

# Functional Skills English Entry 2 Writing Sample Assessment



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Version 2.0

## Candidate's paper

Lunch

Length of assessment: 40 minutes

Candidate's name:

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City & Guilds enrolment number:

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Date of registration:

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Date assessment started:

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Date assessment completed:

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### Candidate's declaration:

I confirm that this assessment is my own work

Candidate's signature \_\_\_\_\_ Date \_\_\_\_\_

## Candidate's instructions

You have **40 minutes** to complete this assessment.

- Read each task carefully
- The maximum marks for each task are shown
- Complete **both** tasks
- You **may** use a dictionary

### You need the following:

- a pen with black or blue ink.

# Task 1

You want to meet your friend for lunch.

Write a text message to

**9 marks**

- say you want to meet for lunch and why
- say where you want to meet for lunch
- say when you want to meet.

You must write **three or four** complete sentences.

Write **at least one** sentence using a joining word (conjunction) eg and, as, but, or.



**Remember to check your spelling, use of capital letters, full stops and question marks.**

## Task 2

After lunch you complete a comments card.


Write about:

**9 marks**

- the meal
- the staff
- the restaurant.

You must write **three or four** complete sentences.

Write **at least one** sentence using a joining word (conjunction) eg and, as, but, or.



### The Ship Café - Comments Card

Name .....

Address .....

Postcode .....

Comments:

.....

.....

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.....

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.....

.....



**Remember to check your spelling, use of capital letters, full stops and question marks**

**End of assessment**

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