BUSINESS IMPROVEMENT TECHNIQUES (7576)

CENTRES INFORMATION

OCTOBER 2009
www.cityandguilds.com/engineering

BUSINESS IMPROVEMENT TECHNIQUES (7576)
CENTRES' INFORMATION

Within any business, continual improvement and refinement of techniques is critical in maximising the effectiveness of the business and maintaining competitiveness. The value of those who can effectively and clearly identify opportunities to improve efficiency and then implement them has never been higher. City & Guilds offers a range of business improvement techniques qualifications, suitable for anyone involved in improving business performance.

The qualification covers a range of principles associated with current business practices. It includes areas such as lean production, continuous improvement, project management, workplace organisation, problem solving and standard operating procedures. It also pays particular attention to modern management principles and cutting edge techniques like six sigma metrics.

WHAT QUALIFICATIONS ARE AVAILABLE?

Level 2 Diploma (7576-02)
Suitable for those who work within teams and require a basic understanding of business improvement techniques.

Learners may choose one of two pathways:

- **Process (minimum 110 credits)** - this pathway is appropriate for those who are involved in production activities and process management.
- **Quality (minimum 136 credits)** - this pathway is suitable for those who are involved in production activities and process management.

The mandatory units cover those areas which have a common approach such as safety and team working. The optional units offer a choice of techniques and systems that can be combined to meet the needs of businesses and organisations.

HOW ARE THE QUALIFICATIONS DELIVERED AND ASSESSED?

This is a work-based qualification and assessment is based on evidence produced within the workplace.

DO THESE QUALIFICATIONS FORM PART OF A RECOGNISED FRAMEWORK?

The Level 2 (NVQ) Diploma is on the Qualifications and Credit Framework.

PROGRESSION

On completion of this qualification learners can progress on to the higher levels of Business Improvement Techniques.

The qualification is flexible and therefore does not have to be used in the traditional engineering industry. It can also be applied to a number of other industries, in particular retail, healthcare and customer service.

We also have a wide range of Leadership and Management qualifications available through our sister organisation ILM (**www.i-l-m-.com**).

WHAT IS THE NEXT STEP?

Exisiting centres
For existing centres all you need to do is complete a Scheme Approval Form (SAP) or e-mail engineering@cityandguilds.com.

Non-approved centres
Please contact your nearest City & Guilds regional office or e-mail engineering@cityandguilds.com.

For more information on engineering qualifications, also visit:
www.cityandguilds.com/engineering

KEY POINTS

- Fully funded
- Two pathways, allowing specialisation
- Incredibly high demand from industry
- Incorporates the most modern and up-to-date techniques

IF YOU'RE ASKED FOR A QUALIFICATION NUMBER, PLEASE QUOTE 7576

Every Effort has been made to ensure that the information contained in this publication is true and correct at the time of going to press. However, City & Guilds' products and services are subject to continuous development and improvement and the right is reserved to change products and services from time to time. City & Guilds cannot accept liability for loss or damage arising from the use of information in this publications. © City & Guilds Limited. All rights reserved. City & Guilds is a trademark of City & Guilds Limited, a company registered in England and Wales (company number 16513878).

1 Giltspur Street
London
EC1A 9DD
T +44 (0) 20 7294 2468
F +44 (0) 20 7294 2400
www.cityandguilds.com
engineering@cityandguilds.com

OCTOBER 2009