

GB7

*Design and create
a range of facial
hair shapes*

Unit GB7 (City & Guilds Unit 049)

Design and create a range of facial hair shapes

Mandatory

This unit has three outcomes. As some are linked, you can be observed by your assessor for up to three outcomes at the same time.

Outcome 1

Maintain effective and safe methods of working when cutting facial hair

Outcome 2

Create a range of facial hair shapes

Outcome 3

Provide aftercare advice

Evidence requirements

To achieve this unit you must practically demonstrate in your everyday work that you have met the standard for cutting facial hair. The standards cover things you must do (performance criteria), things that you must cover (range) and things that you must know.

What you must do

Your assessor will observe your performance on **at least 4 occasions which must include 1 moustache only shape and any 3 beards with moustaches.**

What you must cover

You will see key words in bold on the 'What you must do' list. For each of these, there is a range of things that you must cover. You must show that you have:

- used all the tools and equipment*
- taken into account all the factors
- achieved all the looks
- used all the cutting techniques
- given all the advice

It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present.

***NOTE: Use of clipper attachments is not allowed at Level 3.**

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What you must do

Outcome 1

Maintain effective and safe methods of working when cutting facial hair

by

- | | |
|----|--|
| a) | ensuring your client's clothing and eyes are effectively protected throughout the service |
| b) | ensuring your client's face and neck are kept free of excess hair cuttings throughout the service |
| c) | positioning your client to meet the needs of the service without causing them discomfort |
| d) | ensuring your own posture and position whilst working minimises fatigue and the risk of injury |
| e) | keeping your work area clean and tidy throughout the service |
| f) | removing waste immediately at the end of the cutting service |
| g) | using working methods that <ul style="list-style-type: none"> - minimise the risk of damage to tools and equipment - minimise the risk of cross-infection - make effective use of your working time - ensure the use of clean resources - minimise the risk of harm or injury to yourself and others |
| h) | ensuring your personal standards of health and hygiene minimise the risk of cross-infection, infestation and offence to your clients and colleagues |
| i) | using tools that are safe and fit for purpose |
| j) | identifying accurately factors that may influence the service prior to cutting |
| k) | completing the cutting service within a commercially viable time |
| l) | asking your client appropriate questions to gather information on any beard cutting problems and the result they would like to see |

Observation	1	2	3	4		
Achieved	○	○	○	○	○	○
Date						
Candidate signature						
Assessor signature						
IV signature (if sampled)						

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What you must do (continued)

Outcome 2

Create a range of facial hair shapes by

- | | |
|----|---|
| a) | exploring the variety of new facial hair shapes with your client using relevant visual aids |
| b) | recommending a new look that is suitable for your client's head and face shape |
| c) | basing your recommendations on an accurate evaluation of your client's facial hair and its potential to achieve the new look |
| d) | suitably preparing your client's facial hair prior to cutting |
| e) | confirming with your client the new look agreed at consultation prior to commencing the cut |
| f) | accurately establishing and following the cutting guideline(s) to achieve the required new look |
| g) | personalising your cutting techniques to take account of factors that will influence the desired look |
| h) | establishing accurate distribution of weight, balance and shape by crosschecking the cut |
| i) | changing your own position and that of your client to help you ensure the accuracy of the cut |
| j) | consulting with your client during the cutting process to confirm the desired new look and that they are comfortable |
| k) | taking suitable action to resolve any problems arising during the cutting service. * |
| l) | creating facial hair outlines that are accurate, clearly defined and achieve the look required by your client |
| m) | removing any unwanted hair outside the desired outline shape |
| n) | ensuring the finished look is of even density throughout the shape |
| o) | making a final visual check to ensure the finished cut and outlines are accurate |
| p) | confirming your client's satisfaction with the finished new look |

Observation	1	2	3	4		
Achieved	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Date						
Candidate signature						
Assessor signature						
IV signature (if sampled)						

* Covered by observation	<input type="radio"/>	Date
Covered by oral questioning	<input type="radio"/>	Date

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What you must do (continued)

Outcome 3

Provide aftercare advice by

- a) giving **advice** and recommendations accurately and constructively
- b) giving your client suitable **advice** on the maintenance of their new **look**

Observation Achieved	1	2	3	4		
Date	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Candidate signature						
Assessor signature						
IV signature (if sampled)						



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What you must cover

Before ticking the circles below you must make sure that you have achieved 'What you must cover' in all the outcomes in which it occurs.

Tools and equipment Tick the tools and equipment used in each observation. **Both** need to be used.

	1	2	3	4		
scissors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
clippers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Factors Tick the factors in each observation. **All** clients must be questioned on **all** factors

	1	2	3	4		
head and face shape	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
hair growth patterns	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
hair style	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
adverse skin conditions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
hair density	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
facial piercing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
facial contours	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
clients' wishes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
lifestyle	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Looks Tick the looks covered in each observation. **All** looks must be carried out. **One** moustache only shape and any **three** beards with moustaches.

