Perm African type AH18 hair

Unit AH18 (City & Guilds Unit 035)

Perm African type hair **Optional**

This unit has five outcomes. As some are linked, you can be observed by your assessor for up to five outcomes at the same time.

Outcome 1

Maintain effective and safe methods of working when rearranging, perming and neutralising hair

Outcome 2

Analyse the hair and prepare for perming

Outcome 3

Chemically rearrange the hair

Outcome 4

Perm and neutralise hair

Outcome 5

Provide aftercare advice

Evidence requirements

To achieve this unit you must practically demonstrate in your everyday work that you have met the standard for perming African type hair. The standards cover things you must do (performance criteria), things that you must cover (range) and things that you must know.

What you must do

Your assessor will observe these aspects of your performance on **at least 2 occasions, for rearranging, perming and neutralising processes.**

What you must cover

You will see key words in bold on the 'What you must do' list. For each of these, there is a range of things that you must cover. From the range you must show that you have:

- used all the products in the range
- questioned clients on all the areas of contra-indication listed
- carried out all the tests in the range
- you covered all the analysis areas listed in the range
- considered all the factors listed in the range
- carried out rearranging on **2 out of the 3*** types of hair listed in the range
- used both sectioning and winding techniques in the range
- that you have given all the types of advice listed in the range

It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present.

^{*}However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

What you must do

outcome i							
		ective and safe metl I neutralising hair by		hen rearranging,			
•	a) ensuring your client's clothing is effectively protected throughout the service						
b)	w cl	wearing personal protective equipment when using perming and neutralising chemicals					
c)		ositioning your client t iscomfort	o meet the needs of	the service without c	causing them		
d)		nsuring your own post sk of injury	ure and position whi	lst working minimise	s fatigue and the		
e)	ke	eeping your work area	clean and tidy throu	ghout the service			
f)	re	emoving waste immed	iately at the end of th	ne perming and neuti	ralising service		
g) 	- n - n - n - e	 minimise the risk of cross-infection make effective use of your working time ensure the use of clean resources 					
h)	in	nsuring your personal fection, infestation an	d offence to your clie	ents and colleagues	e the risk of cross-		
i)		sing equipment that is					
j) 	j) promptly identifying and reporting any products that need re-ordering to the relevant person *						
k)		ompleting the service					
l)	C	ompleting client record	ds so that they are ac	ccurate, easy to read	and up-to-date		
Observation Achieved		1	2	0	0		

Achieved	0	0	0	0
Date				
Candidate				
signature				
Assessor				
signature				
IV signature				
(if sampled)				

*	Covered by observation	0	Date
	Covered by oral questioning	0	Date

What you must do (continued)

0.0	
Ana	yse the hair and prepare for perming by
a)	asking your client appropriate questions to identify if they have any contra-indications to perming services
b)	accurately recording your client's responses to questioning
c)	conducting all necessary tests following manufacturers' instructions and recognised industry procedures
d)	accurately recording the outcomes of tests on the client's record card
e)	ensuring your analysis allows you to accurately determine the choice of products and application methods
f)	seeking assistance from the relevant person when contra-indications and or reactions to tests cause doubts as to the suitability of the service for your client *
g)	basing your recommendations on an accurate evaluation of your client's hair and its potential to achieve the effect required
h)	informing your client of the likely cost, duration and expected outcome of the service
i)	choosing products , tools and equipment based on the results of your analysis, necessary tests , consultation with your client and relevant factors influencing the service
j)	preparing products following manufacturers' instructions
k)	ensuring shampooing leaves the hair free from product build-up
l)	effectively protecting the hairline prior to perming
d)	effectively protecting the scalp, where necessary, prior to perming
e)	correctly applying a suitable pre-perm treatment from root to end to even out hair porosity

Observation	1	2		
Achieved	0	0	0	0
Date				
Candidate				
signature				
Assessor				
signature				
IV signature				
(if sampled)				

*	Covered by observation	0	Date
	Covered by oral questioning	0	Date

What you must do (continued)

