



Qualification	Assessment title
Unit	Version <i>(if applicable)</i>

Centre Name	Candidate Name
Centre Number	Candidate number

For each task, the grading criteria to be applied are as follows: At pass, these are the relevant assessment criteria (AC) from the unit. Notes on the form evidence might take in the context of the specific tasks are also to be noted where appropriate.

Task	*Pass (unit AC)	Merit	Distinction
	The candidate has	The candidate has achieved everything at pass grade and	The candidate has achieved everything at pass and merit grade and
	<p>A sound application of the knowledge and understanding of the unit allows the assessment criteria for each task to be met.</p> <p>A solid understanding of the key concepts. Some understanding may be simplistic, narrow or shallow. Individual topics are dealt with separately but understanding is clear with some limited justification.</p> <p>Generally accurate recall of the unit content without serious misapprehensions or gaps. Recall may be slow or show signs of difficulty/uncertainty, minor misapprehensions may occur</p>	<p>An appropriate and accurate application of the knowledge and understanding of the unit allows the tasks to be completed to a generally high standard, with evidence of only minor flaws in some complex areas.</p> <p>A sound understanding of the breadth/depth of the relevant concepts. Topics are dealt with in relation to each other and communicated clearly with some appropriate justification.</p> <p>Accurate and complete recall of the breadth and depth of the unit content. Recall is confident</p>	<p>Application of knowledge and understanding is drawn together from a range of sources/ experiences into highly considered application allowing a consistently high standard in complex area</p> <p>A well developed understanding of the relevant concepts. Relationships between topics are highly developed and may be set in context. Interactions between topics are clearly expressed</p> <p>Some facts/knowledge which go beyond the requirements of the unit. Recall is automatic and can be brought together making useful connections.</p>
1			
	(indicators & notes)	(indicators & notes)	(indicators & notes)



	<i><you may also insert your own notes and indicators that help define what evidence to look for in the context of this task ></i>		<i><insert your own notes and indicators that help define what evidence to look for to identify the above 'merit standard' in the context of this task – the examples in GM2 might help></i>		<i><insert your own notes and indicators that help define what evidence to look for to identify the above 'distinction standard' in the context of this task – the examples in GM2 might help></i>	
2	(indicators & notes)		(indicators & notes)		(indicators & notes)	
3	(indicators & notes)		(indicators & notes)		(indicators & notes)	
	(indicators & notes)		(indicators & notes)		(indicators & notes)	

***All unit ACs must be achieved for the unit credits to be achieved.**

Assessor Signature & date (when all tasks complete)	*IQA signature & date
	*QC signature & date

(*if sampled)



Overview of guidance for filling out this form (for more information see the guidance document GM1) – these notes are for easy reference and can be deleted on completion of the form:

This form becomes the marking guidance for the assessment tasks you have written, and its main aim is to support you during marking to make consistent decisions.

- 1 Insert the actual assessment criteria from the unit that relate to the task into the first space in the first column – as indicated by the instructions in <>. If there are too many assessment criteria to fit in this format you may devise another format to suit, but it must be clear that the candidate performance is assessed directly against the unit criteria for pass.
- 2 Referring to the assessment you have produced, make notes and devise statements that help you and any assessment colleagues to identify evidence in the context of your assessment that demonstrates the qualities specified in the generic criteria – there are some examples given in GM2 that may help you. If there you are part of a team of assessors, it is important to agree these as a group to standardise your marking.
- 3 This completed form, along with the assessment tasks (AD1), must be checked by the Internal Quality Assurer (IQA) before use.