

8375-04

**City &
Guilds**
Believe you can

EDUCATION & TRAINING

**LEVEL 3 CERTIFICATE
FOR ESSENTIAL SKILLS
PRACTITIONERS
(DIGITAL LITERACY)**

QUALIFICATION FACTSHEET

CERTIFICATE FOR ESSENTIAL SKILLS PRACTITIONERS 8375-04

Framework Qualification	Credit	Fundable	GLH	QAN	City & Guilds number
Level 3 Certificate for Essential Skills Practitioners (Digital Literacy)	18	Yes	80	601/5931/5	8375-04

Qualification aim	Qualification levels and definition	Progression routes
<p>This Certificate enables effective working with Essential Skills learners.</p> <p>It allows learners to learn, develop and practise skills in the assessment, planning and delivery of essential Digital Literacy skills.</p>	<p>This Level 3 qualification is aimed at people who work, or want to work with essential skills learners to help them to improve digital skills.</p> <p>This can be in a work-based learning, adult and community learning, college or other suitable environment such as secure establishments at the appropriate level.</p>	<p>Learners may progress to a number of City & Guilds qualifications these include: the Level 5 Diploma in Teaching in the Lifelong Learning Sector, the Levels 3 and 4 qualifications for Assessors and Quality Assurers, the Levels 3 and 4 Learning and Development qualifications, and the Level 3 Awards for Literacy and Numeracy Teaching.</p>

	Key features	Key benefits
Structure	Learners must complete one generic mandatory unit and five specialist units.	The generic unit provides a core of knowledge that is generic. The specialist units permit learners to develop and practise skills in the assessment, planning and delivery of essential Digital Literacy skills.
Assessment	Learners submit a portfolio of evidence which includes the observation, the learning outcomes and assessment criteria.	This qualification allows learners to address the assessment criteria in different ways although guidance and sample assessments are available.
Support	Our support resources include: a dedicated qualification webpage, a qualification handbook, network events and personal support. National Portfolio Advisors can provide network events, centre support and guidance on qualification delivery.	The qualification handbook contains all the units and additional administrative information is available on the website. Qualification updates via our 'Focus' instant messaging provides regular updates on qualification and industry news. Personal support is available from the largest team of subject specific Quality Consultants, our Customer Relations Team and dedicated Business Managers.

Reasons to choose City & Guilds	
Widest range and choice of qualifications	We have a wide range of qualifications for those starting or progressing their careers as Essential Skills Practitioners. Learners can progress to and from the Essential Skills Practitioners qualification to a specialist route through City & Guilds.
Industry expertise	This qualification was developed in conjunction with The Welsh Assembly Government and the Learning and Skills Improvement Service.
Recognised by employers	Our qualifications are trusted and valued both by experts and employers across the education sector which will help you to engage with employers and provide learners with the skills and training that will allow them to succeed in employment.

For more information call +44 (0) 844 543 0000
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