



Qualification title:

Level 1 Furniture Production units

Qualification number:

5780

Guidance relating to all centre devised units for this qualification

The following guidance applies to all of the centre devised units listed. Where individual units require specific guidance, this is provided in the next section; Unit specific guidance.

Generic guidance for units: 101, 102, 103, 104, 106 (units 105 and 210 are assessed by e-assessments)

Task Setting:

A centre may set a separate assignment for each unit, however, assignments covering more than one unit are feasible as long as sufficient evidence can be produced that will meet the Assessment Criteria for all of the units, and as long as the grade for each unit can be separately identified. The evidence relating to each unit must be identified and marked separately.

For example, centres may choose to set one assignment which covers some or all the mandatory units an occupational pathway.

The products of one task (e.g. covering one unit) can be used as a resource for other tasks as long as the candidate will not be disadvantaged in doing so – i.e. the assessor must check that the product from the initial task is appropriate and will allow the candidate full access to higher grades in the further tasks for other units.

At this level, candidates will be expected to produce basic pieces such as:

- a multi-joint frame or
- simple curtains or
- upholstering a frame or
- a polished frame.

Assessors must set appropriate tolerances for specific tasks and use the grading criteria to confirm if the candidate is within tolerance or not.

In order to ensure all the knowledge requirements are covered, additional questions/tasks may need to be completed by the candidate for some units. These should be treated as separate assessment tasks or be clear from the assignment composition grid in, where the knowledge will be covered. The standard forms should be used (i.e. fronted by GF2/3 if written evidence or GF1/centre devised alternative if oral).

**Forms of Evidence:**

It is expected that the following forms of evidence will be produced for these units:

Evidence/observation checklists (GF1 or centre devised alternative)

Actual finished work piece(s) or photographic evidence of the candidate completing the work (fronted by GF2/3)

Candidate portfolio including write up of the tasks/answers to underpinning knowledge questions. If questions are asked orally then candidate responses must be recorded by the assessor (fronted by GF2/3)

Forms of evidence that are specific to individual units are detailed in the guidance for each unit.

All candidate produced material should be fronted by GF2/3 and any evidence recorded by the assessor should be on GF1 or where appropriate, a centre devised alternative, or media recording. Audio or visual recordings must be securely saved as evidence, clearly identified as relating to the candidate in question and accessible to the IV&EV).

Conditions:**Practical tasks**

Most practical tasks will be undertaken within a supervised workshop environment.

Underpinning knowledge questions

Any short answer underpinning knowledge questions must be taken under supervised conditions as closed-book tests and must not be completed as homework.

This means that all the activities will be completed with the assessor, or other designated supervisor, present. Strict exam regulations (eg JCQ ICE) do not apply; it is envisaged that most candidates will take the short answer questions in their normal learning environment with their own tutor present. Alternatively, assessors may ask the questions orally and record individual candidate's responses on the assignment evidence recording form.

Marking and grading

Please refer to the Generic Grading Criteria (GM2) for the detailed descriptors for pass, merit and distinction. The generic grading criteria that apply to each unit are indicated in the unit specific guidance below.



Unit specific guidance

This guidance relates to the individual unit only and is in addition to any generic guidance specified for it above.

Unit	Unit details		
101	Title: Finishing methods in upholstery and soft furnishings	Graded: P/M/D	Sample assessment: N/A
<p>Task Setting: Appropriate tasks will include:</p> <ul style="list-style-type: none"> • completing a checklist or identification list to cover learning outcome 1. Learners could be given a list of different materials and be asked to identify different faults and finishing methods. • Carrying out finishing methods e.g. closing methods on a piece of furniture. <p>Learning outcome 1 contains knowledge assessment criteria. It must be clear in the assignment composition grid and the evidence, that the candidate has covered all of the knowledge requirements. Some of these assessment criteria will be covered naturally through the practical tasks, however it may be necessary to ask the candidate additional questions to ensure all the knowledge is covered. If learning outcome 1 is treated as a separate theory task this should be graded pass/fail only.</p> <p>The assessment for this unit can be linked to the assessment for unit 106.</p> <p>Grading criteria to be applied: Performance of techniques/methods/skills (PT) Practical application of knowledge and understanding (AKU) Knowledge (K)</p>			
<p>Forms of Evidence:</p> <ul style="list-style-type: none"> • A product or photograph which must include one sewn product and one upholstered product. 			



