

Functional Skills English

Entry 2 Writing

Sample Assessment



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Version 2.0

Candidate's paper

Balloon Ride

Length of assessment: 40 minutes

Candidate's name:

City & Guilds enrolment number:

Date of registration:

Date assessment started:

Date assessment completed:

Candidate's declaration:

I confirm that this assessment is my own work

Candidate's signature _____ Date _____

Candidate's instructions

You have **40 minutes** to complete this assessment.

- Read each task carefully
- The maximum marks for each task are shown
- Complete **both** tasks
- You **may** use a dictionary

You need the following:

- a pen with black or blue ink.

Task 1

You have a voucher for a balloon ride for two people and would like your friend to come with you.

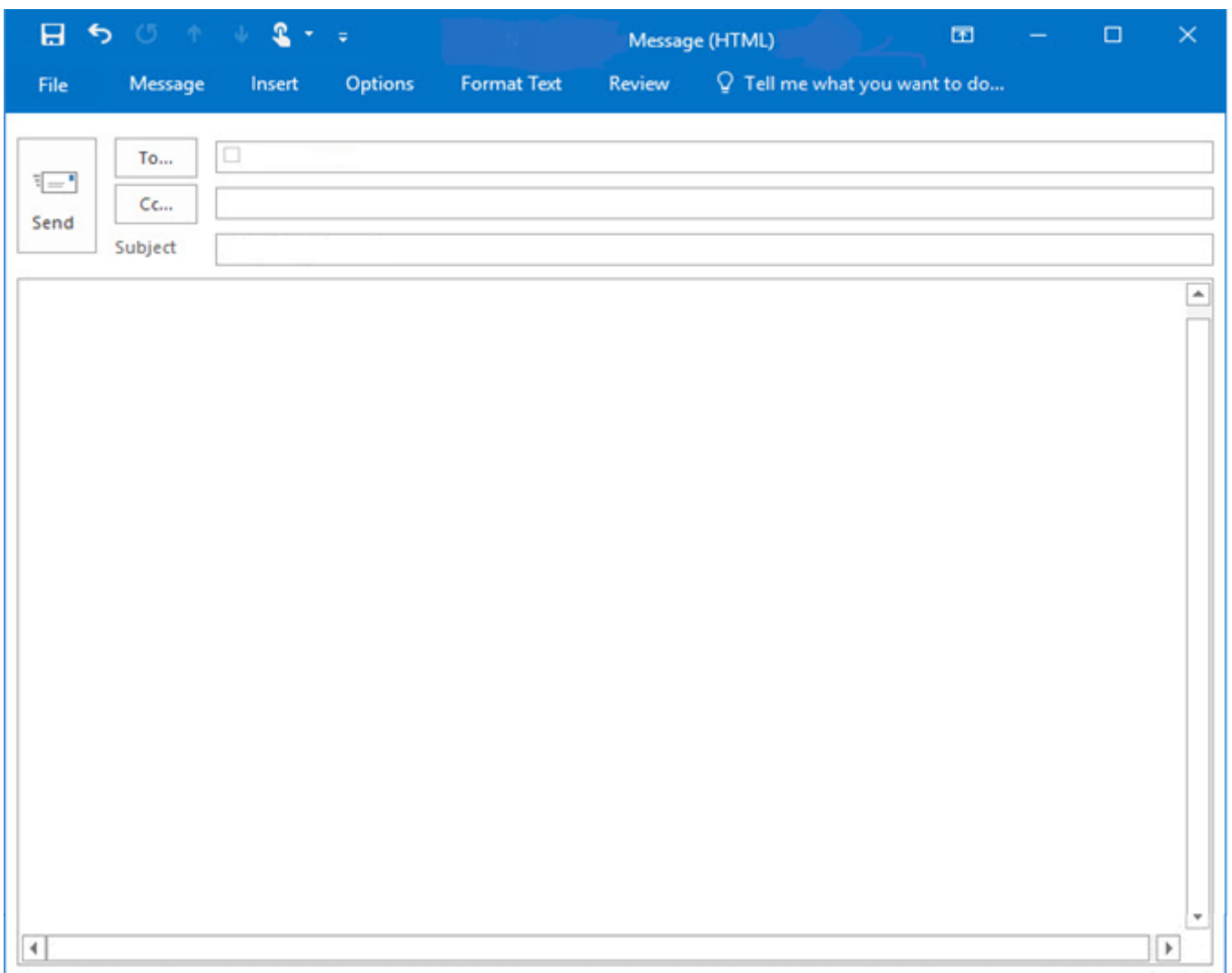
Write an email to:

10 marks

- ask your friend to come
- say when you want to go
- say where you will meet.

You must write **three or four** complete sentences.

Write **at least one** sentence using a joining word (conjunction) eg and, as, but, or.



Remember to check your spelling, use of capital letters, full stops and question marks.

Task 2

Write a thank you card to your aunt telling her about the balloon ride.

Write about:

10 marks

- who went with you
- what you liked
- what you saw from the air.

You must write **three or four** complete sentences.

Write **at least one** sentence using a joining word (conjunction) eg and, as, but, or.

Remember to check your spelling, use of capital letters, full stops and question marks

End of assessment