

11 May 2014

City & Guilds

**1 Giltspur
Street
London
EC1A 9DD
T +44 (0)20**

Level 4 Award in Education and Training **601/0253/6**

OVERVIEW

What does this qualification cover?

The Level 4 Certificate in Education and Training is a first stage teaching qualification which has a teaching/training practice requirement. It is an 'in service' qualification designed for those working or wishing to work as teachers/trainers. It may be possible for pre-service teachers/trainers, those who are not formally contracted as teachers/trainers to also complete this qualification. All learners, whether pre-service or in-service must have access to 30 hours of teaching practice and a minimum of three teaching/training practice observations, which must reach the required Ofsted standard of practice.

This qualification is also suitable for those delivering education and training in any learning environment.

The Level 4 Certificate in Education and Training will give learners a fundamental understanding of the roles and responsibilities of a teacher/trainer in relation to legislation, equality, diversity, inclusivity and meeting the needs of learners. It includes the use of initial and diagnostic assessments and requires learners to plan and deliver inclusive teaching and learning, carry out assessments of and for learning and use resources effectively.

There are five mandatory units. One of the mandatory units is also a mandatory unit in the Level 3 Award in Education and Training.

There is no requirement to complete the Level 3 Award in Education and Training before commencing this qualification.

This qualification is designed to be taken by a learner who is already in work or with qualifications or experience in a vocational subject who wish to teach or; seeking to enter work, change career or move into a teaching or training role.

Learners can only provide the required evidence for this qualification if they have the knowledge of and experience in a subject that they are able and wish to teach. There are no formal entry requirements other than earners are required to have evidence of level 3 vocational skills for the area in which they will teach/train if they



are to progress into teaching in the further education and skills sector and possess reasonable levels of language, literacy and numeracy.

All trainee teachers joining this qualification programme should undertake an initial assessment of skills in English, mathematics and ICT. In addition, the nature of both the learning and assessment required for the qualification is such that learners should have the ability to manage the requirements of the level 4 qualifications they are taking, read and interpret written tasks, and write answers in a legible and understandable form. Learners will also need to be able to organise written information clearly and coherently.

There is no requirement to evidence working with groups of students to achieve this qualification unless units are undertaken which specify that purpose. Practice must be in a teaching and learning environment

All of the mandatory units are Education and Training Units. The optional units are made up of Education and Training units, Learning and Development units, Award in English for Literacy and Language Teaching units and Award in Mathematics for Numeracy Teaching units.

This qualification is restricted to learners aged 19 and over.

The qualification is on the Qualifications and Credit Framework

WHAT COULD THIS QUALIFICATION LEAD TO?

These qualifications can help learners who work or who want to work as teachers/trainers in the further education and skills sector and wish to progress in teaching/training and support roles in a wide range of organisations. These qualifications are:

- For teachers/trainers who are seeking career progression in their area of work,
- For learners who have just started a teaching/training role.
- For learners who work with learners on a one-to-one basis
- For learners who teach in industry.
- For learners who have already achieved some Learning and Development units that can be carried forward into this qualification.
- For learners who are assessors and wish to achieve a teaching/training qualification.
- For learners who have completed the City and Guilds Trainer skills or introduction to training qualifications (7300,1103-01 or 6258)

The qualification allows learners to progress into employment as teachers/trainers, as well as to the following City & Guilds qualifications:

- Level 5 Diploma in Education and Training
- Level 4 Awards, Certificates & Diploma in Learning & Development
- Level 4 to 7 Awards in Professional Recognition

WHO SUPPORTS THIS QUALIFICATION?

The Institute for Learning (IfL) the independent, member-led professional body for individual teachers, trainers, tutors, assessors and other professionals working in the further education (FE) and skills sector -professional registers.

1. **Dr Jean Kelly** IfL -Chief Executive

This qualification is also supported by:

2. **Iffat Chaudhry**, Head of Teacher Training East London College -
277 Cranbrook Road Ilford, Essex IG1 4TG.
3. **Karen Gray** - Managing Director -Simply-Training & services Ltd. Simply-Training & Services Ltd, Forum House, Stirling Road, Chichester
4. **Matthew Williams** - Pennaeth Ymgysylltu Hyfforddiant – Head of Engage Training Coleg Penybont - Bridgend College