Unit 303: Contribute to business success

# Handout 11: Training session plan

**Date:** \_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_ **Duration:** \_\_\_\_\_\_\_\_\_\_\_\_ **Location:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Training Objective** | **Resources** | **Time** | **Activities** |
| --- | --- | --- | --- |
|  |  |  | Explanation: |
|  | Silent demonstration: |
|  | Demonstration and explanation: |
|  | Trainee explanation: |
|  | Trainee demonstration: |
|  | Trainee practice: |
|  | Feedback: |