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Level 1, 2 and 3 Award, Certificate and Diploma in Creative Techniques (7111, 7112 and 7113)

Qualification handbook

Level 1 Award

Level 2 Award

Level 3 Award

Level 1 Certificate

Level 2 Certificate

Level 3 Certificate

Level 1 Diploma

Level 2 Diploma

Level 3 Diploma

City & Guilds
Skills for a brighter future



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1 Introduction to the qualifications

This document contains the information that centres need to offer the qualifications listed in Appendix 1

The qualifications are offered in the following categories:

- Fashion
- Textiles
- Interiors
- 2D
- 3D
- Floral
- Sugarcraft
- Design
- Employability Skills
- Professional practice

1.1 Introduction to Creative Techniques

Welcome to Creative Techniques, a QCF accredited suite of creative qualifications

For many years City & Guilds creative qualifications has provided people around the globe with craft skills that form the basis of a cultural tradition, whilst promoting the highest level of innovation and design. This new qualification builds on the strength of previous City & Guilds design and craft qualifications, providing an extensive range of subjects from which learners can acquire practical skills and knowledge essential to work within the creative industries.

A fusion of applied skills and underpinning knowledge will equip learners with the ability to make informed decisions about design and creative processes in a contemporary context. Successful learners will produce unique and innovative work carried out to the highest levels of craftsmanship, backed with sound subject knowledge and developed research skills.

The inclusion of contextualised employability skills will allow learners to investigate industry and commerce whilst preparing them for future vocational opportunities such as starting their own business as a sole-practitioner or full-time employment within the creative industries.

A flexible qualification structure

Creative Techniques is unitised and offered at levels 1, 2 and 3. Therefore unlike previous City & Guilds qualifications an award, certificate and diploma are offered within **each** of the three levels.

Award

To achieve the **award** learners must complete **one** unit at any level from either the mandatory or optional craft list. Each single unit award provides a structured course for the learner with limited time available.

Example

- To achieve the level 1 Award in Creative Techniques in Fashion – Sewing Machine Skills learners must be enrolled on and successfully complete the level 1 Fashion – Sewing Machine Skills unit

Certificate

To achieve the **certificate** learners must complete four units – **two** mandatory design units and **two** units from the options in the selected craft pathway. The craft pathway units are determined by the tutor/assessor prior to enrolment

Example

- To achieve the level 2 Certificate in Creative Techniques in 2D, learners must successfully complete **four** units. The **two** mandatory units – Design and Sampling-Design Ideas and **two** optional units from within the 2D craft pathway eg Life Drawing – Full Human Figure, Linear and Mixed Media – Black and White Studies

Diploma

A **diploma** is designed to be taken as a full-time course. To achieve the diploma learners must complete **fifteen** units – **all** seven mandatory and eight from the optional units in the selected craft pathway.

Guided learning hours (GLH)

Each unit at level 1 and 2 requires 30 GLH. Level 3 mandatory units require 30 GLH each whilst the craft pathway units are 60 GLH. This reflects the level of complexity and innovation required.

The GLH for each route are as follows:

- All awards at level 1 and 2 are 30 GLH
- Mandatory unit awards at level 3 are 30 GLH
- Craft Pathway unit awards at level 3 are 60GLH
- All certificates at level 1 and 2 are 120 GLH
- Employability skills certificate at level 3 is 120 GLH
- Level 3 craft pathway certificate is 180 GLH
- Diploma at level 1 and 2 are 450 GLH
- Diploma at level 3 is 690 GLH

Centres are free to organise the pattern of delivery of the GLH as they require.

Unit information

Units are grouped into mandatory and optional lists.

Mandatory units are divided into three areas at levels 1, 2 and 3

Design consists of two units –

- Design
- Sampling

Employability skills consists of four units –

- Producing Documents
- Creating Promotional Materials
- Business Knowledge – Creative Business
- Business Skills

Professional Practice consists of one unit –

- Professional Practice Associated with the Creative Industries

Optional units are subject specialisms which are divided into seven **Craft Pathways**. Centres will decide which units to offer as appropriate to their needs.

Fashion includes fashion wear, tailoring, lingerie, fashion corsetry, theatre costume and millinery as well as additional skills in subjects like pattern cutting.

Textiles include both stitched and constructed textiles with subjects like embroidery, machine embroidery, quilting, feltmaking, hand knitting, machine knitting, weaving and basketry available. Additional skills include textile decoration.

Interiors contain a number of qualifications covering decorative paint effects, the application of metal leaf and interior décor.

2D covers graphic skills with subjects like life drawing, drawing and painting, printmaking, mixed media, and creative computing.

3D units include qualifications in jewellery, glass and ceramics.

Floral units cover floristry, flower arranging, garden design and balloon artistry with both traditional and innovative skills represented.

Sugarcraft includes work with royal icing, sugar paste, pastillage, marzipan, sugar flowers and chocolate. In addition there is a unit in table styling.

1.2 Opportunities for progression

Candidates may progress to different levels within Creative Techniques, eg; from an Award to a Certificate, from a Certificate to Diploma. On completion of these qualifications candidates may progress into employment or onto:

- City & Guilds HLQ in Higher Professional Diploma in Creative Arts.

2 Centre requirements

This section outlines the approval processes for Centres to offer these qualifications and any resources that Centres will need in place to offer the qualifications including qualification-specific requirements for Centre staff.

Centres not yet approved by City & Guilds

To offer these qualifications, new centres will need to gain both **centre and qualification approval**. Please refer to **Appendix 2** for further information.

Existing City & Guilds centres

To offer these qualifications centres already approved to deliver City & Guilds qualifications will need to gain **qualification approval**. Please refer to **Appendix 2** for further information.

Centres already offering City & Guilds qualifications in this subject area

Centres approved to offer the Design and Craft qualifications may apply for approval for the new Creative Techniques suite using the **fast track approval form**, available from the City & Guilds website.

Centres may apply to offer the new qualifications using the fast track form

- providing there have been no changes to the way the qualifications are delivered, and
- if they meet all of the approval criteria specified in the fast track form guidance notes.

Fast track approval is available for 12 months from the launch of the qualification. After this time, the qualification is subject to the **standard** Qualification Approval Process. It is the centre's responsibility to check that fast track approval is still current at the time of application.

2.1 Resource requirements

Human resources

To meet the quality assurance criteria for these qualifications, the centre must ensure that the following internal roles are undertaken:

- quality assurance co-ordinator
- tutor/assessor
- internal verifier.

Staff delivering the qualifications

All new teachers delivering publicly funded qualifications in the learning and skills sector (all post 16 education – including FE, adult and community learning, work-based learning, offender education) in England are now required to take qualifications which form part of the Qualified Teacher – Learning and Skills (QTLS) framework. City & Guilds offers a range of qualifications within the QTLS framework. Details are available on the QTLS pages of **www.cityandguilds.com**.

Staff delivering these qualifications must also be able to demonstrate that they meet the following occupational expertise requirements.

- be technically competent in the area for which they are delivering training and/ or have experience of providing training. This knowledge must be at least to the same level as the training being delivered.
- have recent relevant experience in the specific area they will be assessing.

Centre staff may undertake more than one role eg tutor and assessor or internal verifier, but must never internally verify their own assessments.

Tutor/Assessors must

- be occupationally knowledgeable in the area for which they are delivering training. This knowledge must be at least to the same level as the training being delivered.
- have credible experience of providing training.

Internal verifiers

While the Assessor/Verifier (A/V) units are valued as qualifications for centre staff, they are not currently a requirement for the qualifications.

Continuing professional development (CPD)

Centres are expected to support their staff in ensuring that their knowledge of the occupational area and of best practice in delivery, mentoring, training, assessment and verification remains current, and takes account of any national or legislative developments.

2.2 Candidate entry requirements

Learner entry requirements

Learners should not be entered for a qualification of the same type, content and level as that of a qualification they already hold.

There are no formal entry requirements for learners undertaking these qualifications. However, centres must ensure that learners have the potential and opportunity to successfully gain the qualifications.

Please see section 6 of this document, Course design and delivery, which offers guidance on initial assessment.

Age restrictions

The level 3 qualifications are not approved for use by learners under the age of 16, and City & Guilds cannot accept any registrations for learners in this age group.

Progression

On completion of these qualifications learners may progress into employment or to the following City & Guilds qualifications:

- Level 1, 2 and 3 Awards, Certificates and Diplomas in Creative Techniques
- Level 1, 2 and 3 City & Guilds / AQA 14-19 Creative and Media Diplomas
- City & Guilds HLQ in Creative Arts.

Europass Certificate Supplement

A Europass Certificate Supplement is available for Creative Techniques.

The Certificate Supplement is part of a European initiative called Europass which aims at facilitating mobility by making it easier to understand skills and qualifications, especially outside the issuing country.

The Certificate Supplement can be used to help learners find a job, get experience or enrol in an education or training programme abroad. It may also assist employers to identify the best applicant to work for their organisation.

The Certificate Supplement sits alongside the official certificate and is supplied by the awarding body which develops the qualification.

For more information on Europass and to download the Certificate Supplement for free, please visit **www.cityandguilds.com/europass**.

3 Rules of combination

Rules of combination are used to define the structure of qualifications. The rules of combination specify the credits which must be achieved through a particular combination of units to gain a full qualification.

This section provides information about the full qualifications which may be awarded to learners successfully completing the required combinations of units and/or credits as shown in the tables below:

| Craft Pathway | Level 1 Award | GLH | Expected own learning time | Level 1 Certificate | GLH | Expected own learning time | Level 1 Diploma | GLH | Expected own learning time |
|----------------------|--|------------|-----------------------------------|--|------------|-----------------------------------|---|------------|-----------------------------------|
| Fashion | One of units 100 – 109 (4 credits) | 30 | 10 | 001, 002 and two of units 100 – 109 (14 credits) | 120 | 20 | 001, 002, 003, 004, 005, 006, 007 and eight of units 100 – 109 (54 credits) | 450 | 90 |
| Textiles | One of units 200 – 210 (4 credits) | 30 | 10 | 001, 002 and two of units 200 – 210 (14 credits) | 120 | 20 | 001, 002, 003, 004, 005, 006, 007 and eight of units 200 – 210 (54 credits) | 450 | 90 |
| Interiors | One of units 306 – 308 (4 credits) | 30 | 10 | 001, 002 and two of units 306 – 308 (14 credits) | 120 | 20 | 001, 002, 003, 004, 005, 006, 007 and eight of units 300 – 309 (54 credits) | 450 | 90 |
| 2D | One of | 30 | 10 | 001, 002 and | 120 | 20 | 001, 002, 003, 004, | 450 | 90 |

| | | | | | | | | | |
|------------------------------|--|----|----|--|-----|----|---|-----|----|
| | units 400 – 417 (4 credits) | | | two of units 400 – 417 (14 credits) | | | 005, 006, 007 and eight of units 400 – 417 (54 credits) | | |
| 3D | One of 500 – 518 (4 credits) | 30 | 10 | 001, 002 and two of units 500 – 518 (14 credits) | 120 | 20 | 001, 002, 003, 004, 005, 006, 007 and eight of units 500 – 518 (54 credits) | 450 | 90 |
| Floral | One of 600 – 608 (4 credits) | 30 | 10 | 001, 002 and two of units 600 – 608 (14 credits) | 120 | 20 | 001, 002, 003, 004, 005, 006, 007 and eight of units 600 – 608 (54 credits) | 450 | 90 |
| Sugarcraft | One of 700 – 710 (4 credits) | 30 | 10 | 001, 002 and two of units 700 – 710 (14 credits) | 120 | 20 | 001, 002, 003, 004, 005, 006, 007 and eight of units 700 – 710 (54 credits) | 450 | 90 |
| Design | One of units 001 – 002 (3 credits) | 30 | 0 | Not offered | | | Not offered | | |
| Employability Skills | One of units 003 – 006 (3 – 4 credits) | 30 | 10 | Units 003, 004, 005, 006 (13 credits) | 120 | 10 | Not offered | | |
| Professional Practice | One of unit 007 (3 credits) | 30 | 0 | Not offered | | | Not offered | | |

| Craft Pathway | Level 2 Award | GLH | Expected own learning time | Level 2 Certificate | GLH | Expected own learning time | Level 2 Diploma | GLH | Expected own learning time |
|------------------|--|-----|----------------------------|--|-----|----------------------------|---|-----|----------------------------|
| Fashion | One of units 100 – 126 (6 credits) | 30 | 30 | 001, 002 and two of units 100 – 126 (20 credits) | 120 | 80 | 001, 002, 003, 004, 005, 006, 007 and eight of units 100 – 126 (78 credits) | 450 | 330 |
| Textiles | One of units 200 – 224 (6 credits) | 30 | 30 | 001, 002 and two of units 200 – 224 (20 credits) | 120 | 80 | 001, 002, 003, 004, 005, 006, 007 and eight of units 200 – 224 (78 credits) | 450 | 330 |
| Interiors | One of units 316 – 325 (6 credits) | 30 | 30 | 001, 002 and two of units 316 – 325 (20 credits) | 120 | 80 | 001, 002, 003, 004, 005, 006, 007 and eight of units 300 – 326 (78 credits) | 450 | 330 |
| 2D | One of units 400 – 436 (6 credits) | 30 | 30 | 001, 002 and two of units 400 – 436 (20 credits) | 120 | 80 | 001, 002, 003, 004, 005, 006, 007 and eight of units 400 – 436 (78 credits) | 450 | 330 |
| 3D | One of units 500 – 523 (6 credits) | 30 | 30 | 001, 002 and two of units 500 – 523 (20 credits) | 120 | 80 | 001, 002, 003, 004, 005, 006, 007 and eight of units 500 – 523 (78 credits) | 450 | 330 |
| Floral | One of units 600 – 612 | 30 | 30 | 001, 002 and two of units 600 – 612 | 120 | 80 | 001, 002, 003, 004, 005, 006, 007 and eight of units 600 – | 450 | 330 |

| | | | | | | | | | |
|------------------------------|--|----|----|--|-----|----|---|-----|-----|
| | (6 credits) | | | (20 credits) | | | 612 (78 credits) | | |
| Sugarcraft | One of units 700 – 710 (6 credits) | 30 | 30 | 001, 002 and two of units 700 – 710 (20 credits) | 120 | 80 | 001, 002, 003, 004, 005, 006, 007 and eight of units 700 – 710 (78 credits) | 450 | 330 |
| Design | One of units 001 – 002 (4 credits) | 30 | 30 | Not offered | | | Not offered | | |
| Employability Skills | One of units 003 – 006 (4 – 6 credits) | 30 | 30 | Units 003, 004, 005, 006 (18 credits) | 120 | 80 | Not offered | | |
| Professional Practice | One of unit 007 (4 credits) | 30 | 10 | Not offered | | | Not offered | | |

| Craft Pathway | Level 3 Award | GLH | Expected own learning time | Level 3 Certificate | GLH | Expected own learning time | Level 3 Diploma | GLH | Expected own learning time |
|----------------------|--|------------|-----------------------------------|--|------------|-----------------------------------|--|------------|-----------------------------------|
| Fashion | One of units 100 – 115 (9 credits) | 60 | 30 | 001, 002 and two of units 100 – 115 (30 credits) | 180 | 120 | 001, 002, 003, 004, 005, 006, 007 and eight of units 100 – 115 (115 credits) | 690 | 460 |

