

5234 – FAQ Resit opportunities

Version 2.0

Version and date	Amendments
Version 2.0 October 2018	<ul style="list-style-type: none"> Information added on when the restriction will apply. Further guidance added to 'Which candidates do these restrictions apply to?' Clarification added to 'When does the centre need to inform the EQA?' Handbook version reference updated.

What is the restriction?

Candidates will be permitted a maximum of four attempts to complete each of the multiple-choice question exams (305, 313 – 315) as part of the 5234 Dental Nursing qualification.

Each resit attempt that a candidate sits will be a unique version of the test.

Why is this restriction being applied?

The limit to the number of resit opportunities available to candidates has been applied in response to the General Dental Council expectations following our regulatory inspection of the City & Guilds Level 3 Diploma in Dental Nursing. The inspection identified the need for a defined number of resit opportunities to be available to candidates. This has been done to ensure professional quality standards are maintained within the sector.

When will the restriction be applied?

The resit restriction was applied on 01 September 2018. We have listened to centre feedback and reviewed our decision and removed the restriction for a fixed period. The restriction will now apply from 01 August 2019. This is to allow centres more time to transition to the new arrangement.

Which candidates do these restrictions apply to?

Resit restrictions will be applied with effect from 01 August 2019 for all candidates already registered on the qualification prior to this date and for all candidates registered after this date. If a candidate has taken the test prior to this date and failed any number of times, then these sittings will be included retrospectively in the total number of permitted opportunities from 01 August 2019. For example, a candidate that has had 3 attempts at a test prior to 1st August 2019, will have a maximum of 1 more attempt from 1st August 2019 onwards.

How many opportunities will the candidate have to take each of the tests?

A candidate may attempt each test a **maximum of four** times. This will comprise an initial attempt, and up to three resit opportunities per test.

Are learners routinely limited to a pass or fail only?

Yes – there is no grading in this qualification.

What are the consequences of failing the first attempt at any of the tests?

As confirmed, the candidate may resit the examination up to three times, however there must be evidence of additional learning opportunities being provided between the three available resit opportunities.

When does the centre need to inform the EQA?

It is recommended that centres discuss with their EQA any situation where a candidate has failed any of the tests after two attempts.

Under what circumstances does the learner fail and become unable to complete the qualification?

Candidates who attempt any of the four exams four times and are unsuccessful in any one of the tests, will not be able to be certificated for the whole qualification.

If they re-registered would that make a difference?

The requirement for a maximum of four opportunities has been applied to meet the General Dental Council expectations. It is therefore unacceptable for a candidate who has failed under the general route to be re-registered for the same qualification.

Does the failure become a student fitness to practice issue and should they be taken through that process?

Centres may decide that it is appropriate to use the fitness to practice process.

How does the candidate appeal against the final decision?

It is our aim to treat each case fairly and consistently. However, if you disagree with a decision we have made, you can appeal against that decision.

There are three stages:

- Enquiry – Stage 1
- Appeal – Stage 2
- Independent Appeals Board – Stage 3

Further details referring to the Enquiries and Appeals Process for qualifications and how to apply can be found on the City & Guilds website: <https://www.cityandguilds.com/delivering-our-qualifications/centre-development/centre-document-library/policies-and-procedures/appeals>

Where will further information on this be available?

The 5234 qualification handbook has been updated (please see v2-4 October 2018) to include information related to this change. This 'Frequently Asked Questions' document will be available and maintained on the qualification webpage under the "Additional Documents" tab.