

Functional Skills English Entry 1 Writing Sample assessment



www.cityandguilds.com
March 2019
Version 0.1

Candidate Paper

Writing Task

Health

Time allowed: 25 minutes

Name: _____

City & Guilds enrolment number: _____

Date: _____

You will need

- a pen with black or blue ink.

You must not use a dictionary or spell check.

**Draft materials
Subject to Technical Evaluation by Ofqual.**

Activity 1

Write four sentences.

Write **two** sentences about the food you like.

1).....
.....

2).....
.....

Write **two** sentences about the food you do not like.

1).....
.....

2).....
.....

14 marks

Activity 2

Complete the task.

Put the letters in alphabetical order

D	G	C	F	E	H
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1 mark

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Writing Task Assessment Pack

Health

DRAFT

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Assessor notes for marking

Assessors must mark according to the marking scheme on the following pages.

Candidates will be assessed on Written Composition and Spelling, Punctuation and Grammar (SPaG).

Please refer to Functional Skills Entry Level English (Entry Levels 1 – 3)
Qualification and Assessment Specification for the Subject Content and Assessment
Specifications.

DRAFT

Marking Scheme (Writing Task)

Candidate's name _____

Activity 1

Write 4 sentences.	Marks	Focus	SCS Ref	Marks available	Candidate mark
Candidate uses effective and relevant communication				4	/4
<p style="text-align: right;">All of the time 4</p> <p style="text-align: right;">Most of the time (3)</p> <p style="text-align: right;">Some of the time (2)</p> <p style="text-align: right;">Limited (1)</p> <p style="text-align: right;">Nothing worthy of credit 0</p>					
Candidate produces text that is		Written Composition	16	2	/2
<p style="text-align: right;">Legible 2</p> <p style="text-align: right;">Mostly legible (1)</p> <p style="text-align: right;">Nothing worthy of credit 0</p>					
Candidate writes				4	/4
<p style="text-align: right;">4 complete sentences 4</p> <p style="text-align: right;">3 complete sentences (3)</p> <p style="text-align: right;">2 complete sentences (2)</p> <p style="text-align: right;">1 complete sentences (1)</p> <p style="text-align: right;">No complete sentences 0</p>					
Candidate writes sentences containing an initial capital letter and a full stop (max 1 error) Most of the time	1	SPaG	11	1	/1
Nothing worthy of credit	0				
Candidate uses a capital letter for the personal pronoun 'I' and for proper nouns (max 1 error) Most of the time	1		12	1	/1
Nothing worthy of credit	0				
Candidate uses lower case letters when capital letters are not required throughout (max 1 error) Most of the time	1		13	1	/1
Nothing worthy of credit	0				
Candidate spells correctly words required at the level (max 1 error) Most of the time	1		15	1	/1
Nothing worthy of credit	0				
Candidate mark for Activity 1					/14

Activity 2

Letter sequencing	Marks	Focus	SCS Ref	Marks available	Candidate mark
Upper case letter sequencing is correct		SPaG	14	1	/1
Candidate mark for Activity 2					/1