

6822 NPTC NVQ in Floristry - levels 2, 3 and 4**6822**

This scheme replaces 6820

001	Maintain the condition and appearance of plants to optimise their sales value (FL1)	023	Promote continuous improvement (ICS) (3.5)
002	Monitor the quality of cut materials (FL2)	024	Lead the work of teams and individuals to improve customer service (ICS) (3.8)
003	Construct funeral designs (FL3)	025	Contribute to developing and maintaining positive caller relationships (e-skills NTO) (0601)
004	Construct wedding designs in mediums (FL4)	026	Offer products/services over the telephone (e-skills NTO) (0609)
005	Construct arrangements (FL5)	401	Obtain and manage finance for your floristry business (FL10)
006	Negotiate and agree terms and conditions for the sale of floristry products and services (FL6)	402	Implement security routines for the small retail outlet (FL11)
007	Plan, construct and evaluate floristry designs with medium (FL7)	403	Develop, negotiate and agree proposals to offer land-based services and products (CU96)
008	Plan, assemble and evaluate tied floristry designs (FL8)	404	Monitor and assess the performance of colleagues working in the Land-based Sector (CU105)
009	Plan, assemble and evaluate wired floristry designs (FL9)	405	Develop procedures for health and safety in the land-based workplace (CU106)
010	Monitor and maintain health and safety (CU2)	406	Develop plans to improve your marketing and sales within the Land-based Sector (CU108)
011	Promote, monitor and maintain health safety and security (CU3)	407	Maintain the availability of land-based goods for sale to customers (CU148)
012	Develop personal performance and maintain working relationships (CU5)	408	Manage your own resources and professional development (MSC) (A2)
013	Assemble tied floristry designs (CU68)	409	Review the business (SFEDI) (A1)
014	Assemble wired floristry designs (CU69)	410	Improve your time management and delegation skills (SFEDI) (H1)
015	Manage yourself (Management Standards) (C1)	411	Recruit Staff (SFEDI) (J4)
016	Display stock to promote sales to customers (DNT0) (C.2)	412	Enable learning through demonstration and instruction (ENTO) (L11)
017	Help customers to choose products (DNT0) (C.3)	413	Support learners by mentoring in the workplace (ENTO) (L14)
018	Process payments for purchases (DNT0) (C.8)		
019	Maintain the availability of goods for sale to customers (DNT0) (C.13)		
020	Give customers a positive impression of yourself and your organisation (ICS) (2.1)		
021	Deliver reliable customer service (ICS) (2.2)		
022	Organise, deliver and maintain reliable customer service (ICS) (3.1)		

6822 Floristry		
-02 and -92	Floristry level 2	001-005, 010, 012, 013, 014, 018 plus two from 016, 017, 020, 021, 025
-03 and -93	Floristry level 3	006-009, 011, 015, 019 plus one from 022, 023, 024, 026
- 41 and -81	Floristry Business Management	405, 408, 410, 413 plus 5 from 401-404, 406-407, 409, 411-412

-92, -93 and -81 are intended for candidates achieving one or more components, not the full NVQ

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Administration for level 2 6822 -02 and -92		This scheme replaces 6820
Registration	To access the full award , register candidates for 6822 -02 To access individual units only , register candidates for 6822-92 Use Form S, tick Registration. Registrations last for 5 years from the date made or until the certification end date, whichever is earlier	
Fees per candidate	Registration -02 Registration -92 (unit route) Component entry per component (unit route) Each certificate awarded	£ 101.10 No charge £ 10.60 £ 29.30
Result/grade entry	Use Form S, tick Results submission. Specify 'P' for all components claimed. Components achieved over and above the requirement of the NVQ may also be claimed	
Documentation	Available through <i>Publications Sales</i>	

Administration for level 3 6822 -03 and -93		This scheme replaces 6820
Registration	To access the full award , register candidates for 6822-03 To access individual units only , register candidates for 6822-93 Use Form S, tick Registration. Registrations last for 5 years from the date made or until the certification end date, whichever is earlier	
Fees per candidate	Registration -03 Registration -93 (unit route) Component entry per component (unit route) Each certificate awarded	£ 101.10 No charge £ 13.80 £ 29.30
Result/grade entry	Use Form S, tick Results submission. Specify 'P' for all components claimed. Components achieved over and above the requirement of the NVQ may also be claimed	
Documentation	Available through <i>Publications Sales</i>	

Administration for level 4 6822 -41 and -81		
Fees per candidate	Registration per award -41 Registration -81 (unit route) Component entry per component (unit route) Each certificate awarded	£ 156.30 £ 53.10 £ 26.60 £ 29.30
Registration	Use Form S, tick Named Registration. Registration lasts for 3 years from the date made or until the certification end date, whichever is earlier	
Result/grade entry	Use Walled Garden or Form S, tick Results submission. Specify 'P' for each component claimed. Components achieved over and above the requirements of the NVQ may also be claimed at the same time.	
Documentation	Candidate Guide and Logbook available from Publications Sales at City & Guilds	

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Additional information			
<i>Award number</i>	<i>QCA reference</i>	<i>Last registration</i>	<i>Last certification</i>
6822 -02 and -92	100/2390/2	31-07-2007	31-07-2009
6822 -03 and -93	100/2391/4	31-07-2007	31-07-2010
6822 -41 and -81	500/1202/2	31-08-2009	31-08-2012