| | | | | | | | | | |
|-------------------|--|----|----|--|-----|-----|--|-----|-----|
| Textiles | One of units 200 – 233 (9 credits) | 60 | 30 | 001, 002 and two of units 200 – 233 (30 credits) | 180 | 120 | 001, 002, 003, 004, 005, 006, 007 and eight of units 200 – 233 (115 credits) | 690 | 460 |
| Interiors | One of units 313 – 325 (9 credits) | 60 | 30 | 001, 002 and two of units 313 – 325 (30 credits) | 180 | 120 | 001, 002, 003, 004, 005, 006, 007 and eight of units 300 – 327 (115 credits) | 690 | 460 |
| 2D | One of units 400 – 432 (9 credits) | 60 | 30 | 001, 002 and two of units 400 – 432 (30 credits) | 180 | 120 | 001, 002, 003, 004, 005, 006, 007 and eight of units 400 – 432 (115 credits) | 690 | 460 |
| 3D | One of units 500 – 523 (9 credits) | 60 | 30 | 001, 002 and two of units 500 – 523 (30 credits) | 180 | 120 | 001, 002, 003, 004, 005, 006, 007 and eight of units 500 – 523 (115 credits) | 690 | 460 |
| Floral | One of units 600 – 609 (9 credits) | 60 | 30 | 001, 002 and two of units 600 – 609 (30 credits) | 180 | 120 | 001, 002, 003, 004, 005, 006, 007 and eight of units 600 – 609 (115 credits) | 690 | 460 |
| Sugarcraft | One of units 700 – 709 (9 credits) | 60 | 30 | 001, 002 and two of units 700 – 709 (30 credits) | 180 | 120 | 001, 002, 003, 004, 005, 006, 007 and eight of units 700 – 709 (115 credits) | 690 | 460 |
| Design | One of units 001 – | 60 | 30 | Not offered | | | Not offered | | |

| | | | | | | | | | |
|------------------------------|--|----|----|---|-----|-----|-------------|--|--|
| | 002 (6 credits) | | | | | | | | |
| Employability Skills | One of units 003 – 006 (5 – 8 credits) | 60 | 30 | Units 003, 004, 005, 006 (26 credits) | 180 | 120 | Not offered | | |
| Professional Practice | One of unit 007 (5 credits) | 60 | 30 | Not offered | | | Not offered | | |

4 Units

Availability of units

The units for this qualification are contained within separate unit handbooks which are available on the City & Guilds website.

Units are listed on the following pages in Level order.

Level 1 unit list

Mandatory units

| Design | |
|-------------|-------------------------|
| Unit number | Unit title |
| 7111 – 001 | Design |
| 7111 – 002 | Sampling – Design Ideas |

| Employability skills | |
|----------------------|---|
| Unit number | Unit title |
| 7111 – 003 | Producing Documents for a Creative Business |
| 7111 – 004 | Introduction to Creating Promotional Materials |
| 7111 – 005 | Building Business Knowledge – Local Creative Businesses |
| 7111 – 006 | Start-up Business Skills – Promotion for an Item |

| Professional practice | |
|-----------------------|---|
| Unit number | Unit title |
| 7111 – 007 | Professional Practice associated with the Creative Industries |

Optional units

| Craft pathway – Fashion | |
|-------------------------|--|
| Unit number | Unit title |
| 7111 – 100 | Fashion – Sewing Machine Skills |
| 7111 – 101 | Fashion – Sleeveless Blouse or Top |
| 7111 – 102 | Fashion – Unlined Skirt |
| 7111 – 103 | Fashion – Casual Trousers |
| 7111 – 104 | Fashion – Textile Decoration |
| 7111 – 105 | Fashion – Theatre Costume from Found Objects |
| 7111 – 106 | Fashion – Theatre Costume from Paper |
| 7111 – 107 | Fashion – Embellished Bag with a Handle |

| | |
|------------|------------------------|
| 7111 – 108 | Fashion – Fabric Hat |
| 7111 – 109 | Fashion – Illustration |

Craft pathway – Textiles

| Unit number | Unit title |
|-------------|-----------------------------------|
| 7111 – 200 | Textiles – Sewing Machine Skills |
| 7111 – 201 | Textiles – Hand Embroidery |
| 7111 – 202 | Textiles – Machine Embroidery |
| 7111 – 203 | Textiles – Patchwork and Quilting |
| 7111 – 204 | Textiles – Textile Decoration |
| 7111 – 205 | Textiles – Hand Knit Textiles |
| 7111 – 206 | Textiles – Machine Knit Textiles |
| 7111 – 207 | Textiles – Crocheted Textiles |
| 7111 – 208 | Textiles – Felt Making |
| 7111 – 209 | Textiles – Hand Weaving |
| 7111 – 210 | Textiles – Hand Woven Baskets |

Craft pathway – Interiors

| Unit number | Unit title |
|-------------|---|
| 7111 – 300 | Soft Furnishings – Sewing machine Skills |
| 7111 – 301 | Soft Furnishings – Making Lined Curtains |
| 7111 – 302 | Soft Furnishings – Simple Decorated Cushion |
| 7111 – 303 | Passementerie |
| 7111 – 304 | Upholstery – a Drop-in Seat |
| 7111 – 305 | Upholstery – Modern Upholstered Stool |
| 7111 – 306 | Decorative Effects – Paint Effects |
| 7111 – 307 | Interior Décor – Living Room and Kitchen |
| 7111 – 308 | Interior Décor – Bedroom and Bathroom |
| 7111 – 309 | Decorated Interior - Textiles |

Craft pathway – 2D

| Unit number | Unit title |
|-------------|--|
| 7111 – 400 | Life Drawing – Human Figure, Tonal |
| 7111 – 401 | Life Drawing – Human Figure, Linear |
| 7111 – 402 | Life Drawing – Hands and Feet |
| 7111 – 403 | Drawing Skills – Portfolio |
| 7111 – 404 | Mixed Media – Collage |
| 7111 – 405 | Drawing and Painting – Watercolour and Inks |
| 7111 – 406 | Drawing and Painting – Oils and Acrylics |
| 7111 – 407 | Drawing and Painting – Human Figure, Colour |
| 7111 – 408 | Creative Computing – 2D Digital Drawing |
| 7111 – 409 | Creative Computing – Digital Collage and Montage |
| 7111 – 410 | Creative Computing – Exploring Typography |

| | |
|------------|---|
| 7111 – 411 | Creative Computing – 2D Narrative |
| 7111 – 412 | Creative Computing – Homepage Design |
| 7111 – 413 | Creative Computing – Folding Package |
| 7111 – 414 | Creative Computing – Promotional Video |
| 7111 – 415 | Creative Computing – Character Concept Art |
| 7111 – 416 | Printmaking – Printing with Found Materials |
| 7111 – 417 | Printmaking – Glue Prints |
| 7111 – 418 | Creative Sketchbooks |

Craft pathway – 3D

| Unit number | Unit title |
|-------------|---|
| 7111 – 500 | Jewellery – Decorative Band Ring |
| 7111 – 501 | Jewellery – Ring with a Cabochon Stone |
| 7111 – 502 | Jewellery – Personalised Key Fob |
| 7111 – 503 | Jewellery – Cuff-links |
| 7111 – 504 | Jewellery – Wrist Chain |
| 7111 – 505 | Jewellery – Pendant |
| 7111 – 506 | Jewellery – Pair of Earrings |
| 7111 – 507 | Jewellery – Brooch |
| 7111 – 508 | Glasswork – 2D Copper Foil Item |
| 7111 – 509 | Glasswork – Fused Glass Jewellery, Item |
| 7111 – 510 | Glasswork – Cast Glass, Panel |
| 7111 – 511 | Glasswork – Leaded Panel |
| 7111 – 512 | Glasswork – Pate de Verre, Textured Sheet |
| 7111 – 513 | Glasswork – Sandblasting |
| 7111 – 514 | Glasswork – Warm Glass Panel |
| 7111 – 515 | Glasswork – Slumped Glass Item |
| 7111 – 516 | Ceramics – Coiled Form |
| 7111 – 517 | Ceramics – Slab Built Form |
| 7111 – 518 | Ceramics – Thrown Form |

Craft pathway – Floral

| Unit number | Unit title |
|-------------|---|
| 7111 – 600 | Floral Design – Boutonnieres and Corsages |
| 7111 – 601 | Floral Design – Traditional Floral Arrangements |
| 7111 – 602 | Floral Design – Small Hand Tied Items |
| 7111 – 603 | Floral Design – Small Tributes |
| 7111 – 604 | Floral Design – Wedding Items |
| 7111 – 605 | Floral Design – Hung Items and Garlands |
| 7111 – 606 | Floral Design – Contemporary Floral Designs; Colour, Line and Texture |
| 7111 – 607 | Floral Design – Botanical Drawings |
| 7111 – 608 | Garden Design – Country Garden |
| 7111 – 609 | Balloon Artistry – Classic Balloon Décor |

| | |
|------------|--|
| 7111 – 610 | Balloon Artistry – Balloon Arrangements |
| 7111 – 611 | Balloon Artistry – Aerial Balloons |
| 7111 – 612 | Balloon Artistry – Festive Occasions and Event Décor |

Craft pathway – Sugarcraft

| Unit number | Unit title |
|-------------|---|
| 7111 – 700 | Sugar Decoration – Royal Icing |
| 7111 – 701 | Sugar Decoration – Sugar Paste |
| 7111 – 702 | Sugar Decoration – Pastillage |
| 7111 – 703 | Sugar Decoration – Bar Gateau |
| 7111 – 704 | Sugar Decoration – Botanical Study |
| 7111 – 705 | Sugar Decoration – Fantasy Flowers |
| 7111 – 706 | Sugar Decoration – Floral Sugar Display for Tableware |
| 7111 – 707 | Sugar Decoration – Wired Floral Corsage |
| 7111 – 708 | Sugar Decoration – Working with Marzipan |
| 7111 – 709 | Sugar Decoration – Table Styling |
| 7111 – 710 | Sugar Decoration – Works using Chocolate Coverings |

Level 2 unit list

Mandatory units

Design

| Unit number | Unit title |
|-------------|---|
| 7112 – 001 | Design |
| 7112 – 002 | Sampling – Exploring Potential of Ideas and Materials |

Employability skills

| Unit number | Unit title |
|-------------|---|
| 7112 – 003 | Producing Documents for a Creative Business |
| 7112 – 004 | Creating Promotional Material for Corporate Business |
| 7112 – 005 | Building Business Knowledge – Analysing Creative Businesses |
| 7112 – 006 | Start-up Business Skills – Promoting a Creative Product |

Professional practice

| Unit number | Unit title |
|-------------|---|
| 7112 – 007 | Professional Practice associated with the Creative Industries |

Optional units

Craft pathway – Fashion

| Unit number | Unit title |
|-------------|-----------------------------------|
| 7112 – 100 | Fashion – Blouse, Shirt or Jacket |
| 7112 – 101 | Fashion – Panelled Skirt |

| | |
|------------|--|
| 7112 – 102 | Fashion – Tailored Skirt |
| 7112 – 103 | Fashion – Fitted, Unlined Trousers |
| 7112 – 104 | Fashion – Tailored Jacket |
| 7112 – 105 | Fashion – Lingerie |
| 7112 – 106 | Fashion – Corsetry Bra |
| 7112 – 107 | Fashion – Waspie Corset |
| 7112 – 108 | Fashion – A Victorian Style Corset |
| 7112 – 109 | Fashion – Fabric Decoration, Added Colour |
| 7112 – 110 | Fashion – Fabric Decoration, Added Pattern |
| 7112 – 111 | Fashion – Theatre Costume for a Named Character |
| 7112 – 112 | Fashion – Theatre Costume, Historical and Accessory |
| 7112 – 113 | Fashion – Pattern Cutting, Bodice and Sleeve Blocks and Toiles |
| 7112 – 114 | Fashion – Pattern Cutting, Adapting a Bodice Block to a Design |
| 7112 – 115 | Fashion – Pattern Cutting, Skirt and Trouser Blocks and Toiles |
| 7112 – 116 | Fashion – Pattern Cutting, Dress Blocks and Adaptations |
| 7112 – 117 | Fashion – Accessory – Structured, Lined Handbag |
| 7112 – 118 | Fashion – Illustration, Children’s Wear |
| 7112 – 119 | Fashion – Illustration, Children’s Wear |
| 7112 – 120 | Fashion – Illustration, Women’s Wear |
| 7112 – 121 | Fashion – Illustration, Women’s and Mens’ Wear Collection |
| 7112 – 122 | Fashion – Millinery, Soft Hat with Textured Sideband |
| 7112 – 123 | Fashion – Millinery, Blocked Straw Hat with a Brim |
| 7112 – 124 | Fashion – Millinery, Blocked Felt Hat |
| 7112 – 125 | Fashion – Computer Pattern Grading, Blouse or Shirt |
| 7112 – 126 | Fashion – Computer Pattern Grading, Skirt and Trousers or Shorts |

Craft pathway – Textiles

| Unit number | Unit title |
|-------------|--|
| 7112 – 200 | Textiles – Collection of Hand Embroidered Textiles |
| 7112 – 201 | Textiles – Traditional Hand Embroidery |
| 7112 – 202 | Textiles – Innovative Hand Embroidery |
| 7112 – 203 | Textiles – Collection of Quilting, Patchwork and Appliqué Textiles |
| 7112 – 204 | Textiles – Item of Patchwork with Quilting |
| 7112 – 205 | Textiles – Item of Appliqué with Quilting |
| 7112 – 206 | Textiles – Textile Decoration, Added Colour |
| 7112 – 207 | Textiles – Textile Decoration, Added Pattern |
| 7112 – 208 | Textiles – Collection of Machine Embroidered Textiles |
| 7112 – 209 | Textiles – Traditional Machine Embroidery |
| 7112 – 210 | Textiles – Innovative Machine Embroidery |
| 7112 – 211 | Textiles – Collection of Hand Knit Textiles |
| 7112 – 212 | Textiles – Traditional Hand Knit Garment |
| 7112 – 213 | Textiles – Innovative Hand Knit Garment |
| 7112 – 214 | Textiles – Collection of Machine Knit Textiles |

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| 7112 – 215 | Textiles – Traditional Machine Knit Garment |
| 7112 – 216 | Textiles – Innovative Machine Knit Garment |
| 7112 – 217 | Textiles – Collection of Hand Made Felt |
| 7112 – 218 | Textiles – Traditional Hand Made Felt |
| 7112 – 219 | Textiles – Innovative Hand Made Felt |
| 7112 – 220 | Textiles – Collection of Woven Textiles |
| 7112 – 221 | Textiles – Traditional Hand Woven Textile |
| 7112 – 222 | Textiles – Innovative Hand Woven Textile |
| 7112 – 223 | Textiles – Basket Weaving, Round Basket with Cross Handle |
| 7112 – 224 | Textiles – Basket Weaving, Oval Basket with Side Handles |