0.0	
Che	mically rearrange hair by
a)	sectioning the hair cleanly and evenly to assist the accurate application of the
	chemical rearranger
b)	applying products accurately taking into account the results of your analysis and
	other factors influencing the service
c)	applying your chemical rearranger in a way that minimises the risk of the product
	being spread to your clients skin, clothes and surrounding area
d)	accurately timing the application and development of the chemical rearranger
	following manufacturer's instructions
e)	confirming the consistency and evenness of straightening has been achieved by
	taking strand tests on different areas of the head and at suitable times in the
	rearranging process
f)	removing chemicals in a way which minimises the risk of damage to the hair and
	following manufacturers' instructions
g)	ensuring your working methods minimise the risk of chemicals being spread to the
	client's skin, clothes and surrounding areas
h)	adapting the water temperature, pressure and direction to protect the hair condition
i)	leaving the hair and scalp clean and free from chemicals and excess moisture
j)	resolving any problems occurring during the chemical rearranging process within the
	limits of your own authority *
k)	promptly referring problems you cannot resolve to the relevant person **
1)	leaving the hair tangle-free without causing damage to the hair or scalp

Observation	1	2		
Achieved	0	0	0	0
Date				
Candidate signature				
Assessor signature				
IV signature (if sampled)				

*	Covered by observation	0	Date
	Covered by oral questioning	0	Date
**	Covered by observation	0	Date
	Covered by oral questioning	0	Date

What you must do (continued)

	come 4
Pern	n and neutralise hair by
a)	using products and sectioning and winding techniques taking into account relevant
	factors influencing the service
b)	sectioning and winding the hair cleanly and evenly to achieve the desired
	look
b)	effectively securing any hair not being wound so as to keep your section clearly
	visible when required
d)	applying pre or post damping products evenly to the hair following manufacturers'
	instructions
e)	taking meshes of hair which suit the size of the perming implement
f)	maintaining an even tension throughout the winding process
g)	completing all winding operations within 35 minutes when using pre-damping
	products
h)	monitoring and timing the development of the perming process following manufacturers'
	instructions
i)	confirming the required degree of curl has been achieved by taking development test
	curls at suitable times throughout the perming process
j)	achieving the correct degree of curl necessary for the final desired look
k)	removing products ensuring the water pressure does not dislodge the perm implements
	and the water temperature suits your client's comfort needs
l)	leaving the hair free of perm lotion when the desired degree of curl is achieved
m)	removing excess moisture before applying neutraliser without disturbing the wound hair
n)	distributing the neutraliser evenly following the manufacturer's instructions
0)	removing the perm implements without disturbing the curl formation
p)	leaving the hair free of neutraliser after the final rinse
q)	identifying any problems during the perming and neutralising processes and resolving
•	them within the limits of your own authority *
r)	promptly referring problems you cannot resolve to the relevant person **
s)	applying suitable activators and moisturisers at the end of the perming process
	1 0

Observation	1	2		
Achieved	0	0	0	0
Date				
Candidate signature				
Assessor				
signature IV signature (if sampled)				

*	Covered by observation	0	Date
	Covered by oral questioning	0	Date
**	Covered by observation	0	Date
	Covered by oral questioning	0	Date

What you must do (continued)

Provide aftercare advice by		
a)	giving advice and recommendations accurately and constructively	
b)	giving your client suitable advice on the maintenance of their perm.	

Observation	1	2		
Achieved	0	0	0	0
Date				
Candidate signature				
Assessor signature				
IV signature (if sampled)				



What you must cover

Before ticking the circles below you must make sure that you have achieved 'What you must cover' in all the outcomes in which it occurs.

Products	Tick the products used in each observation.	All products must be
	used.	

	1	2		
skin protectors	0	0	0	0
pre-perm	0	0	0	0
treatments	_	_	_	
chemical	O	O	0	O
rearranger				
perming lotions	0	0	0	0
neutralisers	0	0	0	0
conditioners	0	0	0	0
finishing	0	0	0	0
products				

Contra-indications Tick the contra-indications that you have questioned clients on in each observation. You must question on **all** contra-indications.

	1	2		
skin sensitivities	0	0	0	0
history of previous allergic reaction to perming products	0	0	0	0
other known allergies	0	0	0	0
skin disorders	0	0	0	0
incompatible products	0	0	0	0
medical history	0	0	0	0
time interval from last colour or perm	0	0	0	0
previously relaxed hair	0	0	0	0
recent removal of hair extensions	0	0	0	0
recent removal of plaits without added hair	0	0	0	0

