Functional Skills English (4748)
Entry 2 Writing
Sample assessment

Writing
Candidate Paper

Happiness

Time allowed: 30 minutes
Total marks: 20

Candidate’s name: ___________________________________________
City & Guilds enrolment number: ___________________________
Date of registration: _______________________________________
Date assessment started: _____________________________________
Date assessment completed: _________________________________

You will need
• a pen with black or blue ink.

You must not use a dictionary or spell check.

Instructions
• Answer all of the questions.

Candidate’s declaration:
I confirm that this assessment is my own work.

Candidate’s signature ____________________________
Date ____________________________
Activity 1

Put the words in the box into alphabetical order.

help  happy  hope

1. _________________________________

2. _________________________________

3. _________________________________

1 mark

Activity 2

Change the words in bold to say more than one.

Example: More than one shop five shops

a. More than one candle four ___________________

b. More than one clock seven ___________________

2 marks
Activity 3

Complete the form.

Giving to Charity

Kindness means happiness

Please complete the form.

Full name: .........................................................

Address:  ................................................................

Telephone number .............................................

What you would like to give

☐ time    ☐ clothes    ☐ money    ☐ other __________

Say which charity you want to support and why.

Write two sentences.

Include at least one describing word and one linking word.

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7 marks
Activity 4

Tell a friend what makes you happy.

Write about:
- something you like and what makes you feel good
- something you did for someone that made them happy
- something kind that someone did for you.

Write three or four sentences.
Write at least two sentences which have linking words, e.g. and, or, but.

10 marks

You can plan your writing here.
Write your text here.

Check your work.

End of assessment