

## **Qualifications: Principal Learning for Engineering (2760), Principal Learning for Hair and Beauty (2762) and Principal Learning in Construction and Built Environment (2764).**

Results for Principal Learning candidates will be available from 21/08/2013.

### **To view the results please follow the below process:**

Log in to Walled Garden

1. Select Reports
2. Select Candidate history
3. Enter candidate enrolment number or Unique Learner Number
4. Enter date range to 1 year
5. Select Search
6. The screen is displayed in two sections. The left hand pane consists of a Search area where you define your search requirements
7. The right hand pane will show the search results, including the centre details. You can drill into search results by clicking on the red box button

### **To search for all your result records for the qualification:**

Log in to Walled Garden

1. Select Reports
2. Select Order reports
3. Select Results entries
4. Enter the qualification number (example format 2762-01)
5. Enter date range to 1 year
6. Select Search
7. This will show all the results entries for the year against the qualification selected
8. Select the order that matches your date of entries
9. The right hand pane will show the search results, including the centre details. You can drill down into search results by clicking on the red box button

For further help with finding your candidate results or any other enquiries please see the guide below:

<http://www.cityandguilds.com/~media/Documents/ProvideTraining/Walled%20Garden/Walled%20Garden%20Support%20Documents/City-and-Guilds-Reports-overview-v2.ashx>



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**Should you need further assistance please call our customer advisors on 08445430000.**