	1	2		
elasticity	0	0	0	0
porosity	0	0	0	0
incompatibility	0	0	0	0
Analysis	Tick the analysis	s used in each obs	ervation. All analy	rsis must be
	1	2		
the scalp condition		0	0	0
hair texture	0	0	0	0
scalp disorders	0	0	0	0
hair condition	0	0	0	0
identification of previously permed hair	0	0	0	0
need to cut hair prior to perming	0	0	0	0
degree of product build-up	0	0	0	0
Factors	Tick the factors considered.	onsidered for each	observation. All	factors must be
Factors		onsidered for each	observation. All	factors must be
Factors temperature	considered.		observation. All	factors must be
temperature density	considered.	2		
temperature	considered. 1 O	2 O	0	0
temperature density	considered. 1 O O	2 O O	0	0
temperature density hair condition time	considered. 1 O O O O	2 O O O	0 0 0 0	0 0 0
temperature density hair condition time scalp sensitivity	considered. 1 O O O O O	2 O O O O	0 0 0 0	0 0
temperature density hair condition time scalp sensitivity sequence of	considered. 1 O O O O	2 O O O	0 0 0 0	0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application	considered. 1 O O O O O	2 O O O O	0 0 0 0 0	0 0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application direction and	considered. 1 O O O O O O	2 0 0 0 0 0	0 0 0 0	0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application	considered. 1 O O O O O O	2 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application direction and degree of movement	considered. 1 O O O O O O	2 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application direction and degree of movement required	considered. 1 O O O O O O	2 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application direction and degree of movement	considered. 1 O O O O O O O	2 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application direction and degree of movement required hair length colour treated hair	considered. 1 O O O O O O O O	2 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application direction and degree of movement required hair length colour treated hair	considered. 1 O O O O O O O O	2 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0
temperature density hair condition time scalp sensitivity sequence of application direction and degree of movement required hair length colour treated	considered. 1 O O O O O O O O O	2 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

Tick the tests used in each observation. **All** tests must be carried out.

Tests

Rearranging	Tick the hair types rearranging process is carried out on in each observation. All must be covered.			n in each
	1 2			
re-growth	0	0	0	0
virgin hair	0	0	0	0
colour treated hair	0	0	0	0
Sectioning and w	inding technique		oning and winding observation. Both	g techniques carried I must be used .
	1	2		
directional	0	0	0	0
brick	0	0	0	0
Aftercare advice	Tick the afterca	are advice given. 🖊	All aftercare advice	e must be given.
	1	2		
time intervals between perming services	0	0	0	0
permed hair maintenance	0	0	0	0
use of suitable conditioning products	0	0	0	0
use of suitable styling products	0	0	0	0
time intervals for professional conditioning treatments	0	0	0	0
Observation Achieved	1 O	2	0	0
Date		O	O	U
Candidate				
signature				
Assessor				
signature				
IV signature (if sampled)				

Comment form

This form can be used to record oral questioning, or for assessor/candidate comments, if required

Comments	Date
1	
2	

What you must know

You need to understand:	Evidence type	Date	Portfolio ref.
Salon and legal requirements			
1. your salon's requirements for client preparation	E3		
your salon's expected service times for perming and neutralising work	E3		
3. when and how to complete client records	E3		
4. your salon's and legal requirements for disposal of waste materials	E3		
your own limits of authority for resolving perming and neutralising problems	E3		
6. the person to whom you should report problems you cannot resolve	E3		
7. your responsibilities under current Data Protection legislation	E3		
8. your own responsibilities under the current Control of Substances Hazardous to Health Regulations in relation to the use of perming and neutralising products	E3		
your responsibilities under the current Electricity at Work Regulations	E3		
How to work safely, effectively and hygienically			
when rearranging, perming and neutralising African			
type hair			
10. the range of protective clothing and products that should be available for clients	E3		
11. the type of personal protective equipment available	E3		
12. how the position of your client and yourself can affect the desired outcome and reduce fatigue and the risk of injury	E3		
13. why it is important to position your tools and equipment for ease of use	E3		
14. why it is important to use personal protective equipment	E3		
the safety considerations which must be taken into account when perming and neutralising	E3		
	Contin	NIOS ON NOV	L 10000

