



# Functional Skills Level 2 English Writing Sample Paper 2

## Question Paper

**Note:**

**These materials relate to the Functional Skills English assessments that will be in use from September 2019. Materials are draft and subject to technical evaluation by Ofqual.**



# Level 2 Functional Skills English Writing Sample Paper 2



Candidate Name (First, Middle, Last)

Candidate enrolment number

DOB (DDMMYYYY)

Candidate signature and declaration\*

Assessment date (DDMMYYYY)

Centre number

### General information:

- The duration of this paper is **1 hour 20 minutes**.
- The maximum mark for each question is shown.
- The total number of marks available is **54**.

### General instructions:

- Read each question carefully.
- Answer **both** questions.
- Dictionaries, electronic grammar and spell checkers are **not** permitted.

**\*I declare that I have no prior knowledge of the questions in this assessment and that I will not share any information about the questions.**

## Question 1

**You will be assessed on:**

- Communicating information, ideas and opinions clearly, coherently and effectively
- Communicating with appropriate detail to suit purpose and audience
- Using appropriate format and structure for purpose and audience
- Conveying clear meaning and establishing cohesion using organisational markers
- Using appropriate language and register for purpose and audience
- Constructing complex sentences consistently and accurately, using paragraphs where appropriate
- Using correct spelling, punctuation and grammar.

### Question 1

You have a job working on a youth magazine. You have to write an article based on the title *One thing I would change in this world*.

It might be:

- a specific event in history
- something that is likely to occur in the future
- the invention of a machine or piece of technology
- something more personal to you.

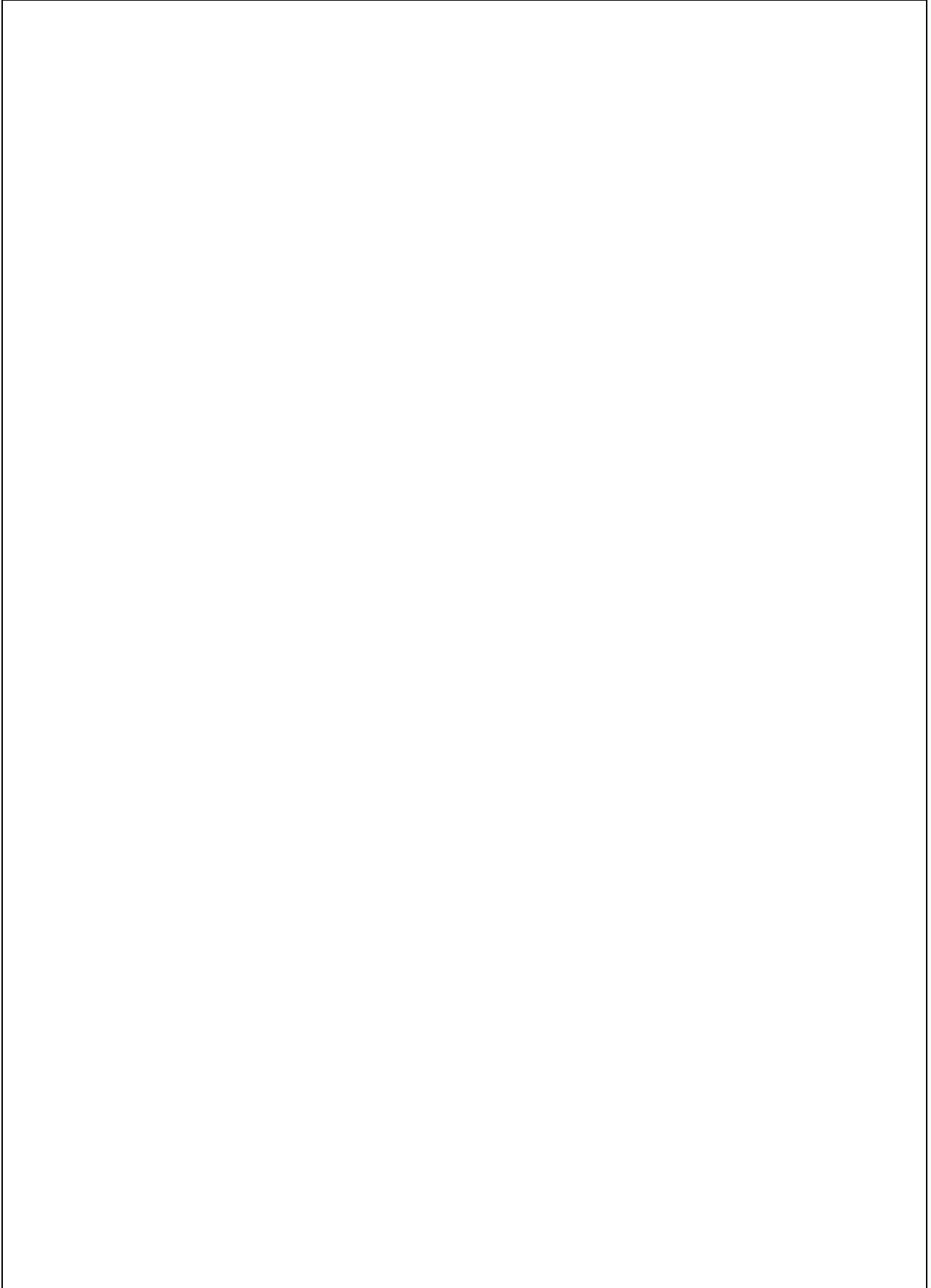
**Your task:** write the article. You should include:

- explain what you would change
- why do you want to change it?
- how would your life be different?
- how would the world be different?