Unit	Unit details		
102	Title: Furniture making by hand	Graded: P/M/D	Sample assessment: N/A
	<p>Task Setting:</p> <p>Appropriate tasks will involve candidates completing all operations from preparing, jointing and assembling wood joints to produce simple products.</p> <p>Example products could include a series of joints, a mirror frame or a single dovetail box with loose lid.</p> <p>Learning outcome 1 contains knowledge assessment criteria. It must be clear in the assignment composition grid and the evidence, that the candidate has covered all of the knowledge requirements. Some of these assessment criteria will be covered naturally through the practical tasks, however it may be necessary to ask the candidate additional questions to ensure all the knowledge is covered. Learning outcome 1 could be assessed through a candidate reflective log at the end of the practical activity.</p> <p>Grading criteria to be applied:</p> <p>Performance of techniques/methods/skills (PT)</p> <p>Practical application of knowledge and understanding (AKU)</p>		

Unit	Unit details		
103	Title: Materials in furniture making and furnishings	Graded: P/M/D	Sample assessment: N/A
	<p>Task Setting:</p> <p>Tasks must reflect the three areas specified in the aim of the unit: woodwork, upholstery and finishing.</p> <p>Appropriate tasks will include:</p> <ul style="list-style-type: none"> identifying samples of a range of material from given examples. This would be best achieved through the use of real examples of materials eg. man made boards, solid timber, different types of fabric. Candidates could be given a check sheet/tick box to complete. 		



- planing, scraping and sanding a timber based product
- cutting fabrics/foam to a given template
- applying stains and waxes by hand
- tidying up and appropriate disposal of waste.

The aim of this unit is to assess the learner's ability to identify a range of materials so the delivery should reflect this and cover the three areas.

Learning outcome 1 contains knowledge assessment criteria. It must be clear in the assignment composition grid and the evidence, that the candidate has covered all of the knowledge requirements. Some of these assessment criteria will be covered naturally through the practical tasks, however it may be necessary to ask the candidate additional questions to ensure all the knowledge is covered.

Grading criteria to be applied:

Performance of techniques/methods/skills (PT)

Practical application of knowledge and understanding (AKU)

Forms of Evidence:

- completed check sheet (or equivalent)
- eg sanded, stained and finished piece of timber or photograph
- cut piece of fabric or foam or photograph.

Unit	Unit details		
104	Title: Preparation and finishing methods in furniture making	Graded: P/M/D	Sample assessment: N/A
	<p>Task Setting: Appropriate tasks will include:</p> <ul style="list-style-type: none"> • finishing simple products such as those listed in unit 102. <p>The assessment for this unit can be linked to the assessment for unit 102.</p>		



Learning outcome 1 contains knowledge assessment criteria. It must be clear in the assignment composition grid and the evidence, that the candidate has covered all of the knowledge requirements. Some of these assessment criteria will be covered naturally through the practical tasks, however it may be necessary to ask the candidate additional questions to ensure all the knowledge is covered.

Grading criteria to be applied:

Performance of techniques/methods/skills (PT)

Practical application of knowledge and understanding (AKU)

Unit	Unit details		
106	Title: Upholstery and soft furnishing methods	Graded: P/M/D	Sample assessment: N/A
<p>Task Setting:</p> <p>Appropriate tasks will include candidates producing a minimum of one product from each of the following areas:</p> <ul style="list-style-type: none"> • upholstery: a modern footstool or a modern drop in seat or traditional drop in seat • soft furnishing e.g. a pair of lined curtains or a bolster cushion. <p>Learning outcome 1 contains knowledge assessment criteria. It must be clear in the assignment composition grid and the evidence, that the candidate has covered all of the knowledge requirements. Some of these assessment criteria will be covered naturally through the practical tasks, however it may be necessary to ask the candidate additional questions to ensure all the knowledge is covered.</p> <p>Grading criteria to be applied:</p> <p>Performance of techniques/methods/skills (PT)</p> <p>Practical application of knowledge and understanding (AKU)</p>			