ESOL Skills for Life (4692)
Entry 3 Sample Assignment

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Version 1.1

Our Environment

Candidate's Paper
Writing to convey information

Candidate's name: _____

City & Guilds enrolment number: _____

Date of registration: _____

Date assessment started: _____

Date assessment completed: _____

Summary of achievement:

Writing _____

Activity 1
You have up to 45 minutes to do this activity.

1. Complete the sentences.

Example: If I had time to volunteer, ...	**I would join a litter picking group.**
a. When there is a lot of ...	_____
b. We should buy ...	_____
c. I wasn't going to…	_____
d. As soon as the ...	_____
e. Even though I have been…	_____

2. Put the words in order and add the punctuation to make statements.

   a. streets covered the litter in are

   _____

   b. bottles go the bin recycling in plastic

   _____

3. Put the words in order and add the punctuation to make questions.

   a. last watch did night you television

   _____

   b. think you what recycling do about

   _____

4. Add the correct prefix to the words below.

locked appear new happy ~~prove~~ agree ~~cycle~~ possible

re	un	im	dis
recycle		**improve**	

5. Underline the spelling error in each sentence and write the correct spelling.

a. Be carefull you don't slip on the wet floor. _____

b. The bins are emptyed every two weeks. _____

c. The oceans are full of small peaces of plastic. _____

Activity 2

You have up to 30 minutes to do this activity.

Complete the form.

Community Volunteer
Application Form

Title: _____ First name: _____ Surname: _____

Address: _____

_____

Post Code: _____ Telephone Number: _____

Email: _____ Date of Birth: _____

Please give details about:

- the type of volunteer work you would like to do
- any work experience you have, voluntary or paid.

_____

_____

_____

_____

_____

_____

_____

Signature: _____ Date: _____

Activity 3

You have up to 1 hour to do this activity.

Write a letter to the local council about litter where you live.

You will be expected to write at least **three** paragraphs.

Write about:

- the litter in the area where you live
- the problems this creates
- what this means for the local community
- what you want the council to do.

This activity will be assessed on:

- planning and layout
- content
- sentence structure and grammar
- spelling and punctuation.

Use this space to plan your writing.

Write your final copy here or on a computer.
If you write it on a computer, attach a printout of your letter.

Remember to check your work carefully. (You have up to 15 minutes to do this.)

Give all your work to your tutor.

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