	1	2	3	4		
moustache only	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
partial beard and moustache	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
full beard and moustache	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Cutting techniques Tick the cutting techniques used for each observation. **All** cutting techniques must be used.

	1	2	3	4		
scissors over comb	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
clipper over comb	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
freehand	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Advice Tick the advice used. **All** advice must be used.

	1	2	3	4		
time between cuts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
maintenance of beard shape	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
suitable home care products and equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
potential for style change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Observation	1	2	3	4		
Achieved	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Date						
Candidate signature						
Assessor signature						
IV signature (if sampled)						



Unit GB7

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Comment form

This form can be used to record oral questioning, or for assessor/candidate comments, if required

Comments	Date
1	
2	
3	
4	

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What you must know

You need to understand:	Evidence type	Date	Portfolio ref.
Salon and legal requirements			
1. your salon's requirements for client preparation	E3		
2. your salon's expected service times for cutting facial hair to shape	E3		
3. your salon's and legal requirements for disposal of waste materials	E3		
4. your responsibilities under the current Electricity at Work Regulations	E3		
How to work safely, effectively and hygienically when cutting facial hair			
5. the range of protective clothing that should be available for clients	E3		
6. why it is important to protect clients from hair clippings	E3		
7. how the position of your client and yourself can affect the desired outcome and reduce fatigue and the risk of injury	E3		
8. the importance of using the correct type of barber's chair	E3		
9. the safety considerations which must be taken into account when cutting facial hair	E3		
10. why it is important to check for infestation and avoid cross-infection	E3		
11. why it is important to keep your work area clean and tidy	E3		
12. why it is important to position your tools and equipment for ease of use	E3		
13. methods of cleaning, disinfecting and sterilisation used in salons	E3		
14. methods of working safely and hygienically and which minimise cross-infection and cross-infestation	E3		
15. the importance of personal hygiene	E3		
Tools and equipment			
16. methods of cleaning and maintaining the tools and equipment in the range	E3		
17. how to safely use the tools and equipment in the range	E3		

Continues on next page

18.	how to level and test clippers	E3	
19.	the size of available clipper blades and the effects that these achieve	E3	
Facial hair and skin			
20.	the factors that must be taken into consideration prior to cutting facial hair (eg suspected infections, suspected infestations, hair style, hair density, head and face shape, hair growth patterns, facial piercing, adverse skin conditions, facial contours, client's wishes and lifestyle) and why	E4	Centre files
21.	the average rate of hair growth	E4	Centre files
22.	the potential risk of ingrowing hair resulting from continual cutting of curly hair	E4	Centre files
23.	how facial hair and skin should be prepared prior to cutting (eg cleansing, detangling)	E4	Centre files
Cutting techniques and looks			
24.	how the factors in the range can affect the way the facial hair is cut and shaped	E3	
25.	how to match beard shapes and styles to facial characteristics	E3	
26.	the range of traditional and current facial hair shapes	E3	
27.	how and when to cut facial hair using freehand, scissors over comb and clipper over comb cutting techniques	E3	
28.	the reasons for establishing and following guidelines	E3	
29.	how to create and follow guidelines for a new look	E3	
30.	how to personalise cutting techniques	E3	
31.	the importance of crosschecking the cut	E3	
32.	how to crosscheck and balance the cut	E3	
33.	the importance of considering weight distribution and working with the natural growth patterns of the facial hair	E3	
Problem solving			
34.	the types of problems that can occur when cutting facial hair and ways in which they can be remedied, if possible	E4	Centre files
Aftercare advice for clients			
35.	the recommended time interval between cuts and why they need to have their facial hair cut regularly	E3	
36.	how lifestyle can influence the choice of facial hair shape (eg active sports, career and job requirements)	E3	

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37. suitable products and equipment for home use that will benefit the client and those to avoid and why	E3
38. the personal factors which could affect the client's potential for style change (eg hair length, hair growth patterns, hair density etc)	E3
Communication	
39. the importance of consulting with clients throughout the cutting process	E3
40. the meaning of avant-garde	E3
41. how to hold a discussion with a client and assist your client to come to an informed decision on a new look	E3
42. how to present information and recommendations on looks clearly to clients	E3
43. how to give effective advice and recommendations to clients	E3
Shaded knowledge is covered in cross unit knowledge test.	
Tick if E3 was a GOLLA test	<input type="radio"/>
Tick if E4 was a GOLLA test	<input type="radio"/>

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Supplementary notes

Your assessor may use this space for any additional comments they may have about your work

Comment	Date

Unit sign-off

This section must be signed when the unit is complete

We confirm that this evidence is authentic and the assessments were conducted under specified conditions and that all the performance criteria, range and essential knowledge requirement have been met for this unit.

Candidate signature	Date
Assessors signature	Date
IV signature (if sampled)	Date

