Functional Skills English (4748)
Entry 1 Reading
Sample assessment

Candidate Paper

Party

Time allowed: 30 minutes
Total marks: 10

Candidate’s name: ____________________________________________

City & Guilds enrolment number: ________________________________

Date of registration: _________________________________________

Date of assessment: _________________________________________

You will need
• a pen with black or blue ink
• a dictionary.

Instructions
• Read each question carefully.
• Answer all the questions.
• You do not need to write full sentences.
• There are no marks for spelling or punctuation.

Candidate’s declaration:
I confirm that this assessment is my own work.

Candidate’s signature ________________________________

Date ______________________
Activity 1

Read the text.

We all like a party. A party is the chance to bring everyone together. Here are some ways to help you plan the best party ever.

Think about:
1. 📍 Where you want to have your party
2. ⏰ When – a date and time
3. 🕒 Who you want to come
4. £ The cost – how much money you want to spend
5. What you want to eat and drink
6. Don't forget the music

Look out for our next leaflet on Party Food
Complete the sentences about the text.

1. The text is about

☐ cooking for a party.
☐ going to a party.
☐ having a party.

(Tick one)

2. Choose ________________________ will come.

3. Think about how much the party will ________________________.

4. Number ________________________ is about food.

5. The text is a

☐ letter.
☐ message.
☐ leaflet.

(Tick one)

5 marks
Activity 2

Read the text.

**Come to our party!**

Saturday
23 June
2 o’clock

You are invited to

**Mike’s Birthday Party**
at
85 Hay Road
Mayfield

Come along and have fun.
Enjoy food, drink and dancing.
We will have a BBQ and games.

Let me know by Monday 11 June
**Call Dana on 07932 66436**
Answer the questions about the text.

1. What is the text about?
   (Tick one)
   □ A garden party for Dana.
   □ A birthday party for Mike.
   □ An evening party at Hay Road.

2. Name two things there will be at the party.

   1. ________________________________
   2. ________________________________

3. What date is the party?

   ___________________________________________

4. The text is an

   □ email.
   □ advert.
   □ invitation.
   (Tick one)

   5 marks

Check your work.

End of assessment