Craft pathway – Interiors

| Unit number | Unit title |
|-------------|---|
| 7112 – 300 | Soft Furnishings – Interlined Curtains |
| 7112 – 301 | Soft Furnishings – Decorative Duvet Cover |
| 7112 – 302 | Soft Furnishings – Decorative Cushion |
| 7112 – 303 | Soft Furnishings – Lined Curtain Valance and a Pair of Tie Backs |
| 7112 – 304 | Soft Furnishings – Window Blind |
| 7112 – 305 | Soft Furnishings – Firm Lampshade |
| 7112 – 306 | Soft Furnishings – Tailored Lampshade |
| 7112 – 307 | Soft Furnishings – Collection of Rug Samples |
| 7112 – 308 | Soft Furnishings – Loose Cover for an easy chair |
| 7112 – 309 | Passementerie – Traditional Tassel Tie Back with Trimmings |
| 7112 – 310 | Passementerie – Matching Set of a Tassel, Cord and Woven Braid |
| 7112 – 311 | Upholstery – Stuff Over Seat |
| 7112 – 312 | Upholstery – Small Ottoman or Box with a Lid |
| 7112 – 313 | Upholstery – Traditional Upholstered Stool |
| 7112 – 314 | Upholstery – Upholstered Headboard |
| 7112 – 315 | Decorated Interior Textiles – Colour |
| 7112 – 316 | Decorated Interior Textiles – Pattern |
| 7112 – 317 | Interior Décor – Loft Space |
| 7112 – 318 | Interior Décor – Home Based Office |
| 7112 – 319 | Interior Décor – Bedroom with En Suite Shower Room |
| 7112 – 320 | Decorative Effects – Broken Colour Effects |
| 7112 – 321 | Decorative Effects – Wood Graining |
| 7112 – 322 | Decorative Effects – Marbling |
| 7112 – 323 | Decorative Effects – Stained and Polished Box or Display Case |
| 7112 – 324 | Decorative Effects – A Set of Full Sized Stained and Polished Stool or Chair Legs |
| 7112 – 325 | Decorative Effects – Application of Metal Leaf |
| 7112 – 326 | Decorative Effects – A Sample Collection of Contemporary Paint Effects |

Craft pathway – 2D

| Unit number | Unit title |
|--------------------|---|
| 7112 – 400 | Life Drawing – Full Human Figure, Tonal |
| 7112 – 401 | Life Drawing – Full Human Figure, Linear |
| 7112 – 402 | Life Drawing – Anatomy |
| 7112 – 403 | Life Drawing – Gesture Drawings |
| 7112 – 404 | Life Drawing – Portraiture |
| 7112 – 405 | Life Drawing – Heads, Hands and Feet |
| 7112 – 406 | Drawing Skills – Perspective |
| 7112 – 407 | Mark Making – Low Relief |
| 7112 – 408 | Mark Making – Images from Photographs |
| 7112 – 409 | Mark Making – Portfolio of Work |
| 7112 – 410 | Mixed Media – Black and White Studies |
| 7112 – 411 | Mixed Media – Low Relief Compositions |
| 7112 – 412 | Mixed Media – Developed Piece |
| 7112 – 413 | Drawing and Painting – Landscape, Garden or Woodland Scene |
| 7112 – 414 | Drawing and Painting – Townscape or Building Study |
| 7112 – 415 | Drawing and Painting – Waterscape |
| 7112 – 416 | Drawing and Painting – Natural Form |
| 7112 – 417 | Drawing and Painting – Still Life |
| 7112 – 418 | Drawing and Painting – Full Length Figure |
| 7112 – 419 | Drawing and Painting – Colour Study |
| 7112 – 420 | Creative Computing – Captioned 2D Digital Drawing |
| 7112 – 421 | Creative Computing – DVD Portfolio of Digital Composite Imagery |
| 7112 – 422 | Creative Computing – Letter Form in an Environment |
| 7112 – 423 | Creative Computing – Advanced 2D Narrative |
| 7112 – 424 | Creative Computing – Website Design |
| 7112 – 425 | Creative Computing – Package Design |
| 7112 – 426 | Creative Computing – Video Diary |
| 7112 – 427 | Creative Computing – Concept Art, Portfolio |
| 7112 – 428 | Printmaking – Block Prints |
| 7112 – 429 | Printmaking – Collagraph Prints |
| 7112 – 429 | Printmaking – Lino Prints |
| 7112 – 431 | Printmaking – Monoprinting |
| 7112 – 432 | Printmaking – Relief Printing |
| 7112 – 433 | Printmaking – Resist Prints |
| 7112 – 434 | Printmaking – Screen Printing |
| 7112 – 435 | Printmaking – Stencil Printing |
| 7112 – 436 | Creative Sketchbooks |

Craft pathway – 3D

| Unit number | Unit title |
|--------------------|------------------------|
| 7112 – 500 | Jewellery – Dress Ring |

| | |
|------------|--|
| 7112 – 501 | Jewellery – Chain |
| 7112 – 502 | Jewellery – Decorated Button |
| 7112 – 503 | Jewellery – Cluster Ring |
| 7112 – 504 | Jewellery – Brooch |
| 7112 – 505 | Jewellery – Hollow Bead Pendant |
| 7112 – 506 | Jewellery – Brooch Findings |
| 7112 – 507 | Jewellery – Clasp Device |
| 7112 – 508 | Glasswork – 3D Copper Foil Item |
| 7112 – 509 | Glasswork – Fused Glass Jewellery, Set |
| 7112 – 510 | Glasswork – Cast Glass, Item |
| 7112 – 511 | Glasswork – Leaded Panel, Decorative |
| 7112 – 512 | Glasswork – Pate de Verre, One Mould Sculpture or Vessel |
| 7112 – 513 | Glasswork – Sandblasted Panel |
| 7112 – 514 | Glasswork – Warm Glass Panel |
| 7112 – 515 | Glasswork – Slumped Glass Vessel |
| 7112 – 516 | Ceramics – Coiled Clay Form |
| 7112 – 517 | Ceramics – Slab Form |
| 7112 – 518 | Ceramics – Open and Decorated Thrown Form |
| 7112 – 519 | Ceramics – Tile Making |
| 7112 – 520 | Ceramics – Surface Decoration |
| 7112 – 520 | Ceramics – Pinched Forms |
| 7112 – 522 | Ceramics – Press Moulding |
| 7112 – 523 | Ceramics – Glazes |

Craft pathway – Floral

| Unit number | Unit title |
|-------------|--|
| 7112 – 600 | Floral Design – Wired Items |
| 7112 – 601 | Floral Design – Decorative Table Arrangements |
| 7112 – 602 | Floral Design – Hand Tied Bouquets |
| 7112 – 603 | Floral Design – Tributes with Bases |
| 7112 – 604 | Floral Design – Co-ordinated Wedding Items |
| 7112 – 605 | Floral Design – Hanging Decorative Items |
| 7112 – 606 | Floral Design – Contemporary Floral Designs; Material Manipulation and Collage |
| 7112 – 607 | Floral Design – Botanical Illustrations |
| 7112 – 608 | Garden Design – Urban Garden |
| 7112 – 609 | Garden Design – Low Maintenance Garden |
| 7112 – 610 | Balloon Artistry – Balloon Arrangements, Special Occasions |
| 7112 – 611 | Balloon Artistry – Classic Balloon Décor |
| 7112 – 612 | Balloon Artistry – Festive Balloon Design and Event Décor |

Craft pathway – Sugarcraft

| Unit number | Unit title |
|-------------|--------------------------------|
| 7112 – 700 | Sugar Decoration – Royal Icing |

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| 7112 – 701 | Sugar Decoration – Sugar Paste Cake |
| 7112 – 702 | Sugar Decoration – Pastillage |
| 7112 – 703 | Sugar Decoration – Tea Fancies |
| 7112 – 704 | Sugar Decoration – Botanical Study |
| 7112 – 705 | Sugar Decoration – Fantasy Flowers |
| 7112 – 706 | Sugar Decoration – Floral Sugar Display for Table Ware |
| 7112 – 707 | Sugar Decoration – Wired Floral Double Ended Spray |
| 7112 – 708 | Sugar Decoration – Marzipan Modelling |
| 7112 – 709 | Sugar Decoration – Table Styling |
| 7112 – 710 | Sugar Decoration – Works using Chocolate Couverture |

Level 3 unit list

Mandatory units

Design

| Unit number | Unit title |
|-------------|---|
| 7113 – 001 | Research for Design |
| 7113 – 002 | Sampling – Develop, Refine and Innovate Ideas |

Employability skills

| Unit number | Unit title |
|-------------|---|
| 7113 – 003 | Create, Store and Use Data for a Creative Business |
| 7113 – 004 | Creating Promotional Material for a Product and Creative Business |
| 7113 – 005 | Building Business Knowledge – Handbook for a Creative Business |
| 7113 – 006 | Start-up Business Skills – Business Plan for a Creative Business |

Professional practice

| Unit number | Unit title |
|-------------|---|
| 7113 – 007 | Professional Practice associated with the Creative Industries |

Optional units

Craft pathway – Fashion

| Unit number | Unit title |
|-------------|--|
| 7113 – 100 | Fashion – Pattern Cutting and Modelling |
| 7113 – 101 | Fashion – Blouse or Shirt with Advanced Styling |
| 7113 – 102 | Fashion – Advanced Style Skirt |
| 7113 – 103 | Fashion – An Advanced Style Cullotte, Trousers or Shorts |
| 7113 – 104 | Fashion – Advanced Style Dress |
| 7113 – 105 | Fashion – Advanced Style, Lined Jacket |
| 7113 – 106 | Fashion – Theatre Costume, Advanced Historical Costume |

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| 7113 –107 | Fashion – Theatre Costume with Supports |
| 7113 –108 | Fashion – Theatre Costume, Advanced Accessory |
| 7113 –109 | Fashion – Theatre Costume, Body Extensions for Character Performance |
| 7113 –110 | Fashion – Advanced Textile Decoration |
| 7113 –111 | Fashion – Advanced Millinery, Bridal Headwear |
| 7113 –112 | Fashion – Advanced Millinery, Blocked Felt Hat with Decorative Join |
| 7113 –113 | Fashion – Advanced Millinery, Blocked Straw Hat with Double Brim |
| 7113 –114 | Fashion – Advanced Millinery, Pile Fabric Soft Hat |
| 7113 – 115 | Fashion – Advanced Millinery, Draped Hat |

Craft pathway – Textiles

| Unit number | Unit title |
|-------------|--|
| 7113 – 200 | Textiles – Experimental Collection of Hand Embroidery |
| 7113 – 201 | Textiles – Hand Embroidered Panel or Hanging |
| 7113 – 202 | Textiles – Hand Embroidered Accessory or Set of Accessories |
| 7113 – 203 | Textiles – Hand Embroidered Functional Item |
| 7113 – 204 | Textiles – Advanced Textile Decoration |
| 7113 – 205 | Textiles – Experimental Collection of Quilting, Patchwork and Appliqué |
| 7113 – 206 | Textiles – Quilted Patchwork Panel or Hanging |
| 7113 – 207 | Textiles – Wholecloth Quilt |
| 7113 – 208 | Textiles – Quilting, Patchwork and Appliqué, Container or Box |
| 7113 – 209 | Textiles – Experimental Collection of Machine Embroidery |
| 7113 – 210 | Textiles – Machine Embroidered Hanging |
| 7113 – 211 | Textiles – Machine Embroidered Accessory or Set of Accessories |
| 7113 – 212 | Textiles – Machine Embroidered Functional Item |
| 7113 – 213 | Textiles – Experimental Collection of Basketry Techniques |
| 7113 – 214 | Textiles – Basket using Coiling Techniques |
| 7113 – 215 | Textiles – Basket using Twining Techniques |
| 7113 – 216 | Textiles – Basket using Plaiting Techniques |
| 7113 – 217 | Textiles – Basket using Rush, Cane, or Willow Techniques |
| 7113 – 218 | Textiles – Experimental Collection of Hand Made Felt |
| 7113 – 219 | Textiles – Hand Made Felt Panel or Hanging |
| 7113 – 220 | Textiles – Hand Made Felt Accessory or Set of Accessories |
| 7113 – 221 | Textiles – Hand Made Felt Functional Item |
| 7113 – 222 | Textiles – Experimental Collection of Hand Knit Textiles |
| 7113 – 223 | Textiles – Collection of Co-ordinated Hand Knit Items for an Interior |
| 7113 – 224 | Textiles – Set of Hand Knit Fashion Accessories |
| 7113 – 225 | Textiles – Hand Knit Fashion Garment |
| 7113 – 226 | Textiles – Experimental Collection of Machine Knit Textiles |
| 7113 – 227 | Textiles – Collection of Co-ordinated Knitweave Items for an Interior |
| 7113 – 228 | Textiles – Fashion Garment Created from an Open Machine Knit Fabric |

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| 7113 – 229 | Textiles – Fashion Garment Using Sideways Machine Knitting |
| 7113 – 230 | Textiles – Experimental Collection of Hand Woven Textiles |
| 7113 – 231 | Textiles – Hand Woven Panel or Hanging |
| 7113 – 232 | Textiles – Hand Woven Accessory or Set of Accessories |
| 7113 – 233 | Textiles – Hand Woven Functional item |

Craft pathway – Interiors

| Unit number | Unit title |
|-------------|---|
| 7113 – 300 | Soft Furnishings – Experimental Collection of Samples |
| 7113 – 301 | Soft Furnishings – Pair of Interlined Draw Curtains with an Advanced Heading, Swags and Tails |
| 7113 – 302 | Soft Furnishings – Co-ordinated Bed Furnishings |
| 7113 – 303 | Soft Furnishings – Loose Cover for an Armchair |
| 7113 – 304 | Soft Furnishings – Co-ordinated Cushions |
| 7113 – 305 | Soft Furnishings – Advanced Shaped Window Treatments |
| 7113 – 306 | Passementerie – Functional Item |
| 7113 – 307 | Passementerie – Wall Hanging |
| 7113 – 308 | Passementerie – An Accessory |
| 7113 – 309 | Passementerie – Sample Collection |
| 7113 – 310 | Upholstery – Chair with a Sprung Seat |
| 7113 – 311 | Upholstery – Chair with a Sprung Arm and/or Independent Sprung Edge |
| 7113 – 312 | Upholstery – Upholstered Decorative Headboard |
| 7113 – 313 | Interior Décor – Interior Design, Kitchen and Utility Room |
| 7113 – 314 | Interior Décor – Master Bedroom suite with integral wet room and walk-in wardrobe facilities |
| 7113 – 315 | Interior Décor – Sitting Room with French Doors leading to a Conservatory |
| 7113 – 316 | Interior Décor – Study and Hobby Room |
| 7113 – 317 | Interior Décor – Studio Apartment |
| 7113 – 318 | Interior Décor – Outdoor Room |
| 7113 – 319 | Decorative Effects – Experimental Collection of Decorative, Painted Samples |
| 7113 – 320 | Decorative Effects – Decorative Painting of Wall and Door Surfaces |
| 7113 – 321 | Decorative Effects – Advanced Broken Colour Paint Effects |
| 7113 – 322 | Decorative Effects – Advanced Wood Graining Effects |
| 7113 – 323 | Decorative Effects – Advanced Marbling Effects |
| 7113 – 324 | Decorative Effects – Advanced Stencilling Effects |
| 7113 – 325 | Decorative Effects – Distressing and Ageing Paint Effects |
| 7113 – 326 | Upholstery – An Upholstered Easy Chair with Arms |
| 7113 – 327 | Upholstery – A Chair with Deep Buttoned back and/or Seat |

