City & Guilds Level 3 Audio software (7574-313)

ITQ
Assignment guide for Candidates
Assignment B

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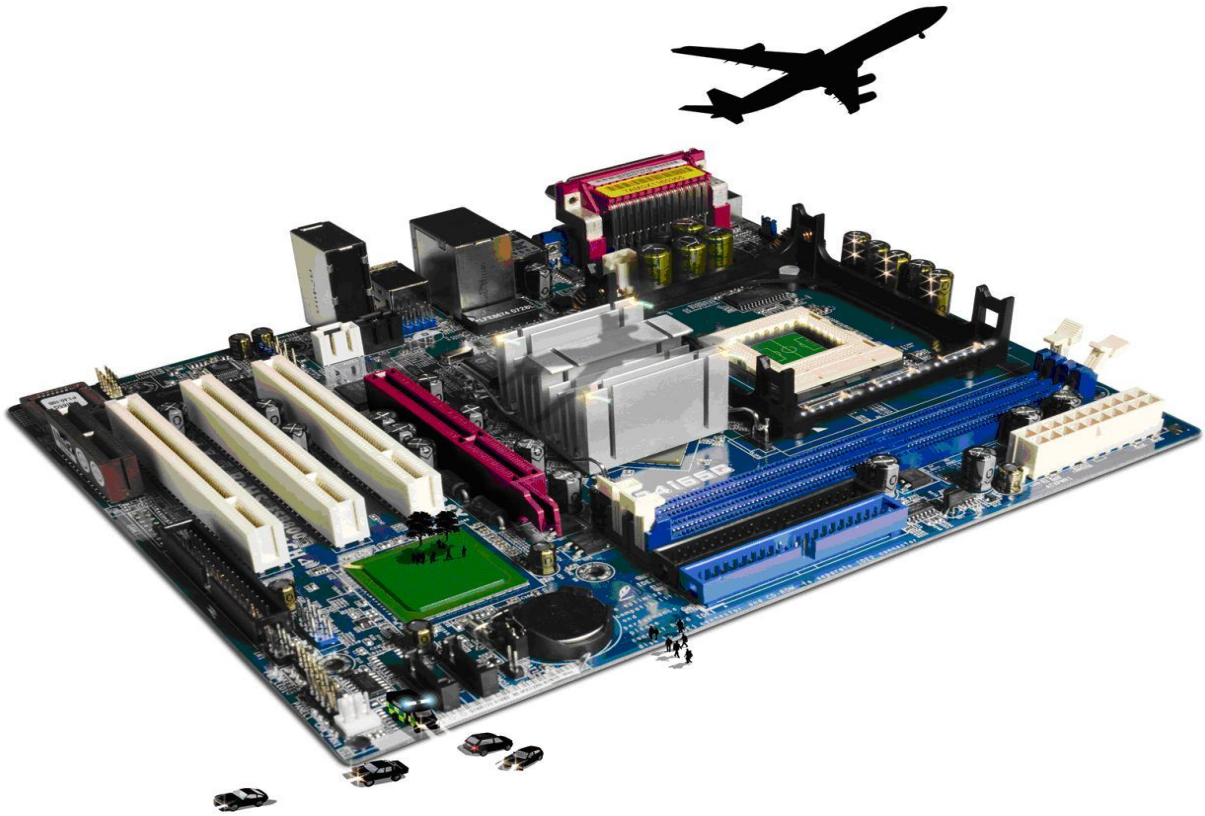

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Level 3 Audio software (7574-313) Assignment B

Introduction – Information for Candidates

About this document

This assignment comprises all of the assessment for Level 3 Audio software (7574-313).

Health and safety

You are responsible for maintaining the safety of others as well as your own. You are asked to work safely at all times.

You will **not** be allowed to continue with an assignment if you compromise any of the Health and Safety requirements.

Time allowance

The recommended time allowance for this assignment is **two and a half hours**.

Time allowance: two and a half hours

The assignment:

This assignment is made up of **three** tasks

- Task A – Planning the commercial
- Task B – Combining sound tracks
- Task C – Exporting sound files and documentation

Scenario

Read all of the instructions carefully and complete the tasks in the order given.

You work for a media production company and you have been asked to create an audio sequence to be used for a radio commercial promoting a local farm (Top Farm, Candleby).

To do this you will need to capture a range of sounds from the farm and then overlay a voiceover. In total the advert should last no longer than 60 seconds, although individual elements, may initially be longer and then cut down to suit.

The client has requested that the audio sequence includes:

- 4 – 5 different animal sounds;
- A voiceover to introduce the farm
- Any appropriate background sounds.

The final sequence must be no more than **60** seconds.

Task A – Planning the commercial

1 Using your Answers 313 B document provided by your assessor. Plan the script for your voiceover.

2 Using your Answers 313 B document, provided by your assessor, list the:

- sounds to be used
- source of the voiceover to be used, including hardware and software used to record the voice over
- background sounds used
- source of the animal sounds to be used
- source of the background sounds used
- copyright issues relating to any of the sounds you plan to use
- input device you will use to capture the sounds and voiceover

3 Using your Answers 313 B document, provided by your assessor analyse and explain the impact file size and file format will have on saving files.

4 Using your Answers 313 B document, provided by your assessor, explain any potential **compatibility issues** between combinations of input device and audio software.

5 Using the equipment you have identified, record/create the voice over and save this in your work area with the name **voice**.

Task B - Combining sound tracks

1 Using your Answers 313 B document, provided by your assessor, identify:

- the order in which you will use your sound clips
- any sections that you will remove from the sound clips
- any modifications you will make to your voiceover.

2 Using the audio editing software you have chosen, open your background sound file. Copy and paste to a new audio file.

3 Copy and paste the animal sounds to a separate track (but in the same sound file as the background track) to create a sequence which will fit the length of the commercial (30 seconds) for use in the final sound file.

4 Copy and paste the voiceover (voice) to a separate track.

Listen to the combined tracks and make any adjustments as necessary, included moving sections of the animal sounds, adjusting sound effects etc to optimise the completed sound.

5 Using your **Answers 313 B** document, provided by your assessor, identify settings that have been used to adjust and improve the quality of your sound sequence. Evaluate the quality of the sequences.

6 Save your file with the name **Candelby Farm** to your work area.

Task C - Exporting sound files and documentation

1 Export your final sound sequence in a suitable format for playback with the filename **commercial**.

2 Using your **Answers 313 B** document, provided by your assessor, identify the playback software and hardware which should be different to the editing software.

3 Using your **Answers 313 B** document, provided by your assessor describe the features and constraints of the playback software and hardware.

When you have finished working:

- Sign each document above your name and label all removable storage media with your name.
- Hand all paperwork and removable storage media to your assessor.

If the assignment is taken over more than one period, all paperwork and removable media must be returned to the test supervisor at the end of each sitting.

End of assignment

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