

# For the attention of the automotive audience

December 2011

<b>Qualification</b>	<b>Automotive maintenance and repair, body and paint, vehicle fitting, vehicle parts</b>
<b>Levels</b>	England: levels 2 and 3 SCQF levels 3, 4, 5, 6 and 7
<b>Numbers</b>	3902, 4270, 4290, 4271, 4291, 4150, 4151, 4310, 4311, 4390 and 4391, 9420, 9422

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## This news article contains the following information:

- Clarification on evidence collection in the new Framework automotive qualifications.
- Invigilators' requirements for online tests.
- Transferable skills migration – England and Wales.
- New automotive apprenticeship packages for Scotland.
- Automotive network events.

# NEWS

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### **Clarification on evidence collection in the new framework automotive qualifications.**

We have been asked to clarify what evidence is acceptable in the new framework automotive qualifications, especially when delivering the VRQ and VCQ as part of an apprenticeship.

**VCQ 4270:** centres must have correct number of assessments, which should come from the workplace or some may come from recognised in-house assessments linked to awarding organisations quality control, linked to acceptable SSC requirements.

**VRQ 4290:** centres need to have the correct number of assessments; some or all may be taken from the VCQ 4270 if of the same assessment type. In cases where the VRQ has a greater number of observed assessments, these can be done by an assessor or competent witness either through:

1. in house (training or college centre)
2. extra observations in the workplace.

Additional information on apprenticeship requirements like: progression routes, on and off the job training, PLTS, ERR, apprenticeship packages, fast track forms, migration from framework 4 to framework 1, etc. can be found at [www.cityandguilds.com/apprenticeships](http://www.cityandguilds.com/apprenticeships)

### **Invigilators' requirements for online tests.**

Online tests cover the essential knowledge and understanding for each unit as set by the assessment strategy. They can be invigilated by a tutor/assessor that the candidate knows and do not require an independent invigilator.

### **Transferable skills migration – England and Wales.**

The SSC has put together two documents to clarify the position on the requirements for Transferable Skills in the English and Welsh Apprenticeship frameworks. Please click on this link to view the documents: <http://www.motor.org.uk/standards-and-qualifications/keyskills.html>

## New Automotive Apprenticeship Packages for Scotland.

Please find below list of apprenticeship packages developed for Scotland. Centres can use the packages as a one single point registration for Modern Apprenticeship Frameworks. The package numbers are:

<b>Modern Apprenticeship Framework in Automotive (SCOTLAND)</b>	<b>Pathway</b>	<b>Number</b>
Modern Apprenticeship in Vehicle Maintenance and Repair at Level 2	Light vehicle	9422-01
	Heavy vehicle	9422-02
Modern Apprenticeship in Vehicle Maintenance and Repair at Level 3	Light vehicle	9422-03
	Heavy vehicle	9422-04
Modern Apprenticeship in Vehicle Body and Paint at Level 2	Vehicle Body Repair	9422-10
	Vehicle Paintwork Repair	9422-11
Modern Apprenticeship in Vehicle Body and Paint at Level 3	Vehicle Body Repair	9422-12
	Vehicle Paintwork Repair	9422-13

### Automotive network events.

We will be holding a round of Automotive Network events across the UK (this can be replaced by an automotive network event at Walsall College) aimed at anyone who is involved with the delivery of these qualifications eg Programme Leaders, Assessors, Tutors and Internal Verifiers.

These events are free of charge and will provide a useful opportunity for centres delivering City & Guilds automotive qualifications to network, receive useful updates and share good practice. If you have good practice to share in terms of delivery ideas, materials and resources, you are encouraged to bring this along.

There are still places for the following events:

Date: 12 December 1000-1300  
Location: Walsall College (West Midlands)

Date: 16 December 1000-1300  
Location: City & Guilds, Wakefield Offices (Yorkshire)

Date: 20 January 1000-1300  
Location: Deeside College (North Wales)

Date: 27 January 10:30-1500  
Location: City & Guilds, Giltspur Street Offices (London)

If you want to attend any of these events please contact [customer\\_events@cityandguilds.com](mailto:customer_events@cityandguilds.com)

Thanks for your continued support.