**(27 marks)**

**Write approximately 300 words**

You may use the space below for planning and drafting.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for students to use for planning and drafting their writing.

**Question 1 – Write your article here.**









## Question 2

**You will be assessed on:**

- Communicating information, ideas and opinions clearly, coherently and effectively
- Communicating with appropriate detail to suit purpose and audience
- Using appropriate format and structure for purpose and audience
- Conveying clear meaning and establishing cohesion using organisational markers
- Using appropriate language and register for purpose and audience
- Constructing complex sentences consistently and accurately, using paragraphs where appropriate
- Using correct spelling, punctuation and grammar.



## Question 2

You are fed up with all the litter you see in your area and have an idea about organising a sponsored litter pick to solve the problem and to raise money for charity.

**Your task:** write an email to your friend, explaining your idea and asking for her help in organising the event.

You should cover the following:

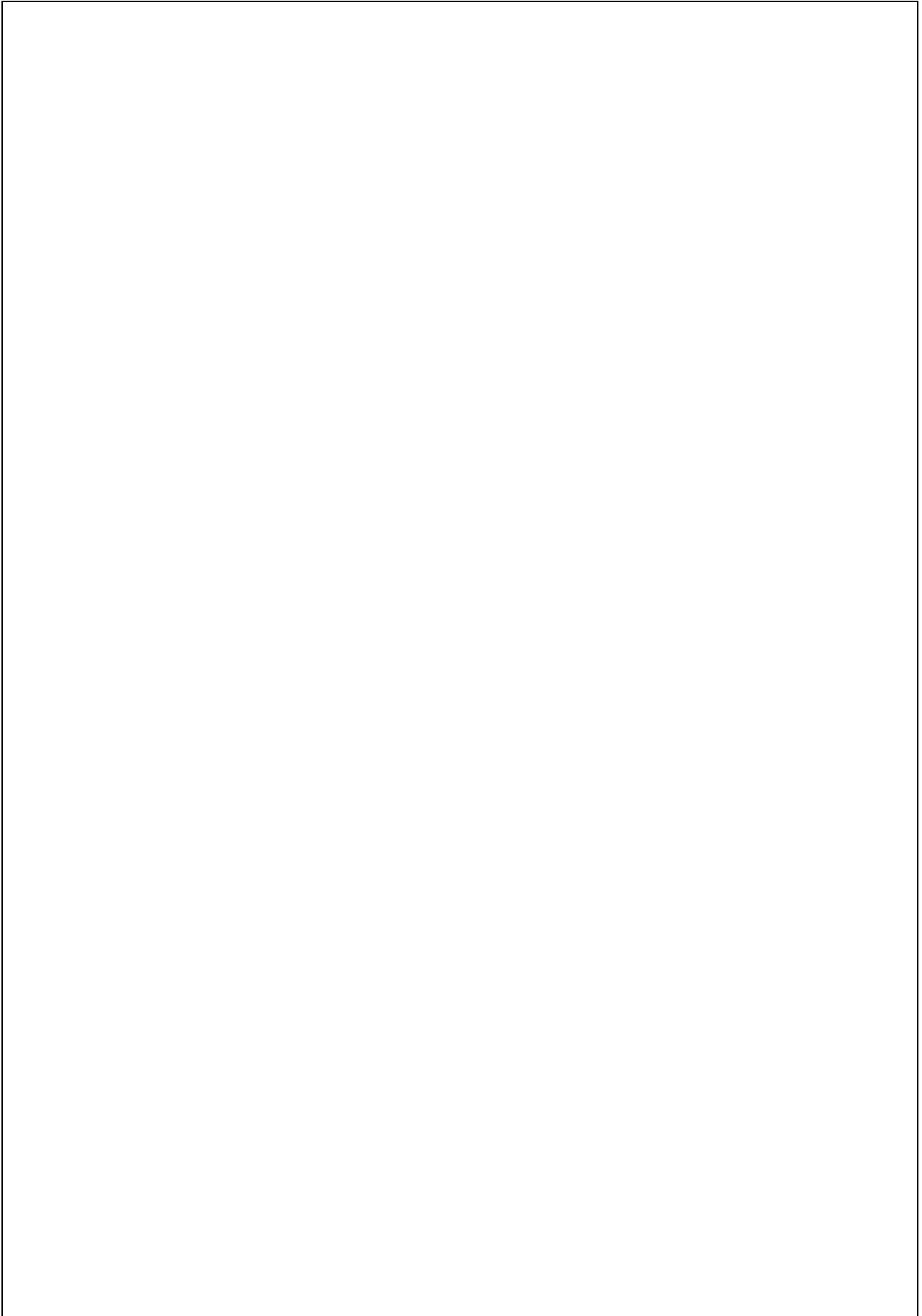
- what the problem is
- why it would be better if the problem was dealt with
- what your idea is and how it would work on the day
- the charity you would like to help
- what you would like your friend to do to help organise the day.

**(27 marks)**

**Suggested word count 250 – 300 words.**



You may use the space below for planning and drafting.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for students to use for planning and drafting their writing.

**Question 2 – Write your email here.**



The image shows a window for composing an email. At the top right of the window are three standard window control icons: a minus sign, a square, and an 'X'. Below these icons, on the left side, is a small icon of an open book followed by the text 'To:'. To the right of 'To:' is a large, empty rectangular text box. Below the 'To:' field, the text 'Subject:' is displayed on the left, followed by another large, empty rectangular text box. The main body of the window is a large, empty white area intended for writing the email's content.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the student to write their response to the writing task.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the student to write their response to the question.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the student to write their response to the writing prompt.



**End of Assessment**



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