Craft pathway – 2D

| Unit number | Unit title |
|--------------------|---|
| 7113 – 400 | Life Drawing – Full Length Pose, Tonal |
| 7113 – 401 | Life Drawing – Full Length Pose, Linear |
| 7113 – 402 | Life Drawing – Anatomical Illustrations |
| 7113 – 402 | Life Drawing – Movement |
| 7113 – 402 | Life Drawing – Realistic Portrait |
| 7113 – 405 | Life Drawing – Figure, Colour |
| 7113 – 406 | Drawing Systems – Perspective |
| 7113 – 407 | Drawings Systems – Form |
| 7113 – 408 | Mark Making – Individual Studies |
| 7113 – 409 | Mixed Media – Abstract Artwork |
| 7113 – 410 | Drawing and Painting – Landscape |
| 7113 – 411 | Drawing and Painting – Townscape with Buildings and Figures |
| 7113 – 412 | Drawing and Painting – Waterscape |
| 7113 – 413 | Drawing and Painting – Natural Form |
| 7113 – 414 | Drawing and Painting – Still Life with Background |
| 7113 – 415 | Drawing and Painting – Interior |
| 7113 – 416 | Drawing and Painting – Reflective Surfaces |
| 7113 – 417 | Drawing and Painting – Facial Expressions |
| 7113 – 418 | Creative Computing – 2D Digital Drawing and Text |
| 7113 – 419 | Creative Computing – Interactive Portfolio of Digital Composite Imagery |
| 7113 – 420 | Creative Computing – Type Design |
| 7113 – 421 | Creative Computing – 2D/3D Narrative |
| 7113 – 422 | Creative Computing – Commercial Website Design |
| 7113 – 423 | Creative Computing – Illustrated Publication |
| 7113 – 424 | Creative Computing – Theatrical Trailer |
| 7113 – 425 | Creative Computing – Concept Art, Digital Gallery |
| 7113 – 426 | Printmaking – Drypoint Printing |
| 7113 – 427 | Printmaking – Monoprinting |
| 7113 – 428 | Printmaking – Monotype Printing |
| 7113 – 429 | Printmaking – Multiple Block Lino Printing |
| 7113 – 430 | Printmaking – Silk Screen Printing |
| 7113 – 431 | Printmaking – Stencil Printing |
| 7113 – 432 | Creative Sketchbooks |

Craft pathway – 3D

| Unit number | Unit title |
|--------------------|---------------------------------------|
| 7113 – 500 | Jewellery – Pendant of Stone Settings |
| 7113 – 501 | Jewellery – Fretwork Brooch |
| 7113 – 502 | Jewellery – Assembly Device |
| 7113 – 503 | Jewellery – Master Pattern |

| | |
|------------|---|
| 7113 – 504 | Jewellery – Box Snap |
| 7113 – 505 | Jewellery – Bracelet Joints |
| 7113 – 506 | Jewellery – Tri-coloured Ring |
| 7113 – 507 | Jewellery – Unusual Setting |
| 7113 – 508 | Glasswork – Sculptural Copper Foil Item |
| 7113 – 509 | Glasswork – Fused Glass Jewellery, Range |
| 7113 – 510 | Glasswork – Cast Glass, Sculpture |
| 7113 – 511 | Glasswork – Leaded Panel, Architectural |
| 7113 – 512 | Glasswork – Pate de Verre, Two Mould Item |
| 7113 – 513 | Glasswork – Sandblasted Architectural Panel |
| 7113 – 514 | Glasswork – Warm Glass, Installation |
| 7113 – 515 | Glasswork – Slumped Glass, Set of Vessels |
| 7113 – 516 | Ceramics – Surface Decoration |
| 7113 – 517 | Ceramics – Large Coiled Form |
| 7113 – 518 | Ceramics – Pinched Forms |
| 7113 – 519 | Ceramics – Slab Form with Lid |
| 7113 – 520 | Ceramics – Thrown Containers with Lids |
| 7113 – 521 | Ceramics – Low Relief Tile Panel |
| 7113 – 522 | Ceramics – Slip Cast Modular Form |
| 7113 – 523 | Ceramics – Glaze Developments |

Craft pathway – Floral

| Unit number | Unit title |
|-------------|---|
| 7113 – 600 | Floral Design – Wired Bridal Bouquets |
| 7113 – 601 | Floral Design – Large Decorative Arrangements |
| 7113 – 602 | Floral Design – Complex Hand Tied Designs |
| 7113 – 603 | Floral Design – Bespoke Tributes |
| 7113 – 604 | Floral Designs – Specialist Wedding Designs |
| 7113 – 605 | Floral Design – Hanging Floral Displays for Special Occasions |
| 7113 – 606 | Floral Design – Contemporary Floral Designs; Shape and Form |
| 7113 – 607 | Floral Design – Accurate Botanical Illustrations |
| 7113 – 608 | Balloon Artistry – Aerial Designs |
| 7113 – 609 | Balloon Artistry – Corporate Balloon Arrangements |

Craft pathway – Sugarcraft

| Unit number | Unit title |
|-------------|---|
| 7113 – 700 | Sugar Decoration – Royal Icing |
| 7113 – 701 | Sugar Decoration – Sugar Paste Cake |
| 7113 – 702 | Sugar Decoration – Pastillage Box |
| 7113 – 703 | Sugar Decoration – Novelty Cake |
| 7113 – 704 | Sugar Decoration – Botanical Study |
| 7113 – 705 | Sugar Decoration – Fantasy Flower Display |
| 7113 – 706 | Sugar Decoration – Sugar Foliage Table Centre Piece |

| | |
|------------|--|
| 7113 – 707 | Sugar Decoration – Sugar Flower Wired Double Ended Spray |
| 7113 – 708 | Sugar Decoration – Marzipan Centre Piece |
| 7113 – 709 | Sugar Decoration – Displays using Chocolate Couverture |

5 Assessment

5.1 Summary of assessment methods

In order to successfully achieve a Creative Techniques unit which entitles the learner to the qualification, the following is required:

- Completion of the assessment outlined in the unit aim of **each** unit and all of its assessment criteria
- There are no additional assignments aside from the assessments contained within the units.

Time constraints

All assignments must be completed and assessed within the learner's period of registration. Centres should advise learners of any internal timescales for the completion and marking of individual assignments.

Grading and marking

Assessments will be internally graded pass, merit or distinction.

What the results mean:

- Pass:** understanding achieved only with substantial guidance, adequate but little serious work outside of course, little evidence of original thought
- Merit:** good grasp of unit requirements, ability to develop ideas in an original way, able to progress own work, and work is well presented, organised and relevant to the unit
- Distinction:** minimal assistance required in understanding, developing and completing high standard work, excellent body of work, innovative and well presented
- Fail:** no understanding of unit requirements, even with assistance, insufficient work or standard of work
- Resubmission:** normally learners may resubmit their work once if tasks were failed on the first submission. However, should centres think that a further assessment opportunity would result in a positive outcome for the learner; the centre should advise and seek approval from their external verifier.

Overall grading

Units will be graded individually while certificates and diplomas receive an overall result of pass, merit or distinction. A point value system using simple addition will be used to determine the overall result however in order to achieve any qualification the learner must successfully complete **all** units. This system remains the same throughout levels 1, 2 and 3.

Individual unit point values

| Mandatory units | Point value |
|-----------------|-------------|
| Fail | 0 |
| Pass | 1 |
| Merit | 2 |
| Distinction | 3 |

| Optional units | Point value |
|----------------|-------------|
| Fail | 0 |
| Pass | 2 |
| Merit | 4 |
| Distinction | 6 |

Overall grading using point values

| Certificate – Craft pathway | Points |
|-----------------------------|---------|
| Pass | 6 – 10 |
| Merit | 11 – 15 |
| Distinction | 16 – 18 |

Example

- The learner achieves **one merit** (2 points values) and **one pass** (1 point value) for the mandatory units. For the optional units **one pass** (2 point values) and **one distinction** (6 point values) are achieved. The total point value is 11 therefore the overall result is a **merit**

| Certificate – Employability Skills | Points |
|------------------------------------|---------|
| Pass | 4 – 6 |
| Merit | 7 – 9 |
| Distinction | 10 – 12 |

Example

- The learner achieves all four mandatory units successfully, **two merits** (2 point values each), **one pass** (1 point value) and **one distinction** (3 point values). The total point value is 8 therefore the overall result is a **merit**

| Diplomas | Points |
|-------------|---------|
| Pass | 23 – 34 |
| Merit | 35 – 57 |
| Distinction | 58 – 69 |

Example

- The learner achieves **one distinction** (3 point values) and **six merits** (2 point values each) for the mandatory units. For the optional units **two merits** (4 point values each) and **six distinctions** (6 point values each) are achieved. The total point value is 59 therefore the overall result is a **distinction**

Marking guide

A detailed marking guide for determining grades is available on the website. It is for use only when learners have satisfactorily completed all of the assessment criteria.

Point values and QCF credit values

There is no relationship between point value system used to determine grades and QCF credit values. When a QCF unit is achieved the full credit value is awarded regardless of the Creative Techniques grade and point value.

Accreditation of prior learning and experience (APEL)

Accreditation of Prior Learning (APL) and Accreditation of Prior Experience and Learning (APEL) recognise the contribution a person's previous experience could contribute to a qualification.

Recording requirements

Recording forms are provided for centre use and should be photocopied as required for this Vocationally Related Qualification.

5.2 Recording forms

Learners and centres may decide to use a paper-based or electronic method of recording evidence.

City & Guilds has developed a set of recording forms specifically for these qualifications; *Recording forms for Creative Techniques*. These are available from the City & Guilds website.

Although it is expected that new centres will use these forms, centres may devise or customise alternative forms, which must be approved for use by the external verifier, before they are used by learners and assessors at the centre.

6 Course design and delivery

6.1 Initial assessment and induction

Centres will need to make an initial assessment of each learner prior to the start of their programme to ensure they are entered for an appropriate type and level of qualification.

Further guidance about initial assessment and induction, as well as a learning contract that centres may use, are available in the *Centre resource packet*.

6 Course design and delivery

6.2 Recommended delivery strategies

Centre staff should familiarise themselves with the structure, content and assessment requirements of the qualification before designing a course programme.

Centres may design course programmes of study in any way that:

- best meets the needs and capabilities of their learners
- which satisfies the requirements of the qualification.

In particular, staff should consider the skills and knowledge related to the national occupational standards.

Appendix 1 Creative Techniques qualifications

Level 1 Award

| Fashion | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – Fashion | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Fashion – Sewing Machine Skills | 7111 – 01 – 100 | 500/4869/7 | 30 | 4 |
| Fashion – Sleeveless Blouse or Top | 7111 – 01 – 101 | 500/4863/6 | 30 | 4 |
| Fashion – Unlined Skirt | 7111 – 01 – 102 | 500/4692/5 | 30 | 4 |
| Fashion – Casual Trousers | 7111 – 01 – 103 | 500/4772/3 | 30 | 4 |
| Fashion – Textile Decoration | 7111 – 01 – 104 | 500/4773/5 | 30 | 4 |
| Fashion – Theatre Costume from Found Objects | 7111 – 01 – 105 | 500/4794/2 | 30 | 4 |
| Fashion – Theatre Costume from Paper | 7111 – 01 – 106 | 500/4774/7 | 30 | 4 |
| Fashion – Embellished Bag with a Handle | 7111 – 01 – 107 | 500/4796/6 | 30 | 4 |
| Fashion – Fabric Hat | 7111 – 01 – 108 | 500/4806/5 | 30 | 4 |
| Fashion – Illustration | 7111 – 01 – 109 | 500/4727/9 | 30 | 4 |

| Textiles | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – Textiles | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Textiles – Sewing Machine Skills | 7111 – 02 – 200 | 500/4781/4 | 30 | 4 |
| Textiles – Hand Embroidery | 7111 – 02 – 201 | 500/4784/X | 30 | 4 |
| Textiles – Machine Embroidery | 7111 – 02 – 202 | 500/4785/1 | 30 | 4 |
| Textiles – Patchwork and Quilting | 7111 – 02 – 203 | 500/4787/5 | 30 | 4 |
| Textiles – Textile Decoration | 7111 – 02 – 204 | 500/4786/3 | 30 | 4 |
| Textiles – Hand Knit Textiles | 7111 – 02 – 205 | 500/4887/9 | 30 | 4 |
| Textiles – Machine Knit Textiles | 7111 – 02 – 206 | 500/4780/2 | 30 | 4 |

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| Textiles – Crocheted Textiles | 7111 –02 – 207 | 500/4728/0 | 30 | 4 |
| Textiles – Felt Making | 7111 – 02 – 208 | 500/4885/5 | 30 | 4 |
| Textiles – Hand Weaving | 7111 – 02 – 209 | 500/4782/6 | 30 | 4 |
| Textiles – Hand Woven Baskets | 7111 – 02 – 210 | 500/4783/8 | 30 | 4 |

| Interiors | | | | |
|--|---|------------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – Interiors | City & Guilds qualification number | QCA accreditation number(s) | Guided Learning Hours | Total QCF credit value |
| Soft Furnishings – Sewing Machine Skills | 7111 – 03 – 300 | 500/7308/4 | 30 | 4 |
| Soft Furnishings – Making Lined Curtains | 7111 – 03 – 301 | 500/7306/0 | 30 | 4 |
| Soft Furnishings – Simple Decorated Cushion | 7111 – 03 – 302 | 500/7304/7 | 30 | 4 |
| Passementerie | 7111 – 03 – 303 | 500/7305/9 | 30 | 4 |
| Upholstery – a Drop-in Seat | 7111 – 03 – 304 | 500/7307/2 | 30 | 4 |
| Upholstery – Modern Upholstered Stool | 7111 – 03 – 305 | 500/7229/8 | 30 | 4 |
| Decorative Effects – Paint Effects | 7111 – 03 – 306 | 500/4861/2 | 30 | 4 |
| Interior Décor – Living Room and Kitchen | 7111 – 03 – 307 | 500/4860/0 | 30 | 4 |
| Interior Décor – Bedroom and Bathroom | 7111 – 03 – 308 | 500/4858/2 | 30 | 4 |
| Decorated Interior – Textiles | 7111 – 03 – 309 | 500/7230/4 | 30 | 4 |

| 2D | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – 2D | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Life Drawing – Human Figure, Tonal | 7111 – 04 – 400 | 500/4797/8 | 30 | 4 |
| Life Drawing – Human Figure, Linear | 7111 – 04 – 401 | 500/4776/0 | 30 | 4 |
| Life Drawing – Hands and Feet | 7111 – 04 – 402 | 500/4729/2 | 30 | 4 |
| Drawing Skills – Portfolio | 7111 – 04 – 403 | 500/4775/9 | 30 | 4 |
| Mixed Media – Collage | 7111 – 04 – 404 | 500/4777/2 | 30 | 4 |
| Drawing and Painting – Watercolour and Inks | 7111 – 04 – 405 | 500/4778/4 | 30 | 4 |
| Drawing and Painting – Oils and Acrylics | 7111 – 04 – 406 | 500/4779/6 | 30 | 4 |
| Drawing and Painting– Human Figure, Colour | 7111 – 04 – 407 | 500/4864/8 | 30 | 4 |

