

Unit 303: Contribute to business success

Worksheet 3: Delivering skills training

1. Provide five examples of methods which can be used to identify staff training needs and explain what is required for each method:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

2. Provide three examples for training records to document training and explain what they entail:

1. _____
2. _____
3. _____

3. Describe the purpose of induction training:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

4. Explain why is it important for the kitchen team to receive training:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

5. Describe six examples of training needs a chef de partie may identify within the team:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

6. When planning on-job training, what factors does a chef de partie need to consider?

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

7. Provide three measures a chef de partie could use to monitor the progress of trainees and provide guidance after training has taken place:

1. _____
2. _____
3. _____