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16. why it is important to keep your work area clean and tidy	E3
17. methods of working safely and hygienically and which	E3
minimise the risk of cross-infection and cross-	
infestation	
18. the importance of personal hygiene	E3
19. methods of sterilisation used in hairdressing salons	E3
20. the importance of questioning clients to establish any	E4 Centre files
contra-indications to perming and relaxing services	
21. why it is important to record client responses to	E4 Centre files
questioning	
22. the legal significance of client questioning and the	E4 Centre files
recording of client's responses to questioning	
Analysing and testing	
23. what a hair and scalp analysis should cover	E3
24. the importance of conducting a thorough analysis	E4 Centre files
25. the types and purposes of tests	E4 Centre files
26. when and how tests should be carried out and the	E4 Centre files
expected results	
27. how the results of tests can influence the perming	E4 Centre files
service	
28. potential consequences of failing to test	E4 Centre files
29. the courses of action to take in the event of adverse	E4 Centre files
reactions to tests (eg, the types of reactions you need	
to report to another, more senior person)	
30. why it is important to record test results	E4 Centre files
Basic science	
31. the effects of chemical rearrangers, perm lotions and	E4 Centre files
neutralisers on the hair structure	
32. the active ingredients in perming and neutralising	E4 Centre files
products	
33. why and when chemical re-arranging of hair structure	E4 Centre files
is necessary	
34. how temperature affects the perming process	E4 Centre files
35. the importance of accurate timing and thorough	E4 Centre files
rinsing of products	
36. the importance and effects of restoring the hair's pH	E4 Centre files
balance after the perming and neutralising processes	

Continues on next page

37.	the importance of considering water temperature during the rinsing process	E4	Centre files
38.	how to recognise Trichorrhexis Nodosa and how to deal with this condition	E4	Centre files
39.	how the factors in the range can affect your choice of perming and neutralising products	E4	Centre files
40.	the effect of hydrogen peroxide based neutralisers on dark hair	E4	Centre files
	the effect of overlapping products on to previously chemically treated hair	E4	Centre files
42.	why previously relaxed hair should not be permed	E4	Centre files
43.	how and why the contra-indications in the range can affect the delivery of perming services to clients	E4	Centre files
44.	the difference between African and Caucasian hair type structures	E4	Centre files
Pro	oducts, equipment and their use		
	the types of equipment used during the perm development process	E3	
46.	the manufacturers' instructions for the specific perming and neutralising products in your salon	E3	
47.	why different applicators are used when chemically rearranging and their effect on the hair and scalp	E3	
48.	when and why it is important to use pre and or post- perm treatments	E4	Centre files
49.	the different types and uses of available pre-damping lotions, chemical rearrangers, and neutralisers	E3	
50.	the importance of using products economically	E3	
Pei	rming and neutralising techniques and problems		
51.	when to use the types of sectioning patterns listed in the range	E3	
52.	the factors that influence the use of different sized perm implements	E4	Centre files
	method of checking chemical re-arranger development	E3	
54.	method of checking curl development	E3	
55.	methods of application of perm lotions, chemical rearrangers and neutralising agents	E3	

Continues on next page

56. types and causes of problems that can occur during the perming and neutralising processes	E3
57. methods of resolving perming problems	E3
58. the circumstances when hair may need to be cut prior to a service	E3
59. how to deal with scalp irritation during the perming	E3
process	
Information to give to clients on hair maintenance	
and management	
60. how often to shampoo and condition their hair	E3
61. suitable conditioning treatments and the importance of regular conditioning	E3
62. products to use for homecare, those to avoid and why	E3
63. how to protect hair whilst sleeping and why	E3
64. how lifestyle can effect the client's maintenance of their perm (e.g. active sports, career, job requirements and holidays)	E3
65. the importance of knowing when and why they need to have their hair cut	E3
66. how the continual use of heated equipment can damage the hair	E3
67. recommended time intervals between perming and other chemical services	E3
Communication	
68. how to give effective advice and recommendations to clients	E3
Shaded knowledge is covered in cross unit knowledge test.	
Tick if E3 was a GOLA test	0
Tick if E4 was a GOLA test	0

Supplementary notes

IV signature (if sampled)

Unit sign-off This section must be signed when the unit is complete We confirm that this evidence is authentic and the assessments were conducted under specified conditions and that all the performance criteria, range and essential knowledge requirement have been met for this unit. Candidate signature Date Assessors signature Date	Your assessor may use this space for any work	additional comments t	hey may have about your
Unit sign-off This section must be signed when the unit is complete We confirm that this evidence is authentic and the assessments were conducted under specified conditions and that all the performance criteria, range and essential knowledge requirement have been met for this unit. Candidate signature Date	Comment		Date
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Assessors signature Date	Candidate signature	Date	
	Assessors signature	Date	

Date