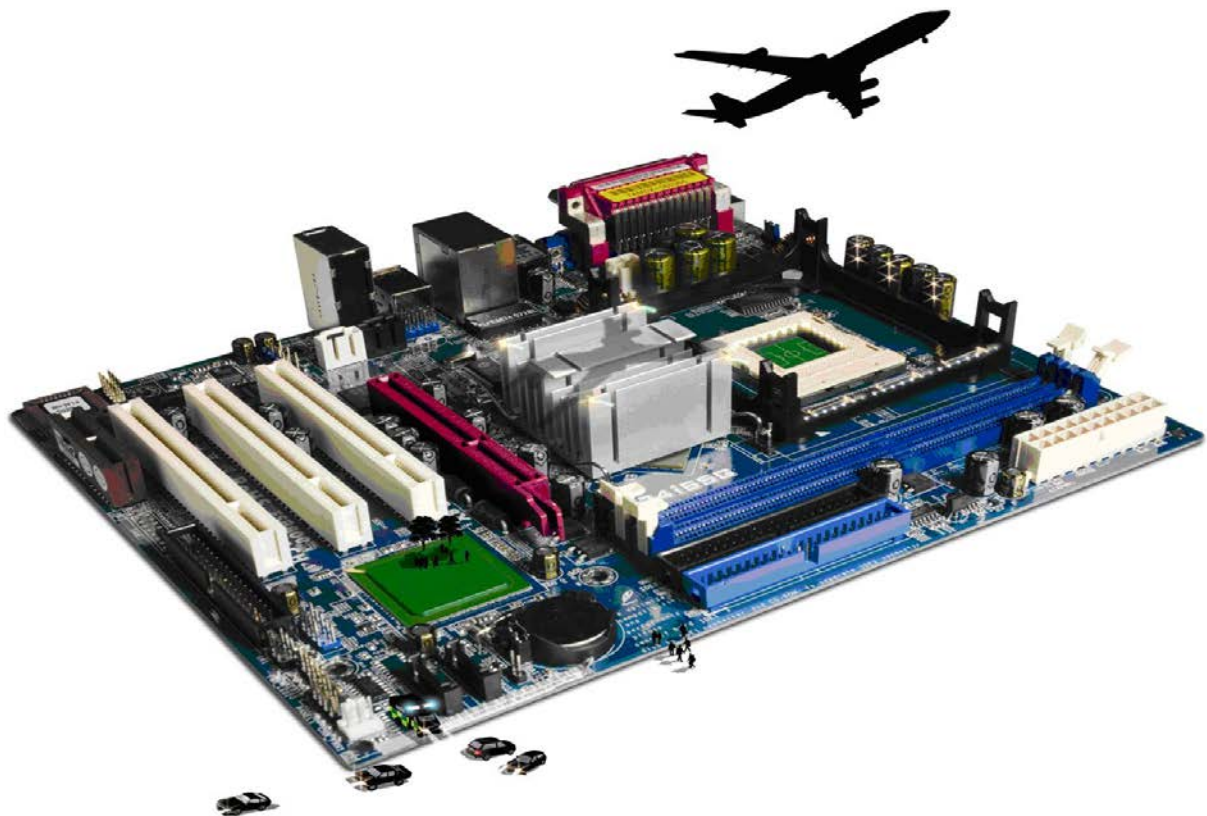


# Level 1 Using the Internet (INT 7574-107)

## ITQ (QCF) Assignment guide for Candidates Assignment C



## **About City & Guilds**

City & Guilds is the UK's leading provider of vocational qualifications, offering over 500 awards across a wide range of industries, and progressing from entry level to the highest levels of professional achievement. With over 8500 centres in 100 countries, City & Guilds is recognised by employers worldwide for providing qualifications that offer proof of the skills they need to get the job done.

## **City & Guilds Group**

The City & Guilds Group includes City & Guilds, ILM (the Institute of Leadership & Management) which provides management qualifications, learning materials and membership services, NPTC which offers land-based qualifications and membership services, and HAB (the Hospitality Awarding Body). City & Guilds also manages the Engineering Council Examinations on behalf of the Engineering Council.

## **Equal opportunities**

City & Guilds fully supports the principle of equal opportunities and we are committed to satisfying this principle in all our activities and published material. A copy of our equal opportunities policy statement is available on the City & Guilds website.

## **Copyright**

The content of this document is, unless otherwise indicated, © The City and Guilds of London Institute 2010 and may not be copied, reproduced or distributed without prior written consent.

However, approved City & Guilds centres and learners studying for City & Guilds qualifications may photocopy this document free of charge and/or include a locked PDF version of it on centre intranets on the following conditions:

- centre staff may copy the material only for the purpose of teaching learners working towards a City & Guilds qualification, or for internal administration purposes
- learners may copy the material only for their own use when working towards a City & Guilds qualification

The *Standard Copying Conditions* on the City & Guilds website also apply.

