

T Level Technical Qualification in Onsite Construction (8711-30)

8711-033 Employer-Set Project

Task 1.2 Report

Sample



Version and date	Section	Change detail
1.1 September 2023	Front cover	Rebranded
	Task requirements	What must be produced / submitted updated
	Throughout	Footers updated
	Back cover	Contact details added

SAMPLE

Task 1.2 – Report

Following your review of the tender specification and your research on notifiable works, you have been asked to prepare a report of your findings and suggestions to be presented to the CBC Development Manager in advance of the tender submission.

As part of your written report, you must cover the following areas:

- Potential impacts of the notifiable works within the project
- Risks to the project being completed within the 6 month timeframe
- Potential appropriate sources of resources and materials for the project
- Steps that should be taken to preserve and protect the traditional Victorian features.

Your report should be approximately 2,000 words long, not including sources or references.

When compiling your report you will need to use the information provided in the project brief and tender specification as well as the research materials you prepared in Task 1.1 of the project.

It is important to carefully plan your response to the brief and think about how you address specific and general issues, as well as any other issues you can think of.

The report should include justifications for any decisions you have made and how research has been used in your response.

Timing of assessment

- You will have **six hours** to complete your report.

Conditions of assessment

- Your report should be completed independently and working alone under supervised conditions. You will have access to your research materials from Task 1.1.

What you must submit on completion of this report task

- Written report (approximately 2,000 words)

Submitted as a hard copy or file saved securely as directed by your tutor/supervisor. You must ensure your work is saved as outlined in the 'Presentation of work' section of the Candidate Guidance document.

Additional evidence of your performance that will be captured for marking

- N/A

Maths, English and digital skills

- Through completion of this task, you will have the opportunity to generate evidence of your maths, English and digital skills.

Get in touch

City & Guilds Technicals Quality Team

We are here to answer any queries you may have regarding your T Level Technical Qualification delivery.

Should you require assistance, please contact us using the details below:

T: 0300 303 53 52 (Monday - Friday | 08:30 - 17:00 GMT)

E: technicals.quality@cityandguilds.com

W: [cityandguilds.com/tlevels](https://www.cityandguilds.com/tlevels)

The T Level is a qualification approved and managed by the Institute for Apprenticeships and Technical Education.

Copyright in this document belongs to, and is used under licence from, the Institute for Apprenticeships and Technical Education, © 2023. 'T-LEVELS' is a registered trademark of the Department for Education. 'T Level' is a registered trademark of the Institute for Apprenticeships and Technical Education. 'Institute for Apprenticeships & Technical Education' and logo are registered trademarks of the Institute for Apprenticeships and Technical Education.

We make every effort to ensure that the information contained in this publication is true and correct at the time of going to press. However, City & Guilds' products and services are subject to continuous development and improvement, and the right is reserved to change products and services from time to time. City & Guilds cannot accept responsibility for any loss or damage arising from the use of information in this publication.

The City & Guilds of London Institute. All rights reserved. City & Guilds is a trademark of the City & Guilds of London Institute, a charity established to promote education and training registered in England & Wales (312832) and Scotland (SC039576). City and Guilds Group Giltspur House, 5–6 Giltspur Street London EC1A 9DE