirs for the arch.

### Conditions of assessment:

- The time allocated for this task is three hours.
- You must carry out the task on your own, under controlled conditions.

### Controlled conditions:

- You must only work on your task in the allocated time.
- Use of the internet is not permitted.
- Assessment evidence must be handed in at the end of each session for secure storage that cannot be accessed.
- You must not share or discuss your work with other candidates.
- You are not permitted to bring any materials into this part of the assessment.

### What must be produced for grading:

- Full-sized drawing
- Face template
- Assessor Observation Forms (AOF) for:
  - full-sized drawing – process of geometrical setting out
  - face template – process of creating the face template for the voussoirs
  - cut voussoirs – marking and cutting bricks to form the voussoirs for the arch, using appropriate tools safely.
- One assessor photograph at 100% completion

### Resources:

- Completed risk assessment from task 1
- Completed method statement from task 1
- Completed resource list from task 1
- Drawing equipment
- Trammel heads
- Trammel rod
- Tape measure

- Pencils
- Setting out board
- 4mm ply for template
- Large compasses
- Table saw

### **Task 3 – Set out and build a sample structure**

You must:

- set out dimensions and accurately set out dry bond first course of brickwork
- build the decorative brickwork structure in accordance with the drawings and specification provided
- clean, check and follow storage procedures for all tools
- dispose of waste appropriately.

#### **Conditions of assessment:**

- The time allocated for this task is 19 hours.
- You must carry out the task on your own, under controlled conditions.

#### **Controlled conditions:**

- You must only work on your task in the allocated time.
- Assessment evidence must be submitted to the centre at the end of each session for secure storage that cannot be accessed.
- You must not share or discuss your work with other candidates.
- You are not permitted to bring any materials into this part of the assessment.

#### **What must be produced for grading:**

- A constructed structure as per the given drawing
- Completed section of Assessor Observation Forms (AOF) including:
  - setting out dimensions and accurately setting out dry bond first course of brickwork
  - building the decorative brickwork structure in accordance with the drawings and specification provided
  - appropriate disposal of waste.

#### **Resources:**

- Completed risk assessment from task 1
- Completed method statement from task 1
- Completed resource list form task 1
- Completed full sized drawing from task 2
- Completed face template from task 2
- Bricks
- Contrasting bricks
- Training mortar
- Turning piece

- Templates
- Folding wedges
- Brick trowel
- Spirit level
- Pocket level/ boat level
- Tape measure
- Jointing iron
- Lump hammer
- Bolster
- Line and pins
- Corner blocks
- Shovel
- Bucket
- Brush
- Mortar board
- Cleaning equipment