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IT & ICT

APPRENTICESHIPS FOR IT, SOFTWARE, WEB & TELECOMS

GENERAL FAQs

APPRENTICESHIPS FOR IT, SOFTWARE, WEB & TELECOMS 9779

Framework Qualification	Credit	Fundable	GLH	QAN	City & Guilds number
9779-02/-32 Technical Certificate and Competency Qualifications					
Level 2 Diploma in ICT Professional Competence	48	Yes	270-355	501/1789/0	4520-02
Level 2 Award in ICT Systems and Principles	12	Yes	90-100	500/3475/3	7540-12
9779-03/-33 Technical Certificate and Competency Qualifications					
Level 3 Diploma in ICT Professional Competence	72	Yes	525-565	501/1788/9	4520-03
Level 3 Certificate in ICT Systems and Principles	24	Yes	160-170	500/3476/5	7540-13

Qualification aim	Qualification levels and definition	Progression routes
The Apprenticeships are designed for entrants to a role in the IT & Telecoms sector, and to provide progression and reskilling routes for existing IT Professionals. Successful apprentices can work in areas such as: software & web development, technical support, telecommunications, IT project management. The Functional Skills provide transferable skills to enable future development. Learners will need to complete the Employee Rights and Responsibility document from e-skills UK.	The Technical Certificate and Competence qualifications provided ensure a balance of content in technical, business and interpersonal areas, designed to ensure apprentices have an appropriate set of skills to operate in today's IT & Telecoms job roles. The technical content includes units for Software and Web Development, Technical Support, Telecommunications and Databases. In addition, there is Vendor and industry recognised content from Microsoft, Cisco, Oracle, VM Ware and CompTIA.	On completion learners will gain the skills and knowledge required to operate in a specific job role or progress to the next level of ICT Professional qualifications or Apprenticeship for IT, Software, Web and Telecoms. In addition, we also have a number of Higher Level qualifications offered through the Institute of Leadership and Management (ILM). www.i-l-m.com

Questions	Answers
Are there bigger Technical Certificates?	The qualifications for 7540 listed are the minimum requirements for a Technical Certificate within the IT, Software, Web & Telecoms Apprenticeships. However, City & Guilds does provide a Level 2 Certificate and Diploma in Systems Support and a Level 2 Diploma in Systems and Principles, while at Level 3 there is a Diploma in Systems Support and Diploma in Systems and Principles. Funding for the larger qualifications can be obtained for the extra units outside the Apprenticeship funding.
How is it assessed?	As a Knowledge based product, 7540 is a mixture of generic units assessed by assignment, some Vendor certification and some dual assessment (assignment plus multiple choice online test) 4520 is a Competence product and it is expected that, as part of the apprenticeship, that the evidence to achieve the units will come from natural working in the workplace. There are also a variety of industry recognized Vendor units that can be done through Vendor certification and some allowance for workplace simulation is allowed where sensitive information or circumstances do not allow learners to use evidence from their job role.
What support materials are there?	These include; a qualification handbook, assessment pack and e-portfolio Learning Assistant on request. Vendors provide a variety of e-learning and printed materials, as well as a wealth of publicly available books.
Can we do the same unit in 7540 and 4520?	Learners should not do the same unit twice; also they should not use assignments from 7540 to cover 4520 unless workplace evidence cannot be obtained. SASE requires the units within an Apprenticeship to be unique and done once only – otherwise, where a unit is done in 7540 and 4520, the credit should not be counted twice toward the total for the overall Apprenticeship qualification
Why are units repeated in 7540 and 4520?	Some centres may wish to deliver a Vendor biased course and so some units can be done within 7540 and the rest within 4520.
What are the delivery requirements?	Centres and candidates must be able to accesses relevant software and hardware. Tutors should be suitably qualified or have relevant experience. While there is no requirement to hold Assessor or Verifier certification the use of these standards in training staff would be encouraged. Also, there are minimum requirements for those teaching in Lifelong Learning – such as PTTLS.
Is it eligible for funding?	For up-to-date details please contact your regional funding agency or visit: • Skills Funding Agency: http://skillsfundingagency.bis.gov.uk • Education Funding Agency: http://www.education.gov.uk
How do we cover ERR and PTLS?	Personal Learning and Thinking Skills have been mapped within the qualifications that comprise the Apprenticeship and are outlined in Apprenticeship Framework document issued by e-skills UK. Centres should use the ERR workbook provided by e-skills UK and available on their website: www.e-skills.com
Will an overall grade be issued for the full qualification?	Within the 7540 products many of the City & Guilds assignments still have a grading, but the 4520 units are only Pass/Fail. The qualifications overall are also only Pass/Fail.

**For more information call +44 (0) 844 543 0000
email: centresupport@cityandguilds.com or visit www.cityandguilds.com**