

# Application for fast track qualification approval



**Form FTAP**  
Edition 2

Fast track approval is a streamlined approval process for existing centres. Typically, it is used when

- a qualification is replaced or updated
- approval for an N/SVQ would automatically entitle the centre to offer the corresponding VRQ.

The qualification(s) listed below indicate those you may currently offer that would now entitle you to fast track approval for the new qualification(s) listed adjacent to them. For example, offering the 1234/01 Level 1 NVQ in Floristry would entitle you to request fast track approval for the 5678/01 Level 1 NVQ in Floristry Studies as per below.

If you are unsure of your centre’s status regarding your eligibility for fast track approval, please contact your local regional/national office. Once completed, please send this form to your regional/national office.

**Centre name** ..... **Centre number**

**Address** ..... **Postcode** .....

**Region/nation** Please select from the drop-down menu..

**Name of contact** ..... **E-mail address** ..... **Telephone number** .....

Please tick the boxes of the qualifications below you **currently offer** which will be replaced/superseded by the corresponding new qualifications that you would like to request **fast track approval** for

| Current qualifications offered: |   |   |   |       |       |   |   | New qualifications offered:                |   |   |   |       |       |   |   |      |   |                          |
|---------------------------------|---|---|---|-------|-------|---|---|--|---|---|---|-------|-------|---|---|------|---|--------------------------|
| Qualification number            |   |   |   | Level | Title |   |   | Qualification number                       |   |   |   | Level | Title |   |   | Tick |   |                          |
| 3                               | 0 | 1 | 4 | /     | 1     | 1 | 1 | Level 1 NVQ in Hairdressing                | 3 | 0 | 0 | 8     | /     | 0 | 1 | 1    | Level 1 Certificate in Hairdressing and Barbering (NVQ)                   | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | /     | 6     | 1 | 1 | Level 1 NVQ Hairdressing (with GOLA Tests) | 3 | 0 | 0 | 8     | /     | 5 | 1 | 1    | Level 1 Certificate in Hairdressing and Barbering (with GOLA tests) (NVQ) | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | /     | 0     | 2 | 2 | Level 2 NVQ in Hairdressing                | 3 | 0 | 0 | 8     | /     | 0 | 2 | 2    | Level 2 Diploma in Hairdressing (NVQ)                                     | <input type="checkbox"/> |

| Current qualifications offered: |   |   |   |   |   |       |       | New qualifications offered:   |   |   |   |   |   |       |       |      |   |                          |
|---------------------------------|---|---|---|---|---|-------|-------|---|---|---|---|---|---|-------|-------|------|---|--------------------------|
| Qualification number            |   |   |   |   |   | Level | Title | Qualification number  |   |   |   |   |   | Level | Title | Tick |   |                          |
| 3                               | 0 | 1 | 4 | / | 5 | 2     | 2     | Level 2 NVQ in Hairdressing (with Gola Tests)   | 3 | 0 | 0 | 8 | / | 5     | 2     | 2    | Level 2 Diploma in Hairdressing (with Gola Tests) (NVQ)                                     | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 0 | 2     | 2     | Level 2 NVQ in Hairdressing   | 3 | 0 | 0 | 8 | / | 0     | 4     | 2    | Level 2 Diploma in Combined Hair Types (NVQ)  | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 5 | 2     | 2     | Level 2 NVQ in Hairdressing (with Gola Tests)   | 3 | 0 | 0 | 8 | / | 5     | 4     | 2    | Level 2 Diploma in Combined Hair Types (NVQ)(with Gola Tests)                               | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 0 | 3     | 2     | Level 2 NVQ in Barbering  | 3 | 0 | 0 | 8 | / | 0     | 3     | 2    | Level 2 Diploma in Barbering (NVQ)  | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 5 | 3     | 2     | Level 2 NVQ in Barbering (with Gola Tests)  | 3 | 0 | 0 | 8 | / | 5     | 3     | 2    | Level 2 Diploma in Barbering (with Gola Tests) (NVQ)  | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 0 | 4     | 3     | Level 3 NVQ in Hairdressing   | 3 | 0 | 0 | 8 | / | 0     | 5     | 3    | Level 3 Diploma in Hairdressing (NVQ)   | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 5 | 4     | 3     | Level 3 NVQ in Hairdressing (with Gola Tests)   | 3 | 0 | 0 | 8 | / | 5     | 5     | 3    | Level 3 Diploma in Hairdressing (with Gola Tests) (NVQ)                                     | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 0 | 5     | 3     | Level 3 NVQ in Barbering  | 3 | 0 | 0 | 8 | / | 0     | 6     | 3    | Level 3 Diploma in Barbering (NVQ)  | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 5 | 5     | 3     | Level 3 NVQ in Barbering (with Gola Tests)  | 3 | 0 | 0 | 8 | / | 5     | 6     | 3    | Level 3 Diploma in Barbering (with Gola Tests) (NVQ)  | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 7 | 1     | 1     | Online tests only for Level 1 NVQ in Hairdressing Mandatory E4 and Non Mandatory E3 questions | 3 | 0 | 0 | 8 | / | 7     | 1     | 1    | Online tests only for Level 1 Certificate Hairdressing and Barbering (NVQ)                  | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 7 | 2     | 2     | Online tests only for Level 2 NVQ in Hairdressing Mandatory E4 and Non Mandatory E3 questions | 3 | 0 | 0 | 8 | / | 7     | 2     | 2    | Online tests only for Level 2 Diploma Hairdressing, Barbering and Combined Hair Types (NVQ) | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 7 | 3     | 3     | Online tests only for Level 3 NVQ in Hairdressing Mandatory E4 and Non Mandatory E3 questions | 3 | 0 | 0 | 8 | / | 7     | 3     | 3    | Online tests only for Level 3 Diploma Hairdressing and Barbering (NVQ)                      | <input type="checkbox"/> |

| Current qualifications offered: |   |   |   |   |   |   |       | New qualifications offered: |                      |   |   |   |   |   |   |       |                     |                          |
|---------------------------------|---|---|---|---|---|---|-------|-----------------------------|----------------------|---|---|---|---|---|---|-------|---------------------|--------------------------|
| Qualification number            |   |   |   |   |   |   | Level | Title                       | Qualification number |   |   |   |   |   |   | Level | Title               | Tick                     |
| 3                               | 0 | 1 | 4 | / | 8 | 1 | 1     | Level 1 NVQ in Hairdressing | 3                    | 0 | 0 | 8 | / | 9 | 1 | 1     | Level 1 unit routes | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 9 | 2 | 2     | Level 2 NVQ in Hairdressing | 3                    | 0 | 0 | 8 | / | 9 | 2 | 2     | Level 2 unit routes | <input type="checkbox"/> |
| 3                               | 0 | 1 | 4 | / | 9 | 4 | 3     | Level 3 NVQ in Hairdressing | 3                    | 0 | 0 | 8 | / | 9 | 3 | 3     | Level 3 unit routes | <input type="checkbox"/> |

I confirm that this centre has previously offered the qualifications as detailed above. Where changes have taken place, a completed APU form, plus CVs of assessors/verifiers where appropriate, will be forwarded with this form.

I also confirm that all necessary resources for offering the new qualifications are currently in place.

I understand that, in order to process this application, City & Guilds may require further information possibly involving an EV visit, which may incur a fee.

**Signature** .....

**Name** .....

**Date** (dd/mm/yyyy)

Please send this form to your regional/national office. If you are unsure of the appropriate address, please refer to our website ([www.cityandguilds.com](http://www.cityandguilds.com)) or telephone our Customer Contact Centre on 020 7294 2800.