

Functional Skills English Entry 2 Writing Sample assessment



www.cityandguilds.com
March 2019
Version 0.1

Candidate Paper

Spelling Task

Time allowed: 15 minutes

Name: _____

City & Guilds enrolment number: _____

Date: _____

You will need

- a pen with black or blue ink.

You must not use a dictionary or spell check.

**Draft materials
Subject to Technical Evaluation by Ofqual.**

Spelling Task

Listen to **ten** words and write them down.

Your tutor will say the word and use the word in a sentence, then say the word you need to write down again.

1

2

3

4

5

6

7

8

9

10

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Spelling Task Sample 1

Assessment Pack

Version 1.

DRAFT

Instructions

In each Spelling Task 10 words must be read out to be spelt by candidates.

These are sampled from the Entry 1 word lists specified by DfE and provided in Appendix 2 of the Functional Skills Entry Level English (Entry 1 – 3) Qualification and Assessment Specification.

For each word in turn, the assessor must read the word on its own, then read the word within the given sentence (to show the use of the word in context), then read the word again. The word / sentence may be repeated, as required.

There is no limit to the number of times a candidate may attempt the spelling task. Each time a candidate attempts the task, the centre must select a different version (list of words) from those available on the City & Guilds website. Each version number attempted and the score achieved must be recorded for purposes of EQA.

DRAFT

Sample Set 1

1	carry	Could you carry the cups for me please?	carry
2	busy	If you're not busy you can come to the party.	busy
3	behind	Your coat is hung up behind the door.	behind
4	woman	The woman lost her watch.	woman
5	seven	Sarah lost seven pounds last month.	seven
6	learn	I want to learn how to dance.	learn
7	there	There are twenty-four hours in a day.	there
8	liked	He liked his new car.	liked
9	everything	Everything was okay.	everything
10	mention	Did he mention it to you?	mention

Marking Scheme for Spelling at Entry 2

Accept letters in upper and/or lower case.

10 Spellings	Focus	SCS Ref	Marks available	Candidate mark
10 or 9 words spelt correctly	SPaG	16	5	/5
8 or 7 words spelt correctly			4	
6 or 5 words spelt correctly			3	
4 or 3 words spelt correctly			2	
2 or 1 words spelt correctly			1	
0 words spelt correctly			0	
Candidate mark for Spelling Test				

Candidate score must be added to the score for the Writing Task to give an overall score for Writing.