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| Creative Computing – 2D Digital Drawing | 7111 – 04 – 408 | 500/4798/X | 30 | 4 |
| Creative Computing – Digital Collage and Montage | 7111 – 04 – 409 | 500/4799/1 | 30 | 4 |
| Creative Computing – Exploring Typography | 7111 – 04 – 410 | 500/4800/4 | 30 | 4 |
| Creative Computing – 2D Narrative | 7111 – 04 – 411 | 500/4801/6 | 30 | 4 |
| Creative Computing – Homepage Design | 7111 – 04 – 412 | 500/4802/8 | 30 | 4 |
| Creative Computing – Folding Package | 7111 – 04 – 413 | 500/4803/X | 30 | 4 |
| Creative Computing – Promotional Video | 7111 – 04 – 414 | 500/4804/1 | 30 | 4 |
| Creative Computing – Character Concept Art | 7111 – 04 – 415 | 500/4808/9 | 30 | 4 |
| Printmaking – Printing with Found Materials | 7111 – 04 – 416 | 500/4788/7 | 30 | 4 |
| Printmaking – Glue Prints | 7111 – 04 – 417 | 500/4793/0 | 30 | 4 |
| Creative Sketchbooks | 7111 – 04 – 418 | 500/4994/X | 30 | 4 |

| 3D | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – 3D | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Jewellery – Decorative Band Ring | 7111 – 05 – 500 | 500/4795/4 | 30 | 4 |
| Jewellery – Ring with a Cabochon Stone | 7111 – 05 – 501 | 500/4888/0 | 30 | 4 |
| Jewellery – Personalised Key Fob | 7111 – 05 – 502 | 500/4817/X | 30 | 4 |
| Jewellery – Cuff-links | 7111 – 05 – 503 | 500/4818/1 | 30 | 4 |
| Jewellery – Wrist Chain | 7111 – 05 – 504 | 500/4819/3 | 30 | 4 |
| Jewellery – Pendant | 7111 – 05 – 505 | 500/4820/X | 30 | 4 |
| Jewellery – Pair of Earrings | 7111 – 05 – 506 | 500/4821/1 | 30 | 4 |
| Jewellery – Brooch | 7111 – 05 – 507 | 500/4822/3 | 30 | 4 |
| Glasswork – 2D Copper Foil Item | 7111 – 05 – 508 | 500/4826/0 | 30 | 4 |
| Glasswork – Fused Glass Jewellery, Item | 7111 – 05 – 509 | 500/4823/5 | 30 | 4 |
| Glasswork – Cast Glass, Panel | 7111 – 05 – 510 | 500/4828/4 | 30 | 4 |
| Glasswork – Leaded Panel | 7111 – 05 – 511 | 500/4831/4 | 30 | 4 |
| Glasswork – Pate de Verre, Textured Sheet | 7111 – 05 – 512 | 500/4829/6 | 30 | 4 |
| Glasswork – Sandblasting | 7111 – 05 – 513 | 500/4830/2 | 30 | 4 |

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| Glasswork – Warm Glass Panel | 7111 – 05 – 514 | 500/4832/6 | 30 | 4 |
| Glasswork – Slumped Glass Item | 7111 – 05 – 515 | 500/4833/8 | 30 | 4 |
| Ceramics – Coiled Form | 7111 – 05 – 516 | 500/4827/2 | 30 | 4 |
| Ceramics – Slab Built Form | 7111 – 05 – 517 | 500/4824/7 | 30 | 4 |
| Ceramics – Thrown Form | 7111 – 05 – 518 | 500/4825/9 | 30 | 4 |

| Floral | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – Floral | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Floral Design – Boutonnieres and Corsages | 7111 – 06 – 600 | 500/4876/4 | 30 | 4 |
| Floral Design – Traditional Floral Arrangements | 7111 – 06 – 601 | 500/4877/6 | 30 | 4 |
| Floral Design – Small Hand Tied Items | 7111 – 06 – 602 | 500/4878/8 | 30 | 4 |
| Floral Design – Small Tributes | 7111 – 06 – 603 | 500/4879/X | 30 | 4 |
| Floral Design – Wedding Items | 7111 – 06 – 604 | 500/4881/8 | 30 | 4 |
| Floral Design – Hung Items and Garlands | 7111 – 06 – 605 | 500/4883/1 | 30 | 4 |
| Floral Design – Contemporary Floral Designs; Colour, Line and Texture | 7111 – 06 – 606 | 500/4886/7 | 30 | 4 |
| Floral Design – Botanical Drawings | 7111 – 06 – 607 | 500/4884/3 | 30 | 4 |
| Garden Design – Country Garden | 7111 – 06 – 608 | 500/4891/0 | 30 | 4 |
| Balloon Artistry – Classic Balloon Décor | 7111 – 06 – 609 | 500/5426/0 | 30 | 4 |
| Balloon Artistry – Balloon Arrangements | 7111 – 06 – 610 | 500/5425/9 | 30 | 4 |
| Balloon Artistry – Aerial Balloons | 7111 – 06 – 611 | 500/5429/6 | 30 | 4 |
| Balloon Artistry – Festive Occasions and Event Décor | 7111 – 06 – 612 | 500/5424/7 | 30 | 4 |

| Sugarcraft | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – Sugarcraft | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Sugar Decoration – Royal | 7111 – 07 – 700 | 500/4805/3 | 30 | 4 |

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| Icing | | | | |
| Sugar Decoration – Sugar Paste | 7111 – 07 – 701 | 500/4999/9 | 30 | 4 |
| Sugar Decoration – Pastillage | 7111 – 07 – 702 | 500/4870/3 | 30 | 4 |
| Sugar Decoration – Bar Gateau | 7111 – 07 – 703 | 500/4807/7 | 30 | 4 |
| Sugar Decoration – Botanical Study | 7111 – 07 – 704 | 500/4809/0 | 30 | 4 |
| Sugar Decoration – Fantasy Flowers | 7111 – 07 – 705 | 500/4889/2 | 30 | 4 |
| Sugar Decoration – Floral Sugar Display for Tableware | 7111 – 07 – 706 | 500/4810/7 | 30 | 4 |
| Sugar Decoration – Wired Floral Corsage | 7111 – 07 – 707 | 500/4811/9 | 30 | 4 |
| Sugar Decoration – Working with Marzipan | 7111 – 07 – 708 | 500/4815/6 | 30 | 4 |
| Sugar Decoration – Table Styling | 7111 – 07 – 709 | 500/4813/2 | 30 | 4 |
| Sugar Decoration – Works using Chocolate Coverings | 7111 – 07 – 710 | 500/4812/0 | 30 | 4 |

| Design | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – Design | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Design | 7111 – 08 – 001 | 500/5073/4 | 30 | 3 |
| Sampling – Design Ideas | 7111 – 08 – 002 | 500/5078/3 | 30 | 3 |

| Employability Skills | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Awards in Creative Techniques – Employability Skills | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Producing Documents for a Creative Business | 7111 – 09 – 003 | 500/4859/4 | 30 | 4 |
| Introduction to Creating Promotional Materials | 7111 – 09 – 004 | 500/4871/5 | 30 | 3 |
| Building Business Knowledge – Local Creative Businesses | 7111 – 09 – 005 | 500/4872/7 | 30 | 3 |
| Start-up Business Skills – Promotion for an Item | 7111 – 09 – 006 | 500/4874/0 | 30 | 3 |

| Professional Practice | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 1 Award in Creative Techniques – Professional Practice | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Professional Practice associated with the Creative Industries | 7111 – 10 – 007 | 500/4873/9 | 30 | 3 |

Level 1 Certificate

| Level 1 Certificates in Creative Techniques | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Creative Techniques in Fashion | 7111 – 11 | 500/5362/0 | 120 | 14 |
| Creative Techniques in Textiles | 7111 – 12 | 500/5361/9 | 120 | 14 |
| Creative Techniques in Interiors | 7111 – 13 | 500/5375/9 | 120 | 14 |
| Creative Techniques in 2D | 7111 – 14 | 500/5415/6 | 120 | 14 |
| Creative Techniques in 3D | 7111 – 15 | 500/5376/0 | 120 | 14 |
| Creative Techniques in Floral | 7111 – 16 | 500/5385/1 | 120 | 14 |
| Creative Techniques in Sugarcraft | 7111 – 17 | 500/5377/2 | 120 | 14 |
| Creative Techniques in Employability Skills | 7111 – 18 | 500/5581/1 | 120 | 13 |

Level 1 Diploma

| Level 1 Diplomas in Creative Techniques | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Creative Techniques in Fashion | 7111 – 19 | 500/5583/5 | 450 | 54 |
| Creative Techniques in Textiles | 7111 – 20 | 500/5585/9 | 450 | 54 |
| Creative Techniques in Interiors | 7111 – 21 | 500/7301/1 | 450 | 54 |
| Creative Techniques in 2D | 7111 – 22 | 500/5586/0 | 450 | 54 |
| Creative Techniques in 3D | 7111 – 23 | 500/5584/7 | 450 | 54 |
| Creative Techniques in Floral | 7111 – 24 | 500/5587/2 | 450 | 54 |
| Creative Techniques in Sugarcraft | 7111 – 25 | 500/5582/3 | 450 | 54 |

Level 2 Award

| Fashion | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – Fashion | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Fashion – Blouse, Shirt or Jacket | 7112 – 01 – 100 | 500/4764/4 | 30 | 6 |
| Fashion – Panelled Skirt | 7112 – 01 – 101 | 500/4848/X | 30 | 6 |
| Fashion – Tailored Skirt | 7112 – 01 – 102 | 500/4849/1 | 30 | 6 |
| Fashion – Fitted, Unlined Trousers | 7112 – 01 – 103 | 500/4850/8 | 30 | 6 |
| Fashion – Tailored Jacket | 7112 – 01 – 104 | 500/4851/X | 30 | 6 |
| Fashion – Lingerie | 7112 – 01 – 105 | 500/4852/1 | 30 | 6 |
| Fashion – Corsetry Bra | 7112 – 01 – 106 | 500/4853/3 | 30 | 6 |
| Fashion – Waspie Corset | 7112 – 01 – 107 | 500/4854/5 | 30 | 6 |
| Fashion – A Victorian Style Corset | 7112 – 01 – 108 | 500/4855/7 | 30 | 6 |
| Fashion – Fabric Decoration, Added Colour | 7112 – 01 – 109 | 500/4856/9 | 30 | 6 |
| Fashion – Fabric Decoration, Added Pattern | 7112 – 01 – 110 | 500/4857/0 | 30 | 6 |
| Fashion – Theatre Costume for a Named Character | 7112 – 01 – 111 | 500/4862/4 | 30 | 6 |
| Fashion – Theatre Costume, Historical and Accessory | 7112 – 01 – 112 | 500/4816/8 | 30 | 6 |
| Fashion – Pattern Cutting, Bodice and Sleeve Blocks and Toiles | 7112 – 01 – 113 | 500/4834/X | 30 | 6 |
| Fashion – Pattern Cutting, Adapting a Bodice Block to a Design | 7112 – 01 – 114 | 500/4835/1 | 30 | 6 |
| Fashion – Pattern Cutting, Skirt and Trouser Blocks and Toiles | 7112 – 01 – 115 | 500/4836/3 | 30 | 6 |
| Fashion – Pattern Cutting, Dress Blocks and Adaptations | 7112 – 01 – 116 | 500/4837/5 | 30 | 6 |
| Fashion – Accessory – Structured, Lined Handbag | 7112 – 01 – 117 | 500/4838/7 | 30 | 6 |

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| Fashion – Illustration, Children’s Wear | 7112 – 01 – 118 | 500/4839/9 | 30 | 6 |
| Fashion – Illustration, Women’s Wear | 7112 – 01 – 119 | 500/4840/5 | 30 | 6 |
| Fashion – Illustration, Women’s and Mens’ Wear Collection | 7112 – 01 – 120 | 500/4841/7 | 30 | 6 |
| Fashion – Millinery, Soft Hat with Textured Sideband | 7112 – 01 – 121 | 500/4842/9 | 30 | 6 |
| Fashion – Millinery, Blocked Straw Hat with a Brim | 7112 – 01 – 122 | 500/4843/0 | 30 | 6 |
| Fashion – Millinery, Blocked Felt Hat | 7112 – 01 – 123 | 500/4844/2 | 30 | 6 |
| Fashion – Computer Pattern Grading, Blouse or Shirt | 7112 – 01 – 124 | 500/4846/6 | 30 | 6 |
| Fashion – Computer Pattern Grading, Skirt and Trousers or Shorts | 7112 – 01 – 125 | 500/4847/8 | 30 | 6 |
| Fashion – Computer Pattern Grading, Waistcoat and Jacket | 7112 – 01 – 126 | 500/4845/4 | 30 | 6 |

| Textiles | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – Textiles | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Textiles – Collection of Hand Embroidered Textiles | 7112 – 02 – 200 | 500/4978/1 | 30 | 6 |
| Textiles – Traditional Hand Embroidery | 7112 – 02 – 201 | 500/4975/6 | 30 | 6 |
| Textiles – Innovative Hand Embroidery | 7112 – 02 – 202 | 500/4973/2 | 30 | 6 |
| Textiles – Collection of Quilting, Patchwork and Appliqué Textiles | 7112 – 02 – 203 | 500/5066/7 | 30 | 6 |
| Textiles – Item of Patchwork with Quilting | 7112 – 02 – 204 | 500/5051/5 | 30 | 6 |
| Textiles – Item of Appliqué with Quilting | 7112 – 02 – 205 | 500/4966/5 | 30 | 6 |
| Textiles – Textile Decoration, Added Colour | 7112 – 02 – 206 | 500/4967/7 | 30 | 6 |
| Textiles – Textile Decoration, Added Pattern | 7112 – 02 – 207 | 500/4963/X | 30 | 6 |

