

Functional Skills English (4748)

Entry 3 Writing

Sample assessment



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Version 1.0

Writing

Candidate Paper

Sugar

Time allowed: 40 minutes

Total marks: 30

Candidate's name: _____

City & Guilds enrolment number: _____

Date of registration: _____

Date assessment started: _____

Date assessment completed: _____

You will need

- a pen with black or blue ink.

You must not use a dictionary or spell check.

Instructions

- Answer **all** of the questions.

Candidate's declaration:

I confirm that this assessment is my own work.

Candidate's signature _____

Date _____

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Activity 1

Put the words into alphabetical order.

sweet	sticky	strict	stock
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1. _____
2. _____
3. _____
4. _____

1 mark

Activity 2

Write the plural of the words in bold.

Example: More than one person	two <i>people</i>
a. More than one life	nine _____
b. More than one tooth	some _____

2 marks

Activity 3

You plan to look after your health better and stop eating sugary foods (e.g. cakes, biscuits, fizzy drinks).

Write an email to your friend and tell them about your plan.

Explain:

- why you want to cut out sugary foods
- what you think the benefits will be
- what you think the difficulties will be
- how your friend can help you.

Write at least 4 complete sentences. Include at least one sentence which has a linking word.

Use language and format suitable for the task.

11 marks

You can use this space to plan your writing.

Activity 4

Write a report about the problem of too much sugar in food and drink.

Talk about:

- which foods and drinks have a lot of sugar
- why people should reduce the amount of sugar they have
- how people can make changes to what they eat and drink
- what shops can do to help.

Write your report using:

- complete sentences
- language suitable for a report
- format suitable for a report (e.g. bullet points, headings).

Write at least 3 paragraphs and include at least 2 sentences using linking words.

16 marks

You can use this space to plan your writing.

Write your report here.

A large rectangular box with a solid black border, containing 20 horizontal dotted lines for writing. The lines are evenly spaced and extend across the width of the box.

A large rectangular box with a solid black border, containing 15 horizontal dotted lines spaced evenly down the page, intended for writing.

Check your work.

End of assessment