Please note: National Occupational Standards are not © The City and Guilds of London Institute. Please check the conditions upon which they may be copied with the relevant Sector Skills Council.

## **Publications**

City & Guilds publications are available on the City & Guilds website or from our Publications Sales department at the address below or by telephoning +44 (0)20 7294 2850 or faxing +44 (0)20 7294 3387.

Every effort has been made to ensure that the information contained in this publication is true and correct at the time of going to press. However, City & Guilds' products and services are subject to continuous development and improvement and the right is reserved to change products and services from time to time. City & Guilds cannot accept liability for loss or damage arising from the use of information in this publication.

## **City & Guilds**

**1 Giltspur Street**

**London EC1A 9DD**

**T +44 (0)844 543 0000 (Centres)**

**T +44 (0)844 543 0033 (Learners)**

**[www.cityandguilds.com](http://www.cityandguilds.com)**

**[learnersupport@cityandguilds.com](mailto:learnersupport@cityandguilds.com)**

# Contents

## Unit 107 – Using the Internet Level 1

### Assignment C

Introduction – Information for Candidates	2
Candidate instructions	3

---

# Level 1 Using the Internet (INT 7574-107) Assignment C

## Introduction – Information for Candidates

### About this document

This assignment comprises all of the assessment for Level 1 Using the Internet (7574-107).

---

### Health and safety

You are responsible for maintaining the safety of others as well as your own. You are asked to work safely at all times.

You will **not** be allowed to continue with an assignment if you compromise any of the Health and Safety requirements.

### Time allowance

The recommended time allowance for this assignment is **one and a half hours**.

# Level 1 Using the Internet (7574-107)

## Candidate instructions

**Time allowance: one and a half hours**

### **The assignment:**

This assignment is made up of **two** tasks

- Task A - Searching for information
- Task B - Staying safe online

### **Scenario**

You work for a local newspaper and you have been asked to carry out research using the internet to gather information for an article to be published on their website next month.

You have also been asked to provide answers to some internet related queries from readers.

Read all of the instructions carefully and complete the tasks in the order given.

### **Task A – Searching for information**

- 1 Switch on your machine and log on.
- 2 Using your **Answers 107 C**, provided by your assessor identify **three** different types of connection that can be used to gain access to the internet.
- 3 Access the internet and using a suitable search engine search for the world's tallest person ever, add their name and their height to your **Answers 107 C**.
- 4 Search for the shortest woman on record or confirmed as the shortest ever and add her name and her nationality to your **Answers 107 C**.

Using your **Answers 107 C**, provided by your assessor, give one reason of how you could ensure that the information that was found is correct.

- 5 Who is the fastest track runner in the world over 200m?  
Add their name, nationality and time to your **Answers 107 C**, provided by your assessor.
- 6 Using your **Answers 107 C**, provided by your assessor, give one method that could be used to help you find exactly the same page again.

Continue over page...

- 7 Use a search engine to find a royalty free image that could be used on the newspaper's website for an article on space. Paste a copy of this image into your **Answers 107 C**.  
  
Add the URL of the website and any text confirming that the image is royalty free to your **Answers 107 C** document.
- 8 Use the browser help tools and screen print the first page displaying information of how to change the browsers homepage setting into your **Answers 107 C** document.
- 9 Change your home page to **www.cityandguilds.com**, take a screen print of the dialogue box showing the change and paste this into your **Answers 107 C** document.
- 10 Demonstrate to your assessor how you would use a browser tool to send a copy of the City & Guilds homepage as either an email or a link to another person.
- 11 Using your **Answers 107 C**, provided by your assessor, give **three** examples of where you could publish information online.
- 12 S Using a suitable price comparison website, find the **Guinness Book of World Records 2011** and screen print the price comparison results into your **Answers 107 C** document.

## **Task B – Staying safe online**

- 1 Using your **Answers 107 C**, provided by your assessor, give **three** examples of the types of threats to user safety when working online.
- 2 Using your **Answers 107 C**, provided by your assessor, give **two** examples of measures that can be taken to reduce the risk whilst working online.
- 3 Using your **Answers 107 C**, provided by your assessor, give one example of a secure password that could be used for internet banking where you have been told it must be of a least **eight** characters.

When you have finished working:

- Sign each document above your name and label all removable storage media with your name.
- Hand all paperwork and removable storage media to your assessor.

If the assignment is taken over more than one period, all paperwork and removable media must be returned to the test supervisor at the end of each sitting.

**End of assignment**

---

**Published by City & Guilds**  
**1 Giltspur Street**  
**London**  
**EC1A 9DD**  
**T +44 (0)844 543 0000 (Centres)**  
**T +44 (0)844 543 0033 (Learners)**  
**[www.cityandguilds.com](http://www.cityandguilds.com)**

**City & Guilds is a registered charity  
established to promote education  
and training**