

Purpose statement

The following purpose is for **the City & Guilds Level 4 Diploma in Learning and Development (600/2773/3)**

Area	Description
OVERVIEW	
<p>What does this qualification cover?</p>	<p>The City & Guilds Level 4 Diploma in Learning and Development prepares learners for all aspects of planning, managing and delivering learning and development (also referred to as training and development) and assessment and quality assurance of qualifications in the workplace.</p> <p>Learners must achieve 12 credits from the mandatory units:</p> <ul style="list-style-type: none"> • Principles, theories and practices of learning and development • Reflect on and improve own practice in learning and development <p>A further 33 credits must be chosen from 27 optional units that cover: Identify the learning needs of organisations, Identify individual learning and development needs, Develop learning and development programmes, Plan and prepare specific learning and development opportunities, Develop and prepare resources for learning and development, Facilitate learning and development in groups, Facilitate learning and development for individuals, Manage learning and development in groups, Engage learners in the learning and development process, Evaluate and improve learning and development provision, Understanding the principles and practices of assessment, Assess occupational competence in the work environment, Assess vocational skills, knowledge, Understanding the principles and practice of internally assuring the quality of assessment, Internally assure the quality of assessment, Provide information and advice to learners and employers, Engage with employers to develop and support learning provision, Engage with employers to facilitate workforce development</p> <p>For further information on the structure and the units that must be taken, please refer to the qualification handbook on the website: http://www.cityandguilds.com/qualifications-and-apprenticeships/learning/training-and-development/6318-learning-and-development#tab=documents</p> <p>Through this qualification you will develop the knowledge and skills needed to plan, prepare, deliver and manage learning development programmes in the workplace.</p>
WHAT COULD THIS QUALIFICATION LEAD TO?	
<p>Why choose this qualification over similar qualifications?</p>	<p>This qualification provides the skills and knowledge required for a range of learning and development roles, including:</p> <ul style="list-style-type: none"> • Assessor • Verifier/Quality Assurer

	<ul style="list-style-type: none"> • Training Development Manager • Learning Centre Manager • Work Based Learning Manager • Learning and Development Manager <p>Other qualifications in learning and development provide a basic introduction to the sector or prepare the learner for specific roles such as learning delivery, coaching and mentoring.</p>
Alternatives routes to achieve the same outcome?	There is no alternative route to achievement of the same outcomes. There is no Level 4 Higher Apprenticeship in Learning and Development.
How this qualification supports the identified outcome(s)?	<p>This qualification is for those working in a range of learning and development roles with employers. It is designed for full or part time workers, paid and voluntary, permanent or temporary, as well as day or night workers.</p> <p>This qualification can help individuals to progress into roles with additional management responsibilities or onto further learning opportunities such as Level 4 and 5 Apprenticeships and Foundation Degree in Work Based Learning. Additional career opportunities also exist in teaching and training and human resource management, through the appropriate training and qualifications.</p>
WHO SUPPORTS THIS QUALIFICATION?	
Employer/Higher Education Institutions	This qualification is widely recognised for learning and development, including assessment of vocational learning and occupational competence where applicable.