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| Textiles – Collection of Machine Embroidered Textiles | 7112 – 02 – 208 | 500/4961/6 | 30 | 6 |
| Textiles – Traditional Machine Embroidery | 7112 – 02 – 209 | 500/4964/1 | 30 | 6 |
| Textiles – Innovative Machine Embroidery | 7112 – 02 – 210 | 500/4979/3 | 30 | 6 |
| Textiles – Collection of Hand Knit Textiles | 7112 – 02 – 211 | 500/4980/X | 30 | 6 |
| Textiles – Traditional Hand Knit Garment | 7112 – 02 – 212 | 500/4983/5 | 30 | 6 |
| Textiles – Innovative Hand Knit Garment | 7112 – 02 – 213 | Awaiting allocation | 30 | 6 |
| Textiles – Collection of Machine Knit Textiles | 7112 – 02 – 214 | 500/4965/3 | 30 | 6 |
| Textiles – Traditional Machine Knit Garment | 7112 – 02 – 215 | 500/4968/9 | 30 | 6 |
| Textiles – Innovative Machine Knit Garment | 7112 – 02 – 216 | 500/4890/9 | 30 | 6 |
| Textiles – Collection of Hand Made Felt | 7112 – 02 – 217 | 500/4962/8 | 30 | 6 |
| Textiles – Traditional Hand Made Felt | 7112 – 02 – 218 | 500/4969/0 | 30 | 6 |
| Textiles – Innovative Hand Made Felt | 7112 – 02 – 219 | 500/4970/7 | 30 | 6 |
| Textiles – Collection of Woven Textiles | 7112 – 02 – 220 | 500/4976/8 | 30 | 6 |
| Textiles – Traditional Hand Woven Textile | 7112 – 02 – 221 | 500/4971/9 | 30 | 6 |
| Textiles – Innovative Hand Woven Textile | 7112 – 02 – 222 | 500/4972/0 | 30 | 6 |
| Textiles – Basket Weaving, Round Basket with Cross Handle | 7112 – 02 – 223 | 500/4974/4 | 30 | 6 |
| Textiles – Basket Weaving, Oval Basket with Side Handles | 7112 – 02 – 224 | 500/4977/X | 30 | 6 |

| Interiors | | | | |
|--|---|------------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – Interiors | City & Guilds qualification number | QCA accreditation number(s) | Guided Learning Hours | Total QCF credit value |
| Soft Furnishings – Interlined Curtains | 7112 – 03 – 300 | 500/7231/6 | 30 | 6 |
| Soft Furnishings – Decorative Duvet Cover | 7112 – 03 – 301 | 500/7303/5 | 30 | 6 |
| Soft Furnishings – Decorative Cushion | 7112 – 03 – 302 | 500/7226/2 | 30 | 6 |

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| Soft Furnishings – Lined Curtain Valance and a Pair of Tie Backs | 7112 – 03 – 303 | 500/7224/9 | 30 | 6 |
| Soft Furnishings – Window Blind | 7112 – 03 – 304 | 500/7201/8 | 30 | 6 |
| Soft Furnishings – Firm Lampshade | 7112 – 03 – 305 | 500/7202/X | 30 | 6 |
| Soft Furnishings – Tailored Lampshade | 7112 – 03 – 306 | 500/7222/5 | 30 | 6 |
| Soft Furnishings – Collection of Rug Samples | 7112 – 03 – 307 | 500/7225/0 | 30 | 6 |
| Soft Furnishings – Loose Cover for an easy chair | 7112 – 03 – 308 | 500/7227/4 | 30 | 6 |
| Passementerie – Traditional Tassel Tie Back with Trimmings | 7112 – 03 – 309 | 500/7223/7 | 30 | 6 |
| Passementerie – Matching Set of a Tassel, Cord and Woven Braid | 7112 – 03 – 310 | 500/6656/0 | 30 | 6 |
| Upholstery – Stuff Over Seat | 7112 – 03 – 311 | 500/6655/9 | 30 | 6 |
| Upholstery – Small Ottoman or Box with a Lid | 7112 – 03 – 312 | 500/6654/7 | 30 | 6 |
| Upholstery – Traditional Upholstered Stool | 7112 – 03 – 313 | 500/6652/3 | 30 | 6 |
| Upholstery – Upholstered Headboard | 7112 – 03 – 314 | 500/6651/1 | 30 | 6 |
| Decorated Interior Textiles – Colour | 7112 – 03 – 315 | 500/7311/4 | 30 | 6 |
| Decorated Interior Textiles – Pattern | 7112 – 03 – 316 | 500/6657/2 | 30 | 6 |
| Interior Décor – Loft Space | 7112 – 03 – 317 | 500/5122/2 | 30 | 6 |
| Interior Décor – Home Based Office | 7112 – 03 – 318 | 500/5132/5 | 30 | 6 |
| Interior Décor – Bedroom with En Suite Shower Room | 7112 – 03 – 319 | 500/5048/5 | 30 | 6 |
| Decorative Effects – Broken Colour Effects | 7112 – 03 – 320 | 500/5131/3 | 30 | 6 |
| Decorative Effects – Wood Graining | 7112 – 03 – 321 | 500/5046/1 | 30 | 6 |
| Decorative Effects – Marbling | 7112 – 03 – 322 | 500/5049/7 | 30 | 6 |
| Decorative Effects – Stained and Polished Box or Display Case | 7112 – 03 – 323 | 500/5315/2 | 30 | 6 |
| Decorative Effects – A Set of Full Sized Stained and Polished Stool or Chair Legs | 7112 – 03 – 324 | 500/5363/2 | 30 | 6 |

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| Decorative Effects – Application of Metal Leaf | 7112 – 03 – 325 | 500/5253/6 | 30 | 6 |
| Decorative Effects – A Sample Collection of Contemporary Paint Effects | 7112 – 03 – 326 | Awaiting allocation | 30 | 6 |

| 2D | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – 2D | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Life Drawing – Full Human Figure, Tonal | 7112 – 04 – 400 | 500/5189/1 | 30 | 6 |
| Life Drawing – Full Human Figure, Linear | 7112 – 04 – 401 | 500/5502/1 | 30 | 6 |
| Life Drawing – Anatomy | 7112 – 04 – 402 | 500/5167/2 | 30 | 6 |
| Life Drawing – Gesture Drawings | 7112 – 04 – 403 | 500/5256/1 | 30 | 6 |
| Life Drawing – Portraiture | 7112 – 04 – 404 | 500/5506/9 | 30 | 6 |
| Life Drawing – Heads, Hands and Feet | 7112 – 04 – 405 | 500/5165/9 | 30 | 6 |
| Drawing Skills – Perspective | 7112 – 04 – 406 | 500/5245/7 | 30 | 6 |
| Mark Making – Low Relief | 7112 – 04 – 407 | 500/5171/4 | 30 | 6 |
| Mark Making – Images from Photographs | 7112 – 04 – 408 | 500/5503/3 | 30 | 6 |
| Mark Making – Portfolio of Work | 7112 – 04 – 409 | 500/5164/7 | 30 | 6 |
| Mixed Media – Black and White Studies | 7112 – 04 – 410 | 500/5169/6 | 30 | 6 |
| Mixed Media – Low Relief Compositions | 7112 – 04 – 411 | 500/5504/5 | 30 | 6 |
| Mixed Media – Developed Piece | 7112 – 04 – 412 | 500/5170/2 | 30 | 6 |
| Drawing and Painting – Landscape, Garden or Woodland Scene | 7112 – 04 – 413 | 500/5255/X | 30 | 6 |
| Drawing and Painting – Townscape or Building Study | 7112 – 04 – 414 | 500/5254/8 | 30 | 6 |
| Drawing and Painting – Waterscape | 7112 – 04 – 415 | 500/6182/3 | 30 | 6 |
| Drawing and Painting – Natural Form | 7112 – 04 – 416 | 500/5250/0 | 30 | 6 |
| Drawing and Painting – Still Life | 7112 – 04 – 417 | 500/5249/4 | 30 | 6 |
| Drawing and Painting – Full Length Figure | 7112 – 04 – 418 | 500/5248/2 | 30 | 6 |
| Drawing and Painting – Colour Study | 7112 – 04 – 419 | 500/5181/7 | 30 | 6 |

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| Creative Computing – Captioned 2D Digital Drawing | 7112 – 04 – 420 | 500/5313/9 | 30 | 6 |
| Creative Computing – DVD Portfolio of Digital Composite Imagery | 7112 – 04 – 421 | 500/5292/5 | 30 | 6 |
| Creative Computing – Letter Form in an Environment | 7112 – 04 – 422 | 500/5314/0 | 30 | 6 |
| Creative Computing – Advanced 2D Narrative | 7112 – 04 – 423 | 500/5139/8 | 30 | 6 |
| Creative Computing – Website Design | 7112 – 04 – 424 | 500/5140/4 | 30 | 6 |
| Creative Computing – Package Design | 7112 – 04 – 425 | 500/5148/9 | 30 | 6 |
| Creative Computing – Video Diary | 7112 – 04 – 426 | 500/5141/6 | 30 | 6 |
| Creative Computing – Concept Art, Portfolio | 7112 – 04 – 427 | 500/5293/7 | 30 | 6 |
| Printmaking – Block Prints | 7112 – 04 – 428 | 500/5269/X | 30 | 6 |
| Printmaking – Collagraph Prints | 7112 – 04 – 429 | 500/5285/8 | 30 | 6 |
| Printmaking – Lino Prints | 7112 – 04 – 429 | 500/5145/3 | 30 | 6 |
| Printmaking – Monoprinting | 7112 – 04 – 431 | 500/5146/5 | 30 | 6 |
| Printmaking – Relief Printing | 7112 – 04 – 432 | 500/5147/7 | 30 | 6 |
| Printmaking – Resist Prints | 7112 – 04 – 433 | 500/5144/1 | 30 | 6 |
| Printmaking – Screen Printing | 7112 – 04 – 434 | 500/5294/9 | 30 | 6 |
| Printmaking – Stencil Printing | 7112 – 04 – 435 | 500/5257/3 | 30 | 6 |
| Creative Sketchbooks | 7112 – 04 – 436 | 500/5045/X | 30 | 6 |

| 3D | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – 3D | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Jewellery – Dress Ring | 7112 – 05 – 500 | 500/5026/6 | 30 | 6 |
| Jewellery – Chain | 7112 – 05 – 501 | 500/5025/4 | 30 | 6 |
| Jewellery – Decorated Button | 7112 – 05 – 502 | 500/5120/9 | 30 | 6 |
| Jewellery – Cluster Ring | 7112 – 05 – 503 | 500/5101/5 | 30 | 6 |
| Jewellery – Brooch | 7112 – 05 – 504 | 500/5143/X | 30 | 6 |
| Jewellery – Hollow Bead Pendant | 7112 – 05 – 505 | 500/5266/4 | 30 | 6 |
| Jewellery – Brooch Findings | 7112 – 05 – 506 | 500/5142/8 | 30 | 6 |
| Jewellery – Clasp Device | 7112 – 05 – 507 | 500/5160/X | 30 | 6 |
| Glasswork – 3D Copper Foil Item | 7112 – 05 – 508 | 500/5344/9 | 30 | 6 |
| Glasswork – Fused Glass Jewellery, Set | 7112 – 05 – 509 | 500/5336/X | 30 | 6 |
| Glasswork – Cast Glass, Item | 7112 – 05 – 510 | 500/5337/1 | 30 | 6 |
| Glasswork – Leaded Panel, Decorative | 7112 – 05 – 511 | 500/5338/3 | 30 | 6 |
| Glasswork – Pate de Verre, One Mould Sculpture or Vessel | 7112 – 05 – 512 | 500/5343/7 | 30 | 6 |
| Glasswork – Sandblasted Panel | 7112 – 05 – 513 | 500/5342/5 | 30 | 6 |
| Glasswork – Warm Glass Panel | 7112 – 05 – 514 | 500/5340/1 | 30 | 6 |
| Glasswork – Slumped Glass Vessel | 7112 – 05 – 515 | 500/5339/5 | 30 | 6 |
| Ceramics – Coiled Clay Form | 7112 – 05 – 516 | 500/5345/0 | 30 | 6 |
| Ceramics – Slab Built Form | 7112 – 05 – 517 | 500/5350/4 | 30 | 6 |
| Ceramics – Open and Decorated Thrown Form | 7112 – 05 – 518 | 500/5346/2 | 30 | 6 |
| Ceramics – Tile Making | 7112 – 05 – 519 | 500/5351/6 | 30 | 6 |
| Ceramics – Surface Decoration | 7112 – 05 – 520 | 500/5348/6 | 30 | 6 |
| Ceramics – Pinched Forms | 7112 – 05 – 521 | 500/5349/8 | 30 | 6 |
| Ceramics – Press Moulding | 7112 – 05 – 522 | 500/5352/8 | 30 | 6 |
| Ceramics – Glazes | 7112 – 05 – 523 | 500/5341/3 | 30 | 6 |

| Floral | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – Floral | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Floral Design – Wired Items | 7112 – 06 – 600 | 500/5149/0 | 30 | 6 |
| Floral Design – Decorative Table Arrangements | 7112 – 06 – 601 | 500/5505/7 | 30 | 6 |
| Floral Design – Hand Tied Bouquets | 7112 – 06 – 602 | 500/5052/7 | 30 | 6 |
| Floral Design – Tributes with Bases | 7112 – 06 – 603 | 500/5103/9 | 30 | 6 |
| Floral Design – Co-ordinated Wedding Items | 7112 – 06 – 604 | 500/5053/9 | 30 | 6 |
| Floral Design – Hanging Decorative Items | 7112 – 06 – 605 | 500/5163/5 | 30 | 6 |
| Floral Design – Contemporary Floral Designs; Material Manipulation and Collage | 7112 – 06 – 606 | 500/5359/0 | 30 | 6 |
| Floral Design – Botanical Illustrations | 7112 – 06 – 607 | 500/5112/X | 30 | 6 |
| Garden Design – Urban Garden | 7112 – 06 – 608 | 500/5113/1 | 30 | 6 |
| Garden Design – Low Maintenance Garden | 7112 – 06 – 609 | 500/5124/6 | 30 | 6 |
| Balloon Artistry – Balloon Arrangements, Special Occasions | 7112 – 06 – 610 | 500/5172/6 | 30 | 6 |
| Balloon Artistry – Classic Balloon Décor | 7112 – 06 – 611 | 500/5168/4 | 30 | 6 |
| Balloon Artistry – Festive Balloon Design and Event Décor | 7112 – 06 – 612 | 500/5166/0 | 30 | 6 |
| Balloon Artistry – Aerial Balloons | 7112 – 06 – 613 | 500/5423/5 | 30 | 6 |

| Sugarcraft | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – Sugarcraft | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Sugar Decoration – Royal Icing | 7112 – 07 – 700 | 500/5047/3 | 30 | 6 |
| Sugar Decoration – Sugar Paste Cake | 7112 – 07 – 701 | 500/5050/3 | 30 | 6 |
| Sugar Decoration – Pastillage | 7112 – 07 – 702 | 500/5150/7 | 30 | 6 |
| Sugar Decoration – Tea Fancies | 7112 – 07 – 703 | 500/5102/7 | 30 | 6 |

