

1 Giltspur Street London EC1A 9DD T +44 (0)20 7294 2468 F +44 (0)20 7294 2400 www.cityandguilds.com

#### City & Guilds

4807 Entry Level 3 Diploma in Skills for Working Life (QAN 601/3802/6)

## **OVERVIEW**

· What does this qualification cover?

This qualification covers a very wide range of units that will help you to develop your own personal skills, plus the chance to learn skills that will be helpful in work., learned through the context of interesting topics, such as working with animals, plants, undertaking crafts such as woodwork or in the hospitality industry.

The preparing for work units include topics such as Prepare for and attend an interview, Investigating rights and responsibilities at work, Rights, responsibilities and citizenship, Plan and make a journey using public transport, Healthy living and Working as part of a team. They will help you to develop personal skills, and those used to interact with other people. They will be helpful if you want to go onto further study, living independently and potentially supported work.

There are a wide range of units within the following areas that you can achieve: Horticulture, Animal Care, Agriculture, Poultry, Horse Care, Floristry, Conservation, Metalwork, Woodwork, Painting and Decorating, Pottery, Recycling, Hotel, Catering and Retail, Vehicle Maintenance, Information Technology and Construction.

These units will help you to develop work-related skills, learned through the context of vocational areas, depending upon which areas interest you the most.

Optional units could include feed young farm animals, characteristics and breeds of poultry, catch and lead a horse, harvest a crop, make a single flower buttonhole, edge and repair a footpath, basic cooking, refurbish furniture, wash the outside of a motor car or van, recognise, cut building materials, join wood based materials, throw a pot, treat a metal surface, hang wall coverings and an introduction to using ICT systems.

The choice of optional units will reflect the things that you are most interested in. This is a Framework qualification.







# WHAT COULD THIS QUALIFICATION LEAD TO?

## Who is the qualification aimed at?

This is a qualification that is suitable whatever age you are, and it will help you to develop the ability to make use of skills, knowledge or understanding to carry out structured tasks and activities in familiar settings with guidance where needed.

This qualification can be part of a programme of study, or it may be taken as a stand alone qualification. It is also designed for those wishing to engage with learning or for those who may have barriers to learning.

#### How will the qualification enable learners to progress?

The Diploma is a large qualification, and you can gain plenty of skills and experience through taking a range of units that you are interested in. You can progress to a qualification at Level 1 (the next Level up) or you could progress to supported employment.

This qualification could lead to supported employment as a:

- Supervised Conservation Trainee
- Assistant Farm Worker
- Catering Assistant (Food preparation)
- Supervised Machine Operator (Tools and turning)
- Assistant Groom
- Supervised Workshop Assistant

You could progress to qualifications at Level 1 such as:

Level 1 Land-based Studies

Level 1 Work-based Land-based Operations

Level 1 Practical Horticulture Skills

Level 1 Equine Skills

Level 1 Work-based Animal Care

Level 1 Work-based Agriculture

There is an Award and a Certificate in Entry 3 Skills for Working Life which you could choose to take, which are similar to the Diploma, but smaller in size.

You could also progress onto qualifications within the new City & Guilds Employability suite, at Entry Level to Level 2.

## WHO SUPPORTS THIS QUALIFICATION?

Askham Bryan College Sparsholt College Wiltshire College DART