# Functional Skills English (4748) Entry 1 Writing Sample Assessment



Writing Candidate Paper

# Friends

Time allowed: 25 minutes

Total marks: 20

Candidate's name:													
	-	_				-							

City & Guilds enrolment number: \_\_\_\_\_

Date of registration: \_\_\_\_\_

Date assessment started: \_\_\_\_\_

Date assessment completed: \_\_\_\_\_

# You will need

• a pen with black or blue ink.

You must not use a dictionary or spell check.

## Instructions

• Answer **all** of the questions.

# Candidate's declaration:

I confirm that this assessment is my own work.

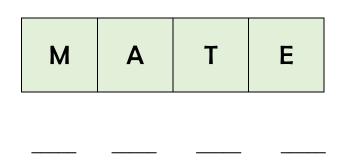
# Candidate's signature \_\_\_\_\_

Date \_\_\_\_\_

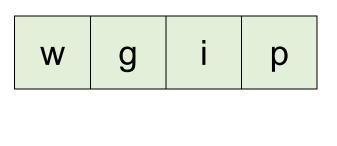
# Activity 1

#### Complete the task.

Put the letters in alphabetical order. Use **lower case** letters.



Put the letters in alphabetical order. Use upper case letters.



2 marks

#### Activity 2

Correct the sentences. Use capital letters where they are missing.

Kate and i are going to the park today.

I'd like to watch TV with sam tomorrow.

#### 2 marks

# Activity 3

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Write about your best friend.

## Write four sentences. Use capital letters and full stops.

Say who your best friend is.
Say how you met him or her.
Say <b>two</b> things you like about him or her.
1)
2)

7 marks

# Activity 4

You are going to have a party.

Write a message to invite your friend.

Say:

- why you are having a party
- which day it will be on
- the time it will start
- where it will be
- what food there will be
- what you want your friend to bring.

#### Write in sentences. Use capital letters and full stops.

9 marks

Check your work.

#### End of assessment