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|--|-----------------|------------|----|---|
| Sugar Decoration – Botanical Study | 7112 – 07 – 704 | 500/5054/0 | 30 | 6 |
| Sugar Decoration – Fantasy Flowers | 7112 – 07 – 705 | 500/5104/0 | 30 | 6 |
| Sugar Decoration – Floral Sugar Display for Table Ware | 7112 – 07 – 706 | 500/4995/1 | 30 | 6 |
| Sugar Decoration – Wired Floral Double Ended Spray | 7112 – 07 – 707 | 500/5105/2 | 30 | 6 |
| Sugar Decoration – Marzipan Modelling | 7112 – 07 – 708 | 500/4984/7 | 30 | 6 |
| Sugar Decoration – Table Styling | 7112 – 07 – 709 | 500/4985/9 | 30 | 6 |
| Sugar Decoration – Works using Chocolate Couverture | 7112 – 07 – 710 | 500/5123/4 | 30 | 6 |

| Design | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – Design | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Design | 7112 – 08 – 001 | 500/5125/8 | 30 | 4 |
| Sampling – Exploring Potential of Ideas and Materials | 7112 – 08 – 002 | 500/5127/1 | 30 | 4 |

| Employability Skills | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Awards in Creative Techniques – Employability Skills | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Producing Documents for a Creative Business | 7112 – 09 – 003 | 500/5128/3 | 30 | 6 |
| Creating Promotional Material for Corporate Business | 7112 – 09 – 004 | 500/5129/5 | 30 | 4 |
| Building Business Knowledge – Analysing Creative Businesses | 7112 – 09 – 005 | 500/5121/0 | 30 | 4 |
| Start-up Business Skills – Promoting a Creative Product | 7112 – 09 – 006 | 500/5130/1 | 30 | 4 |

| Professional Practice | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 2 Award in Creative Techniques – Professional Practice | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Professional Practice associated with the Creative Industries | 7112 – 10 – 007 | 500/5126/X | 30 | 4 |

Level 2 Certificate

| Level 2 Certificates in Creative Techniques | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Creative Techniques in Fashion | 7112 – 11 | 500/5444/2 | 120 | 20 |
| Creative Techniques in Textiles | 7112 – 12 | 500/5422/3 | 120 | 20 |
| Creative Techniques in Interiors | 7112 – 13 | 500/5421/1 | 120 | 20 |
| Creative Techniques in 2D | 7112 – 14 | 500/5413/2 | 120 | 20 |
| Creative Techniques in 3D | 7112 – 15 | 500/5414/4 | 120 | 20 |
| Creative Techniques in Floral | 7112 – 16 | 500/5713/3 | 120 | 20 |
| Creative Techniques in Sugarcraft | 7112 – 17 | 500/5389/9 | 120 | 20 |
| Creative Techniques in Employability Skills | 7112 – 18 | 500/5507/0 | 120 | 18 |

Level 2 Diploma

| Level 2 Diplomas in Creative Techniques | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Creative Techniques in Fashion | 7112 – 19 | 500/6645/6 | 450 | 78 |
| Creative Techniques in Textiles | 7112 – 20 | 500/6180/X | 450 | 78 |
| Creative Techniques in Interiors | 7112 – 21 | 500/6647/X | 450 | 78 |
| Creative Techniques in 2D | 7112 – 22 | 500/5766/2 | 450 | 78 |
| Creative Techniques in 3D | 7112 – 23 | 500/6184/7 | 450 | 78 |
| Creative Techniques in Floral | 7112 – 24 | 500/6646/8 | 450 | 78 |
| Creative Techniques in Sugarcraft | 7112 – 25 | 500/6539/7 | 450 | 78 |

Level 3 Award

| Fashion | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – Fashion | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Fashion – Pattern Cutting and Modelling | 7113 – 01 – 100 | 500/5157/X | 60 | 9 |
| Fashion – Blouse or Shirt with Advanced Styling | 7113 – 01 – 101 | 500/5154/4 | 60 | 9 |
| Fashion – Advanced Style Skirt | 7113 – 01 – 102 | 500/5152/0 | 60 | 9 |
| Fashion – An Advanced Style Cullotte, Trousers or Shorts | 7113 – 01 – 103 | 500/5151/9 | 60 | 9 |
| Fashion – Advanced Style Dress | 7113 – 01 – 104 | 500/5155/6 | 60 | 9 |
| Fashion – Advanced Style, Lined Jacket | 7113 – 01 – 105 | 500/5153/2 | 60 | 9 |
| Fashion – Theatre Costume, Advanced Historical Costume | 7113 – 01 – 106 | 500/5158/1 | 60 | 9 |
| Fashion – Theatre Costume with Supports | 7113 – 01 – 107 | 500/5156/8 | 60 | 9 |
| Fashion – Theatre Costume, Advanced Accessory | 7113 – 01 – 108 | 500/5312/7 | 60 | 9 |
| Fashion – Theatre Costume, Body Extensions for Character Performance | 7113 – 01 – 109 | 500/5110/6 | 60 | 9 |
| Fashion – Advanced Textile Decoration | 7113 – 01 – 110 | 500/5384/X | 60 | 9 |
| Fashion – Advanced Millinery, Bridal Headwear | 7113 – 01 – 111 | 500/5420/X | 60 | 9 |
| Fashion – Advanced Millinery, Blocked Felt Hat with Decorative Join | 7113 – 01 – 112 | 500/5297/4 | 60 | 9 |
| Fashion – Advanced Millinery, Blocked Straw Hat with Double Brim | 7113 – 01 – 113 | 500/5463/6 | 60 | 9 |
| Fashion – Advanced Millinery, Pile Fabric Soft Hat | 7113 – 01 – 114 | 500/5667/0 | 60 | 9 |
| Fashion – Advanced Millinery, Draped Hat | 7113 – 01 – 115 | 500/5462/4 | 60 | 9 |

| Textiles | | | | |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – Textiles | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Textiles – Experimental Collection of Hand Embroidery | 7113 – 02 – 200 | 500/5111/8 | 60 | 9 |
| Textiles – Hand Embroidered Panel or Hanging | 7113 – 02 – 201 | 500/5260/3 | 60 | 9 |
| Textiles – Hand Embroidered Accessory or Set of Accessories | 7113 – 02 – 202 | 500/5490/9 | 60 | 9 |
| Textiles – Hand Embroidered Functional Item | 7113 – 02 – 203 | 500/5387/5 | 60 | 9 |
| Textiles – Advanced Textile Decoration | 7113 – 02 – 204 | 500/5384/X | 60 | 9 |
| Textiles – Experimental Collection of Quilting, Patchwork and Appliqué | 7113 – 02 – 205 | 500/5358/9 | 60 | 9 |
| Textiles – Quilted Patchwork Panel or Hanging | 7113 – 02 – 206 | 500/5383/8 | 60 | 9 |
| Textiles – Wholecloth Quilt | 7113 – 02 – 207 | 500/5355/3 | 60 | 9 |
| Textiles – Quilting, Patchwork and Appliqué, Container or Box | 7113 – 02 – 208 | 500/5235/4 | 60 | 9 |
| Textiles – Experimental Collection of Machine Embroidery | 7113 – 02 – 209 | 500/5666/9 | 60 | 9 |
| Textiles – Machine Embroidered Hanging | 7113 – 02 – 210 | 500/5374/7 | 60 | 9 |
| Textiles – Machine Embroidered Accessory or Set of Accessories | 7113 – 02 – 211 | 500/7293/6 | 60 | 9 |
| Textiles – Machine Embroidered Functional Item | 7113 – 02 – 212 | 500/5373/5 | 60 | 9 |
| Textiles – Experimental Collection of Basketry Techniques | 7113 – 02 – 213 | 500/5372/3 | 60 | 9 |
| Textiles – Basket using Coiling Techniques | 7113 – 02 – 214 | 500/5403/X | 60 | 9 |
| Textiles – Basket using Twining Techniques | 7113 – 02 – 215 | 500/5404/1 | 60 | 9 |
| Textiles – Basket using Plaiting Techniques | 7113 – 02 – 216 | 500/5405/3 | 60 | 9 |

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| Textiles – Basket using Rush, Cane, or Willow Techniques | 7113 – 02 – 217 | 500/5406/5 | 60 | 9 |
| Textiles – Experimental Collection of Hand Made Felt | 7113 – 02 – 218 | 500/5419/3 | 60 | 9 |
| Textiles – Hand Made Felt Panel or Hanging | 7113 – 02 – 219 | 500/5398/X | 60 | 9 |
| Textiles – Hand Made Felt Accessory or Set of Accessories | 7113 – 02 – 220 | 500/5401/6 | 60 | 9 |
| Textiles – Hand Made Felt Functional Item | 7113 – 02 – 221 | 500/5418/1 | 60 | 9 |
| Textiles – Experimental Collection of Hand Knit Textiles | 7113 – 02 – 222 | 500/5399/1 | 60 | 9 |
| Textiles – Collection of Co-ordinated Hand Knit Items for an Interior | 7113 – 02 – 223 | 500/5396/6 | 60 | 9 |
| Textiles – Set of Hand Knit Fashion Accessories | 7113 – 02 – 224 | 500/5393/0 | 60 | 9 |
| Textiles – Hand Knit Fashion Garment | 7113 – 02 – 225 | 500/5400/4 | 60 | 9 |
| Textiles – Experimental Collection of Machine Knit Textiles | 7113 – 02 – 226 | 500/5704/2 | 60 | 9 |
| Textiles – Collection of Co-ordinated Knitweave Items for an Interior | 7113 – 02 – 227 | 500/5397/8 | 60 | 9 |
| Textiles – Fashion Garment Created from an Open Machine Knit Fabric | 7113 – 02 – 228 | 500/5394/2 | 60 | 9 |
| Textiles – Fashion Garment Using Sideways Machine Knitting | 7113 – 02 – 229 | Awaiting allocation | 60 | 9 |
| Textiles – Experimental Collection of Hand Woven Textiles | 7113 – 02 – 230 | 500/5765/0 | 60 | 9 |
| Textiles – Hand Woven Panel or Hanging | 7113 – 02 – 231 | 500/5398/X | 60 | 9 |
| Textiles – Hand Woven Accessory or Set of Accessories | 7113 – 02 – 232 | 500/5395/4 | 60 | 9 |
| Textiles – Hand Woven Functional item | 7113 – 02 – 233 | 500/5433/8 | 60 | 9 |

| Interiors | | | | |
|--|---|------------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – Interiors | City & Guilds qualification number | QCA accreditation number(s) | Guided Learning Hours | Total QCF credit value |
| Soft Furnishings – Experimental Collection of Samples | 7113 – 03 - 300 | 500/6650/X | 60 | 9 |
| Soft Furnishings –Pair of Interlined Draw Curtains with an Advanced Heading, Swags and Tails | 7113 – 03 – 301 | 500/6653/5 | 60 | 9 |
| Soft Furnishings –Co-ordinated Bed Furnishings | 7113 – 03 – 302 | 500/7291/2 | 60 | 9 |
| Soft Furnishings –Loose Cover for an Armchair | 7113 – 03 – 303 | 500/7285/7 | 60 | 9 |
| Soft Furnishings –Co-ordinated Cushions | 7113 – 03 – 304 | 500/7289/4 | 60 | 9 |
| Soft Furnishings – Advanced Shaped Window Treatments | 7113 – 03 – 305 | 500/6648/1 | 60 | 9 |
| Passementerie – Functional Item | 7113 – 03 – 306 | 500/7228/6 | 60 | 9 |
| Passementerie – Wall Hanging | 7113 – 03 – 307 | 500/6658/4 | 60 | 9 |
| Passementerie – An Accessory | 7113 – 03 – 308 | 500/7292/4 | 60 | 9 |
| Passementerie – Sample Collection | 7113 – 03 – 309 | 500/7284/5 | 60 | 9 |
| Upholstery – Chair with a Sprung Seat | 7113 – 03 – 310 | 500/7294/8 | 60 | 9 |
| Upholstery –Chair with a Sprung Arm and/or Independent Sprung Edge | 7113 – 03 – 311 | 500/7295/X | 60 | 9 |
| Upholstery –Upholstered Decorative Headboard | 7113 – 03 – 312 | 500/7309/6 | 60 | 9 |
| Interior Décor – Interior Design, Kitchen and Utility Room | 7113 – 03 – 313 | 500/5378/4 | 60 | 9 |
| Interior Décor – Master Bedroom suite with integral wet room and walk-in wardrobe facilities | 7113 – 03 – 314 | 500/6181/1 | 60 | 9 |
| Interior Décor – Sitting Room with French Doors leading to a Conservatory | 7113 – 03 – 315 | 500/5391/7 | 60 | 9 |
| Interior Décor – Study and Hobby Room | 7113 – 03 – 316 | 500/5379/6 | 60 | 9 |
| Interior Décor – Studio Apartment | 7113 – 03 – 317 | 500/5380/2 | 60 | 9 |
| Interior Décor – Outdoor | 7113 – 03 – 318 | 500/5390/5 | 60 | 9 |

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| Room | | | | |
| Decorative Effects – Experimental Collection of Decorative, Painted Samples | 7113 – 03 – 319 | 500/5402/8 | 60 | 9 |
| Decorative Effects – Decorative Painting of Wall and Door Surfaces | 7113 – 03 – 320 | 500/5407/7 | 60 | 9 |
| Decorative Effects – Advanced Broken Colour Paint Effects | 7113 – 03 – 321 | 500/5324/3 | 60 | 9 |
| Decorative Effects – Advanced Wood Graining Effects | 7113 – 03 – 322 | 500/5296/2 | 60 | 9 |
| Decorative Effects – Advanced Marbling Effects | 7113 – 03 – 323 | 500/5286/X | 60 | 9 |
| Decorative Effects – Advanced Stencilling Effects | 7113 – 03 – 324 | 500/5298/6 | 60 | 9 |
| Decorative Effects – Distressing and Ageing Paint Effects | 7113 – 03 – 324 | 500/5295/0 | 60 | 9 |
| Upholstery – An Upholstered Easy Chair with Arms | 7113 – 03 – 352 | 500/7310/2 | 60 | 9 |
| Upholstery – A Chair with Deep Buttoned back and/or Seat | 7113 – 03 – 326 | 500/7203/1 | 60 | 9 |

| 2D | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – 2D | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Life Drawing – Full Length Pose, Tonal | 7113 – 04 – 400 | 500/5275/5 | 60 | 9 |
| Life Drawing – Full Length Pose, Linear | 7113 – 04 – 401 | 500/5368/1 | 60 | 9 |
| Life Drawing – Anatomical Illustrations | 7113 – 04 – 402 | 500/5287/1 | 60 | 9 |
| Life Drawing – Movement | 7113 – 04 – 402 | 500/5278/0 | 60 | 9 |
| Life Drawing – Realistic Portrait | 7113 – 04 – 402 | 500/5190/8 | 60 | 9 |
| Life Drawing – Figure, Colour | 7113 – 04 – 405 | 500/5207/X | 60 | 9 |
| Drawing Systems – Perspective | 7113 – 04 – 406 | 500/5777/7 | 60 | 9 |
| Drawings Systems – Form | 7113 – 04 – 407 | 500/5208/1 | 60 | 9 |
| Mark Making – Individual Studies | 7113 – 04 – 408 | 500/5209/3 | 60 | 9 |

