Apprenticeship standard (England only)

Senior Chef Production Cooking

Industry: Hospitality

City & Guilds code: 9082

LARS number: 139

City & Guilds

A City & Guilds Group Business

Minimum duration: 12-18months

Funding band: 7 (£5,000)*

Level 3

*Funding bands from May 2017

On-programme learning: Available

End-point assessment (EPA): We are approved and expect to take registrations from summer 2018

Senior production chefs strive to produce customers' meals consistently to a high standard according to specifications. They have the ability to work independently and lead a team in often hot and highly challenging kitchen environments. Production chefs are likely to work in organisations where brands, recipes and menus have been created by a central development team. They work quickly and efficiently producing food, often in high volumes, which is repeated day after day, requiring energy, methodical organisational skills and attention to detail.

The Department for Business, Energy and Industrial Strategy (BEIS) has approved the new standard. It replaces the Level 3 advanced level apprenticeship in Catering and Professional Chefs under Specification of Atpprenticeship Standards for England (SASE) framework.

City & Guilds – helping you with an expert solution

There are four stages where we can work together to help your apprentices from the start through to successful completion of their training.

Plan
Helping you plan and prepare for the new standards with a bespoke solution to make the most of your investment in apprentices.

Attract
Simple online vacancy and candidate set up, TalentPortal can connect you to the talent you need to fill your apprenticeship vacancies.

Deliver
High-quality, online and offline content to help draw out the skills, knowledge and behaviours to prepare apprentices for end-point assessment as well as tracking options to monitor performance.

Assess
Support for you and your apprentices to prepare for end-point assessment by our first-rate, fully trained assessors. Our simple, flexible service meets the demands of your team and your partners.

The apprentice journey

1 On-programme (deliver)

Training and development takes place during this part of the apprenticeship. It may include a qualification if set in the standard.

Formative assessment of skills, knowledge and behaviours is required in the delivery of the standard and this will be outlined in the assessment plan.

Apprentices have to reach a minimum level of maths and English set by the standard. If they've not previously achieved this, they'll need further study and support.

1 On-programme: what apprentices need to learn

On-programme is the learning phase for apprentices to pick up the skills, knowledge and behaviours set in each standard. Apprentices need to complete 20% off-the-job training during the on-programme phase of their apprenticeship. Specific rules govern this and it must take place in the apprentice's contracted hours. You can track and authorise the 20% through our e-portfolio, Learning Assistant.

The phase is managed by the employer, usually with an education or training provider. The process is flexible though baseline expectations are:

- at least every two months, the apprentice meets with the on-programme assessor to review and record their progress, with evidence, against the standard using a template. Once the apprentice is deemed competent, the relevant section(s) is signed off by the employer with the support of those involved in the learning and development
- at least six meetings and completed over a 12-month period to show ongoing competence across the entire standard. The same assessment methodology is used each time.

Our resources and tools that support on-programme delivery

Our core content for this standard covers Prevent, British values, equality and diversity, and health and safety which give you the basics to deliver the standard and satisfy regulators. It's a blend of e-learning and downloadable content. We also have:

Apprenticeship training manual

Available in print and as part of our e-portfolio, the apprenticeship training manual guides learners through step-by-step tasks that develop the skills, knowledge and behaviours required.

Learning Assistant (e-portfolio)

Learning Assistant is an innovative and cost-effective e-portfolio solution that allows colleges and training providers to dramatically improve the delivery of their vocational qualifications by tracking progress in real time online.

Guidance documents

End-point assessment guidance document, which gives information on end-point assessment methods, preparation and other information to support the apprentice, employer and training provider.

Maths and English requirements

If your apprentices need to complete maths and English, our popular Functional Skills qualifications fit within apprenticeship programmes and cover the core maths and English requirement for the workplace and further study. We have an extensive support package available, including e-Functional Skills, and an online teaching and learning platform, which guides learners from an initial and a diagnostic assessment, through to being exam ready.

Find out more: cityandguilds.com/functionalskills

2 Gateway

The employer and provider must sign off the apprentice as ready to move on to end-point assessment.

3 Assess

The end-point assessment must demonstrate that the apprentice can perform in the occupation in a fully competent, holistic and productive way.

The assessment will be graded if required by the standard.

The assessment organisation and assessor must be independent of, and separate from, the training provided by the provider and employer.

4 Apprenticeship certificate

On successful completion, the end-point assessment organisation will apply to the Education and Skills Funding Agency (ESFA) for the apprenticeship certificate. The certificate is sent to the apprentice's employer.

2 Gateway

The training provider and line manager/on-programme assessor and/or a senior manager review the apprentice's progress and agree the apprentice's competence against the learning outcomes and can move on to EPA. The apprentice must achieve the English and maths requirements.

