Unit 306: Monitoring and supervision of food safety

# Sample lesson plan 3

**Course number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Course title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tutor’s name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Lesson length:** 2 hours **Room:** \_\_\_\_\_\_\_\_\_\_\_

**Lesson topic:** Monitoring and supervision of food safety

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| **Aims**:   * Explain the key role of a supervisor in the monitoring of food safety | **Learning outcomes**:  To enable learners to:   * understand the role of the supervisor in ensuring compliance with food safety legislation. |

| **Timing (mins)** | **Work to be covered** | **Teaching activity/assessment** | **Learner activity** | **Resources** |
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| 10 minutes | Introduction. | Tutor-led presentation/discussion.  Tutor to identify learner’s prior supervisory knowledge for the LO.    Icebreaker **Activity 7.** | Learners to listen, observe, take notes and question appropriately.    Question and answer session.  Learner to complete icebreaker **Activity 7.** | Activity 7 |
| 20 minutes | Being aware of all relevant food safety legislation and standards that are applicable to the food business. | Tutor-led presentation/discussion using **PowerPoint presentation 3**. | Learners to listen, observe, take notes and question appropriately. | **PowerPoint presentation 3** |
| 20 minutes | Monitoring all food handlers to make sure that all food handling tasks are properly and safely carried out. | Tutor-led presentation/discussion using **PowerPoint presentation 3**. | Learners to listen, observe, take notes and question appropriately. | **PowerPoint presentation 3** |
| 10 minutes | Knowing how to recognise, prevent and minimise food safety hazards in the food business. | Tutor-led presentation/discussion using **PowerPoint presentation 3**. | Learners to listen, observe, take notes and question appropriately. | **PowerPoint presentation 3** |
| 10 minutes | Ensuring that food handlers maintain safe personal hygiene | Tutor-led presentation/discussion using **PowerPoint presentation 3**. | Learners to listen, observe, take notes and question appropriately. | **PowerPoint presentation 3** |
| 10 minutes | Ensuring that a business’s food safety program is up-to-date and accurately maintained | Tutor-led presentation/discussion using **PowerPoint presentation 3**. | Learners to listen, observe, take notes and question appropriately. | **PowerPoint presentation 3** |
| 10 minutes | Completing all required training | Tutor-led presentation/discussion using **PowerPoint presentation 3**. | Learners to listen, observe, take notes and question appropriately. | **PowerPoint presentation 3** |
| 20 minutes | Identify how a supervisor can apply due diligence to monitor food safety. | **Activity 8:**  Identify how a supervisor can apply due diligence to monitor food safety. | Complete **Activity 8.** | **Activity 8** |
| 10 minutes | Recap. | Tutor-led presentation/discussion. | Learners to listen, observe, take notes and question appropriately.  Question and answer session. |  |
|  | Revision of lesson content | 1. 1-minute paper: Task the learners to briefly summarise the key points from the presentation. Ask individuals to provide one point each to all the class. 2. Question and answer session: In pairs, learners to ask each other questions to consolidate their learning. Tutor to monitor and fill in any gaps. | Learners should think and write their key points down. Learners should communicate their thoughts with the rest of the class, recording their key point on the flip chart/whiteboard.  Learner Q&A session to confirm the knowledge required to carry out the performance. |  |
|  | Independent learning. | **Worksheet 3** | Complete the worksheet for the next session | **Worksheet 3** |
|  | Stretch task | Health and safety and Food safety signage.  Outline the main roles and responsibilities of a supervisor to ensure monitoring and control methods used in the workplace are maintained. | **Activity 9** | **Activity 9** |
|  | Look forward to your next lesson/any final questions. |  | Listen and ask questions as required.  Learners to take notes if required. |  |

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| **How learning is to be measured:**   * Q&A * **Activities 7–9** * **Worksheet 3.** | |
| **Homework/research work:**   * **Worksheet 3** * **Activity 9** | |
| **Lesson evaluation** (delete as appropriate) | * Was the lesson better than expected * As expected * Worse than expected |
| **Lesson evaluation/comments:** | |
| **Suggestions/modifications for next lessons:** | |