Level 3 Diploma in Small Animal Veterinary Nursing (7457-33) / Level 3 Diploma in Equine Veterinary Nursing (7457-43)

Exam timetable for externally set, externally marked assessments – 2020

Version 1.0 (December 2019)
Contents

1. Exam timetable guidance 3
   Starting times of dated exams 3
   Re-sitting an exam 4
2. Results release 4
3. Exam timetable 5
City & Guilds Veterinary Nursing Qualifications

1. Exam timetable guidance

These are dated exams available either as a paper-based exam or on the City & Guilds evolve computer-based testing platform. Each exam is listed with its paper-based module number first, followed by its evolve computer-based module number. For example:

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Exam title</th>
<th>Paper based / onscreen module numbers</th>
<th>Exam type</th>
<th>March exam date</th>
<th>June exam date</th>
<th>September exam date</th>
<th>December exam date</th>
<th>Exam time</th>
<th>Exam duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>7457-33 Level 3 Diploma in Small Animal Veterinary Nursing</td>
<td>Level 3 Veterinary Nursing Small Animals (Paper 1)</td>
<td>7457-600/600</td>
<td>Written</td>
<td>Tuesday 3rd March</td>
<td>Monday 22nd June</td>
<td>Monday 28th September</td>
<td>Monday 14th December</td>
<td>09:30 - 11:00</td>
<td>1 hrs 30 Mins</td>
</tr>
</tbody>
</table>

Centres are allowed to have some of their learners take the evolve module and the others within the class take the paper-based option. It is also allowed for a learner to take one exam on paper but further exams on evolve – or vice versa – where this is felt appropriate.

All exams, whether on-screen or paper-based, must be invigilated according to the *JCQ Instructions for conducting examinations*.

**Starting times of dated exams**

Each dated exam must be taken on the day and at the time shown on the timetable. The published starting time of all exams is **9.30am**.

Candidates who finish the exam early must remain under supervision until **10.30am**.

Centres may **delay the starting time** of an exam within the scheduled session without notifying City & Guilds but candidates must be supervised from **10.00am**.

Candidates taking more than one exam in a session should take these consecutively. A **supervised** break may be given between the exams taken consecutively at the discretion of the centre.

In **exceptional circumstances** where the size of the cohort means that it is not possible for all candidates to sit the exam at the same time, centres may split the cohort with some of the cohort sitting the exam later than the published time, on the same day. The security of the exam must be maintained at all times. Candidates taking the exam at the later time must be **supervised** at all times, and must have no contact with those candidates who have already taken the exam. The exam must be undertaken on the same day as the scheduled exam timetable.

For information on any other timetable variations, please refer to the *JCQ Instructions for conducting examinations* or contact policy@cityandguilds.com
Re-sitting an exam

Learners are permitted a maximum of four attempts at each examination. If a learner needs to re-sit an examination for the fourth time, they must apply to their Centre for permission to do so. Before they are allowed to enter on a fourth occasion, they will be asked to demonstrate that they are undertaking a programme of revision and re-training as deemed suitable by their centre. This measure is in place to ensure that they are adequately prepared to re-sit the examination on a fourth and final occasion.

Should a learner fail an examination on four occasions, the RCVS must be notified and their award registration and enrolment as a student veterinary nurse will be terminated. However, learners may re-register for the qualification, normally after a minimum period of 6 months. The RCVS must be notified when they re-register. In order to do this they must satisfy their Centre that they have made tangible efforts to address their learning needs since their first enrolment, and are therefore in a substantially better position to achieve the qualification.

Candidates can re-take an exam that is different from their previous sitting(s), for example a candidate can sit their first sitting as a dated paper exam in one series, and take their second or re-take sitting as an on-screen evolve exam.

2. Results release

Results will be published on the Walled Garden within 32 working days of the exam date.

We will aim to publish these in advance of this where possible. This time is required to ensure exam scripts are marked, marking is standardised and all results for all learners for a particular exam are considered together to set an appropriate pass mark. In exceptional circumstances we may require longer than 32 working days – but we will communicate this in advance.
3. Exam timetable

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Exam title</th>
<th>Paper based / evolve onscren exam numbers</th>
<th>Exam type</th>
<th>March exam date</th>
<th>June exam date</th>
<th>September exam date</th>
<th>December exam date</th>
<th>Exam time</th>
<th>Exam duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>7457-33 Level 3 Diploma in Small Animal Veterinary Nursing</td>
<td>Level 3 Veterinary Nursing Small Animals (Paper 1)</td>
<td>7457-400/600</td>
<td>Written</td>
<td>Tuesday 3rd March</td>
<td>Monday 22nd June</td>
<td>Monday 28th September</td>
<td>Monday 14th December</td>
<td>09:30 - 11:00</td>
<td>1 hrs 30 Mins</td>
</tr>
<tr>
<td>7457-33 Level 3 Diploma in Small Animal Veterinary Nursing</td>
<td>Level 3 Veterinary Nursing Small Animals (Paper 2)</td>
<td>7457-401/601</td>
<td>Written</td>
<td>Thursday 5th March</td>
<td>Tuesday 30th June</td>
<td>Tuesday 29th September</td>
<td>Tuesday 15th December</td>
<td>09:30 - 11:00</td>
<td>1 hrs 30 Mins</td>
</tr>
<tr>
<td>7457-33 Level 3 Diploma in Small Animal Veterinary Nursing</td>
<td>Level 3 Veterinary Nursing Small Animals (Paper 3)</td>
<td>7457-402/602</td>
<td>Written</td>
<td>Wednesday 4th March</td>
<td>Monday 29th June</td>
<td>Wednesday 30th September</td>
<td>Wednesday 16th December</td>
<td>09:30 - 11:00</td>
<td>1 hrs 30 Mins</td>
</tr>
<tr>
<td>7457-43 Level 3 Diploma in Equine Veterinary Nursing</td>
<td>Level 3 Veterinary Nursing Equine (Paper 1)</td>
<td>7457-405/605</td>
<td>Written</td>
<td>Tuesday 3rd March</td>
<td>Monday 22nd June</td>
<td>Monday 28th September</td>
<td>Monday 14th December</td>
<td>09:30 - 11:00</td>
<td>1 hrs 30 Mins</td>
</tr>
<tr>
<td>7457-43 Level 3 Diploma in Equine Veterinary Nursing</td>
<td>Level 3 Veterinary Nursing Equine (Paper 2)</td>
<td>7457-406/606</td>
<td>Written</td>
<td>Thursday 5th March</td>
<td>Tuesday 30th June</td>
<td>Tuesday 29th September</td>
<td>Tuesday 15th December</td>
<td>09:30 - 11:00</td>
<td>1 hrs 30 Mins</td>
</tr>
<tr>
<td>7457-43 Level 3 Diploma in Equine Veterinary Nursing</td>
<td>Level 3 Veterinary Nursing Equine (Paper 3)</td>
<td>7457-407/607</td>
<td>Written</td>
<td>Wednesday 4th March</td>
<td>Monday 29th June</td>
<td>Wednesday 30th September</td>
<td>Wednesday 16th December</td>
<td>09:30 - 11:00</td>
<td>1 hrs 30 Mins</td>
</tr>
</tbody>
</table>