There is a meeting with the independent end-point assessor at least one-week before the EPA to secure the plan and schedule for the assessment activities. The independent end-point assessor should be given the apprentice's record of readiness and the apprentice has to supply a two-page synopsis of their proposed business project.

There is a meeting with the independent end-point assessor at least one-week before the EPA to secure the plan and schedule for the assessment activities. The independent end-point assessor should be given the apprentice's record of readiness and the apprentice has to supply a two-page synopsis of their proposed business project.

3 End-point assessment (EPA): how apprentices demonstrate their learning

EPA is the final stage that an apprentice goes through to complete their apprenticeship. The apprentice must demonstrate their learning to an independent end-point assessor and the grades available are pass or fail. Assessment events have to be completed in a two-month EPA window.

Synoptic knowledge test

Two-hour, on-demand multiple-choice test (scenario-based questions).

Practical observation

Four-hour synoptic practical observation.

Business project

Compiled over two months and ending with a 30-minute presentation.

Professional discussion

A 30-minute discussion using set criteria from the occupational brief. It will be structured to draw out the apprentice's enthusiasm, competence and excellence.

Our resources and tools that support end-point assessment

We are on the register of end-point assessment organisations and our EPA service includes support resource as well as flexibility around assessment delivery and a dedicated EPA team to support you.

EPA preparation tool

Online content to help the apprentice feel ready for their EPA experience. Personalised to their confidence levels and the standard, they're sent free access details once they're registered with us for EPA.

EPA team

Our dedicated EPA team is on hand to help with bookings and questions on anything from the assessment process to evidence portfolios.

EPA pack and guidance

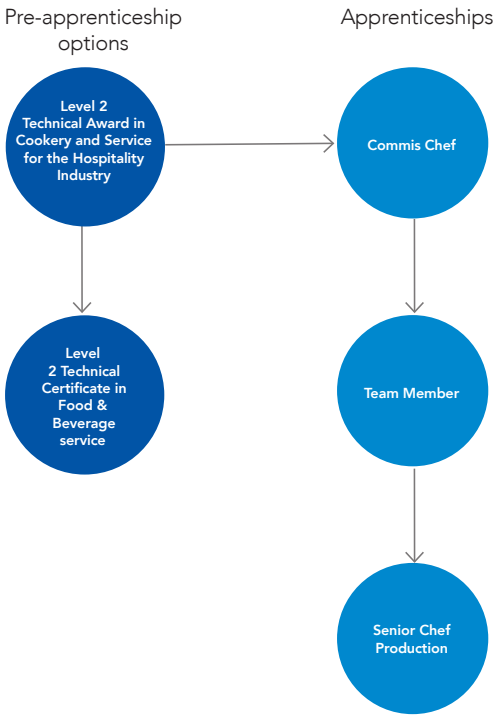
Let our support, including short videos and how to guides help you get to grips and stay on track with the EPA process.

4 Apprenticeship certification

As well as receiving their Institute for Apprenticeships (IfA) apprenticeship certificate, the apprentice will receive a City & Guilds statement of achievement for end-point assessment.

Progression with City & Guilds Group

This apprenticeship is part of our wider offering in the sector and you can develop new and existing talent with ILM management apprenticeships including: Team Leader/ Supervisor Level 3; Operations/Departmental Manager Level 5; Chartered Manager Degree Level 6 and the Senior Leader Master's Degree Level 7.



Developed to meet the needs of employers and designed with input from an employer group including: Hilton Worldwide, Spirit Pub Company, Compass Group, Dorchester Collection, Brownsword Hotels, BaxterStorey, McDonald's UK, Bartlett Mitchell Ltd, Whitbread, Sodexo UK, Tragus Group, SSP, PGL Travel, Mitchells and Butlers, KFC UKI, Oxford and Cambridge Club, Royal Academy of Culinary Arts, British Institute of Innkeeping, Le Manoir aux Quat'Saisons, Barchester Healthcare, and Brend Hotels.

How our offer supports you:

Supportive payment structure

When you choose us for EPA you pay a small registration fee and the balance once the EPA has taken place and results submitted.

Personal support

Our Technical Advisors, Business Managers and Customer Service teams are on hand to help you with all aspects of apprenticeships.

Specialist online tools

Our e-Functional Skills can boost maths and English; Skills Zone develops workplace behaviours and skills; and our e-portfolio, Learning Assistant, lets you manage assignments and track the 20% off-the-job training requirement.

Events and webinars

We deliver a range of events and webinars run by industry specialists to advise and guide you, including regional networking and CPD events.

More information

If you're a City & Guilds centre, visit Walled Garden or contact your Business Manager to find out prices and if any elements are extra to the package. If you're a new customer, contact apprenticeships@cityandguilds.com to find out more.

Or visit cityandguilds.com/apprenticeships for full information on our apprenticeship products and services. Visit i-l-m.com/apprentice for information on management apprenticeships

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Factsheet information last updated 19 March 2018