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| Mixed Media – Abstract Artwork | 7113 – 04 – 409 | 500/5210/X | 60 | 9 |
| Drawing and Painting – Landscape | 7113 – 04 – 410 | 500/5211/1 | 60 | 9 |
| Drawing and Painting – Townscape with Buildings and Figures | 7113 – 04 – 411 | 500/5213/5 | 60 | 9 |
| Drawing and Painting – Waterscape | 7113 – 04 – 412 | 500/5212/3 | 60 | 9 |
| Drawing and Painting – Natural Form | 7113 – 04 – 413 | 500/5214/7 | 60 | 9 |
| Drawing and Painting – Still Life with Background | 7113 – 04 – 414 | 500/5205/6 | 60 | 9 |
| Drawing and Painting – Interior | 7113 – 04 – 415 | 500/5215/9 | 60 | 9 |
| Drawing and Painting – Reflective Surfaces | 7113 – 04 – 416 | 500/5206/8 | 60 | 9 |
| Drawing and Painting – Facial Expressions | 7113 – 04 – 417 | 500/5204/4 | 60 | 9 |
| Creative Computing – 2D Digital Drawing and Text | 7113 – 04 – 418 | 500/5203/2 | 60 | 9 |
| Creative Computing – Interactive Portfolio of Digital Composite Imagery | 7113 – 04 – 419 | 500/5221/4 | 60 | 9 |
| Creative Computing – Type Design | 7113 – 04 – 420 | 500/5220/2 | 60 | 9 |
| Creative Computing – 2D/3D Narrative | 7113 – 04 – 421 | 500/5222/6 | 60 | 9 |
| Creative Computing – Commercial Website Design | 7113 – 04 – 422 | 500/5223/8 | 60 | 9 |
| Creative Computing – Illustrated Publication | 7113 – 04 – 423 | 500/5224/X | 60 | 9 |
| Creative Computing – Theatrical Trailer | 7113 – 04 – 424 | 500/5225/1 | 60 | 9 |
| Creative Computing – Concept Art, Digital Gallery | 7113 – 04 – 425 | 500/5200/7 | 60 | 9 |
| Printmaking – Drypoint Printing | 7113 – 04 – 426 | 500/5226/3 | 60 | 9 |
| Printmaking – Monoprinting | 7113 – 04 – 427 | 500/5228/7 | 60 | 9 |
| Printmaking – Monotype Printing | 7113 – 04 – 428 | 500/5229/9 | 60 | 9 |
| Printmaking – Multiple Block Lino Printing | 7113 – 04 – 429 | 500/5240/8 | 60 | 9 |
| Printmaking – Silk Screen Printing | 7113 – 04 – 430 | 500/5241/X | 60 | 9 |
| Printmaking – Stencil Printing | 7113 – 04 – 431 | 500/5230/5 | 60 | 9 |

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| Creative Sketchbooks | 7113 – 04 – 432 | 500/5231/7 | 60 | 9 |
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| 3D | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – 3D | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Jewellery – Pendant of Stone Settings | 7113 – 05 – 500 | 500/5242/1 | 60 | 9 |
| Jewellery – Fretwork Brooch | 7113 – 05 – 501 | 500/5243/3 | 60 | 9 |
| Jewellery – Assembly Device | 7113 – 05 – 502 | 500/5216/0 | 60 | 9 |
| Jewellery – Master Pattern | 7113 – 05 – 503 | 500/5303/6 | 60 | 9 |
| Jewellery – Box Snap | 7113 – 05 – 504 | 500/5244/5 | 60 | 9 |
| Jewellery – Bracelet Joints | 7113 – 05 – 505 | 500/5246/9 | 60 | 9 |
| Jewellery – Tri-coloured Ring | 7113 – 05 – 506 | 500/5251/2 | 60 | 9 |
| Jewellery – Unusual Setting | 7113 – 05 – 507 | 500/5247/0 | 60 | 9 |
| Glasswork – Sculptural Copper Foil Item | 7113 – 05 – 508 | 500/5252/4 | 60 | 9 |
| Glasswork – Fused Glass Jewellery, Range | 7113 – 05 – 509 | 500/5258/5 | 60 | 9 |
| Glasswork – Cast Glass, Sculpture | 7113 – 05 – 510 | 500/5259/7 | 60 | 9 |
| Glasswork – Leaded Panel, Architectural | 7113 – 05 – 511 | 500/5261/5 | 60 | 9 |
| Glasswork – Pate de Verre, Two Mould Item | 7113 – 05 – 512 | 500/5265/2 | 60 | 9 |
| Glasswork – Sandblasted Architectural Panel | 7113 – 05 – 513 | 500/5279/2 | 60 | 9 |
| Glasswork – Warm Glass, Installation | 7113 – 05 – 514 | 500/5262/7 | 60 | 9 |
| Glasswork – Slumped Glass, Set of Vessels | 7113 – 05 – 515 | 500/5281/0 | 60 | 9 |
| Ceramics – Surface Decoration | 7113 – 05 – 516 | 500/5282/2 | 60 | 9 |
| Ceramics – Large Coiled Form | 7113 – 05 – 517 | 500/5276/7 | 60 | 9 |
| Ceramics – Pinched Forms | 7113 – 05 – 518 | 500/5284/6 | 60 | 9 |
| Ceramics – Slab Form with Lid | 7113 – 05 – 519 | 500/5304/8 | 60 | 9 |
| Ceramics – Thrown Containers with Lids | 7113 – 05 – 520 | 500/5307/3 | 60 | 9 |
| Ceramics – Low Relief Tile Panel | 7113 – 05 – 521 | 500/5308/5 | 60 | 9 |
| Ceramics – Slip Cast | 7113 – 05 – 522 | 500/5306/1 | 60 | 9 |

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| Modular Form | | | | |
| Ceramics – Glaze Developments | 7113 – 05 – 523 | 500/5283/4 | 60 | 9 |

| Floral | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – Floral | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Floral Design – Wired Bridal Bouquets | 7113 – 06 – 600 | 500/5300/0 | 60 | 9 |
| Floral Design – Large Decorative Arrangements | 7113 – 06 – 601 | 500/5299/8 | 60 | 9 |
| Floral Design – Complex Hand Tied Designs | 7113 – 06 – 602 | 500/6183/5 | 60 | 9 |
| Floral Design – Bespoke Tributes | 7113 – 06 – 603 | 500/5301/2 | 60 | 9 |
| Floral Designs – Specialist Wedding Designs | 7113 – 06 – 604 | 500/5302/4 | 60 | 9 |
| Floral Design – Hanging Floral Displays for Special Occasions | 7113 – 06 – 605 | 500/5392/9 | 60 | 9 |
| Floral Design – Contemporary Floral Designs; Shape and Form | 7113 – 06 – 606 | 500/5305/X | 60 | 9 |

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| Floral Design – Accurate Botanical Illustrations | 7113 – 08 – 607 | 500/5347/4 | 60 | 9 |
| Balloon Artistry – Aerial Designs | 7113 – 06 – 608 | 500/5367/X | 60 | 9 |
| Balloon Artistry – Corporate Balloon Arrangements | 7113 – 06 – 609 | 500/5366/8 | 60 | 9 |
| Balloon Artistry – Classic Balloon Décor | 7113 – 06 – 610 | 500/5464/8 | 60 | 9 |
| Balloon Artistry – Festive Designs and Event Décor | 7113 – 06 - 611 | 500/5465/X | 60 | 9 |

| Sugarcraft | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – Sugarcraft | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Sugar Decoration – Royal Icing | 7113 – 07 – 700 | 500/5239/1 | 60 | 9 |
| Sugar Decoration – Sugar Paste Cake | 7113 – 07 – 701 | 500/5272/X | 60 | 9 |
| Sugar Decoration – Pastillage Box | 7113 – 07 – 702 | 500/5274/3 | 60 | 9 |
| Sugar Decoration – Novelty Cake | 7113 – 07 – 703 | 500/5273/1 | 60 | 9 |
| Sugar Decoration – Botanical Study | 7113 – 07 – 704 | 500/5263/9 | 60 | 9 |
| Sugar Decoration – Fantasy Flower Display | 7113 – 07 – 705 | 500/5264/0 | 60 | 9 |
| Sugar Decoration – Sugar Foliage Table Centre Piece | 7113 – 07 – 706 | 500/5267/6 | 60 | 9 |
| Sugar Decoration – Sugar Flower Wired Double Ended Spray | 7113 – 07 – 707 | 500/5271/8 | 60 | 9 |
| Sugar Decoration – Marzipan Centre Piece | 7113 – 07 – 708 | 500/5270/6 | 60 | 9 |
| Sugar Decoration – Displays using Chocolate Couverture | 7113 – 07 – 709 | 500/5100/3 | 60 | 9 |

| Design | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – Design | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Research for Design | 7113 – 08 – 001 | 500/5417/X | 30 | 6 |
| Sampling – Develop, Refine and Innovate Ideas | 7113 – 08 – 002 | 500/5365/6 | 30 | 6 |

| Employability Skills | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Awards in Creative Techniques – Employability Skills | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Create, Store and Use Data for a Creative Business | 7113 – 09 – 003 | 500/5381/4 | 30 | 8 |
| Creating Promotional Material for a Product and Creative Business | 7113 – 09 – 004 | 500/5416/8 | 30 | 7 |
| Building Business Knowledge – Handbook for a Creative Business | 7113 – 09 – 005 | 500/5382/6 | 30 | 5 |
| Start-up Business Skills – Business Plan for a Creative Business | 7113 – 09 – 006 | 500/5360/7 | 30 | 6 |

| Professional Practice | | | | |
|---|---|---------------------------------|------------------------------|-------------------------------|
| Level 3 Award in Creative Techniques – Professional Practice | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
| Professional Practice associated with the Creative Industries | 7113 – 10 – 007 | 500/5364/4 | 30 | 5 |

Level 3 Certificate

| Level 3 Certificates in Creative Techniques | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Creative Techniques in Fashion | 7113 – 11 | 500/5446/6 | 180 | 30 |
| Creative Techniques in Textiles | 7113 – 12 | 500/7200/6 | 180 | 30 |
| Creative Techniques in Interiors | 7113 – 13 | 500/5442/9 | 180 | 30 |
| Creative Techniques in 2D | 7113 – 14 | 500/5410/7 | 180 | 30 |
| Creative Techniques in 3D | 7113 – 15 | 500/5411/9 | 180 | 30 |
| Creative Techniques in Floral | 7113 – 16 | 500/5386/3 | 180 | 30 |
| Creative Techniques in Sugarcraft | 7113 – 17 | 500/5388/7 | 180 | 30 |
| Creative Techniques in Employability Skills | 7113 – 18 | 500/5412/0 | 120 | 26 |

Level 3 Diploma

| Level 3 Diplomas in Creative Techniques | City & Guilds qualification number | QCA accreditation number | Guided Learning Hours | Total QCF credit value |
|--|---|---------------------------------|------------------------------|-------------------------------|
| Creative Techniques in Fashion | 7113 – 19 | 500/5448/X | 690 | 115 |
| Creative Techniques in Textiles | 7113 – 20 | 500/5767/4 | 690 | 115 |
| Creative Techniques in Interiors | 7113 – 21 | 500/5442/9 | 690 | 115 |
| Creative Techniques in 2D | 7113 – 22 | 500/5449/1 | 690 | 115 |
| Creative Techniques in 3D | 7113 – 23 | 500/5443/0 | 690 | 115 |
| Creative Techniques in Floral | 7113 – 24 | 500/5447/8 | 690 | 115 |
| Creative Techniques in Sugarcraft | 7113 – 25 | 500/5714/5 | 690 | 115 |

Appendix 2 Sources of general information

The following documents contain essential information for centres delivering City & Guilds qualifications. They should be referred to in conjunction with this handbook. To download the documents and to find other useful documents, go to the **Centres and Training Providers homepage** on www.cityandguilds.com.

Centre Guide – Delivering International Qualifications contains detailed information about the processes which must be followed and requirements which must be met for a centre to achieve ‘approved centre’ status, or to offer a particular qualification. Specifically, the document includes sections on:

- The centre and qualification approval process and forms
- Assessment, verification and examination roles at the centre
- Registration and certification of candidates
- Non-compliance
- Complaints and appeals
- Equal opportunities
- Data protection
- Frequently asked questions.

Providing City & Guilds qualifications – a guide to centre and qualification approval contains detailed information about the processes which must be followed and requirements which must be met for a centre to achieve ‘approved centre’ status, or to offer a particular qualification. Specifically, the document includes sections on:

- The centre and qualification approval process and forms
- Assessment, verification and examination roles at the centre
- Registration and certification of candidates
- Non-compliance
- Complaints and appeals
- Equal opportunities
- Data protection
- Frequently asked questions.

Ensuring quality contains updates and good practice exemplars for City & Guilds assessment and policy issues. Specifically, the document contains information on:

- Management systems
- Maintaining records
- Assessment
- Internal verification and quality assurance
- External verification.

Access to Assessment & Qualifications provides full details of the arrangements that may be made to facilitate access to assessments and qualifications for candidates who are eligible for adjustments in assessment.

The **centre homepage** section of the City & Guilds website also contains useful information such on such things as:

- **Walled Garden**

Find out how to register and certificate candidates on line

- **Qualifications and Credit Framework (QCF)**

Contains general guidance about the QCF and how qualifications will change, as well as information on the IT systems needed and FAQs

- **Events**

Contains dates and information on the latest Centre events

- **Online assessment**

Contains information on how to register for GOLLA assessments.

City & Guilds

Skills for a brighter future



www.cityandguilds.com

Useful contacts

| Type | Contact | Query |
|-------------------------------|--|---|
| UK learners | T: +44 (0)20 7294 2800 E: learnersupport@cityandguilds.com | <ul style="list-style-type: none"> • General qualification information |
| International learners | T: +44 (0)20 7294 2885 F: +44 (0)20 7294 2413 E: intcg@cityandguilds.com | <ul style="list-style-type: none"> • General qualification information |
| Centres | T: +44 (0)20 7294 2787 F: +44 (0)20 7294 2413 E: centresupport@cityandguilds.com | <ul style="list-style-type: none"> • Exam entries • Registrations/enrolment • Certificates • Invoices • Missing or late exam materials • Nominal roll reports • Results |
| Single subject qualifications | T: +44 (0)20 7294 8080 F: +44 (0)20 7294 2413 F: +44 (0)20 7294 2404 (BB forms) E: singlesubjects@cityandguilds.com | <ul style="list-style-type: none"> • Exam entries • Results • Certification • Missing or late exam materials • Incorrect exam papers • Forms request (BB, results entry) • Exam date and time change |
| International awards | T: +44 (0)20 7294 2885 F: +44 (0)20 7294 2413 E: intops@cityandguilds.com | <ul style="list-style-type: none"> • Results • Entries • Enrolments • Invoices • Missing or late exam materials • Nominal roll reports |
| Walled Garden | T: +44 (0)20 7294 2840 F: +44 (0)20 7294 2405 E: walledgarden@cityandguilds.com | <ul style="list-style-type: none"> • Re-issue of password or username • Technical problems • Entries • Results • GOLA • Navigation • User/menu option problems |
| Employer | T: +44 (0)121 503 8993 E: business_unit@cityandguilds.com | <ul style="list-style-type: none"> • Employer solutions • Mapping • Accreditation • Development Skills • Consultancy |
| Publications | T: +44 (0)20 7294 2850 F: +44 (0)20 7294 3387 | <ul style="list-style-type: none"> • Logbooks • Centre documents • Forms • Free literature |

If you have a complaint, or any suggestions for improvement about any of the services that City & Guilds provides, email: feedbackandcomplaints@cityandguilds.com

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